

## **Security Video Surveillance – 2011 Annual Report**

<b>Date:</b>	March 1, 2011
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

### **SUMMARY**

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In March 2007, the Toronto Public Library Board approved the Security Video Surveillance Policy for the Library. The policy requires that the City Librarian report to the Board the following:

- i. On an annual basis report to Board on all security video surveillance systems installed; and
- ii. Report to the Board when video surveillance is being proposed, for all locations.

This report fulfills these requirements.

### **FINANCIAL IMPACT**

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The report has no financial impact beyond what has already been included in the current year's budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and is in agreement with it.

### **DECISION HISTORY**

This annual report on video surveillance at Library locations is a result of the Security Video Surveillance Policy approved by the Library Board in March 2007.

### **ISSUE BACKGROUND**

The Security Video Surveillance Policy is designed to balance an individual's rights to privacy with the need to ensure safety and security of Library employees, users, visitors and property.

As part of the policy, there is an annual report on all locations where there is security video surveillance. No new locations with security video surveillance are being proposed.

## **COMMENTS**

### **Annual Report on Locations with Security Video Surveillance**

A list of locations where cameras are installed is provided in Attachment 1. Twenty-six locations and two bookmobiles have video surveillance cameras.

### **Report on security videos accessed by police**

When the Security Video Surveillance annual report was reviewed at the Board's February 28, 2008 meeting, the Board requested that information concerning the number of times security videos are accessed by the police be reported annually to the Board.

The disclosure of security video surveillance tapes to a law enforcement agency is allowed under s.32(g) of the Municipal Freedom of Information and Protection of Privacy Act. The Library does not have a duty to report video surveillance disclosures to the Ontario Information and Privacy Commissioner. During 2010 there were fifteen such disclosures, compared to eight in 2009.

## **CONTACT**

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## **SIGNATURE**

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Jane Pyper  
City Librarian

## **ATTACHMENTS**

Attachment 1: Existing Surveillance Camera Locations