



STAFF REPORT ACTION REQUIRED

Holiday Closures 2008 and Family Day

Date:	December 10, 2007
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to recommend the schedule of holiday closures for 2008 and January 2009. The recommended schedule of holiday closures includes the new statutory holiday in February called Family Day, which the Provincial Government proclaimed in October 2007.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the schedule of holiday closures for 2008 and January 2009, including Family Day (Attachment 1).

FINANCIAL IMPACT

There is no financial impact arising from the recommendation in the report. The costs associated with the statutory holidays in 2008 are included in the requested 2008 operating budget.

The Director, Finance & Treasurer has reviewed this Financial Impact statement and is in agreement with it.

DECISION HISTORY

Where Library Board approval is required to establish holiday closures, the matter comes before the Board in the preceding year to ensure adequate notice to the public and staff.

ISSUE BACKGROUND

In October 2007, the Ontario provincial government passed Bill 195, *An Act to proclaim Family Day*. The third Monday in February in each year is proclaimed as Family Day, and it is a new and additional statutory holiday.

The Collective Agreement, Article 22.01 (a), has a provision to recognize all existing statutory holidays “and any other day proclaimed as a statutory holiday by the Federal or Provincial Governments”.

COMMENTS

The addition of the Family Day statutory holiday in February results in one less day of library service in 2008. There is no financial impact to the requested 2008 operating budget as a result of the new statutory holiday. The Library will be closed for Family Day on February 18, 2008.

The Library will be closed on Thursday, December 25, 2008 for Christmas Day and Friday, December 26, 2008 for Boxing Day.

In accordance with the collective agreement, those Library locations that are scheduled to be open on Wednesday, December 24 and Wednesday, December 31, 2008, will be open from 9:00 a.m. to 1:00 p.m.

In 2009, January 1, New Year’s Day, falls on a Friday and the Library will be closed.

A full-time employee whose scheduled day off falls on a holiday closure is compensated with a day in lieu to be taken at another agreed upon time.

The schedule of holiday closures for 2008 and January 2009 is provided in Attachment 1.

CONTACT

Dan Keon; Director, Human Resources; Tel: 416-395-5850; Fax: 416-395-5925;
E-mail: dkeon@torontopubliclibrary.ca

SIGNATURE

Josephine Bryant
City Librarian

ATTACHMENTS

Attachment 1: 2008 Toronto Public Library Holiday Closures