



## STAFF REPORT INFORMATION ONLY

# 16.

### Audit Plan for the Year Ending December 31, 2011

<b>Date:</b>	December 12, 2011
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

#### **SUMMARY**

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The attached report from PricewaterhouseCoopers, the external auditors, summarizes the planning for the audit of the 2011 financial statements for the Toronto Public Library Board.

#### **FINANCIAL IMPACT**

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The proposed base audit fee of \$26,720, inclusive of expenses and exclusive of Harmonized Sales Tax, is included in the 2011 operating budget. It is important to note that the audit fee does not include extra audit work that may be required due to scope changes, and PricewaterhouseCoopers will advise management as soon as possible if this were to happen.

#### **DECISION HISTORY**

As part of the annual audit, PricewaterhouseCoopers provides an Audit Plan report to the Toronto Public Library Board.

#### **ISSUE BACKGROUND**

Under Section 139 of the City of Toronto Act, 2006, the City is required to appoint an auditor licensed under the Public Accounting Act 2004, who is responsible for annually auditing the accounts and transactions of the City and its local boards, and expressing an opinion on the financial statements of these entities based on the audit.

On November 3, 2009, the Auditor General's Office issued a request for proposal for the provision of external audit services for the City of Toronto and its Agencies, Boards and Commissions. Council, at its February 2010 meeting, approved the recommendation of the Audit Committee to appoint PricewaterhouseCoopers as the external auditor for the City and Library. The contract with PricewaterhouseCoopers is for five years, ending with the audit of the December 31, 2014 financial statements. This is the second year of the five-year audit contract.

## **COMMENTS**

Attached is PricewaterhouseCoopers' Audit Plan for the Library, which summarizes their view on audit risks, the nature, extent and timing of the audit work, materiality levels and the proposed fees. The auditors will conduct their audit of the 2011 financial statements pursuant to this Plan.

On completion of the audit, PricewaterhouseCoopers will issue the Audited Financial Statements and a Year-end Report that will include: significant audit, accounting and financial reporting matters; a summary of uncorrected and corrected misstatements; other required communications; and internal control recommendations.

Work on the interim audit was completed in November 2011, and the year-end audit is expected to be completed in May/June 2012.

## **CONTACT**

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## **SIGNATURE**

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Jane Pyper  
City Librarian

## **ATTACHMENTS**

Attachment 1: Toronto Public Library Board - Audit Plan for the year ending December 31, 2011