



## STAFF REPORT ACTION REQUIRED

### Toronto Public Library Board – 2008 Meeting Schedule

<b>Date:</b>	January 21, 2008
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

### SUMMARY

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In accordance with the *Toronto Public Library Board Procedural By-law*, the schedule of Board meetings is approved each year at the January meeting. The proposed schedule is based on the 2008 meeting schedule for Council and its Committees which sets aside a week in most months for meetings of Agencies, Boards and Commissions (ABCs). The proposed schedule of 2008 Board meetings that was provided to the Board for information at the December 2007 meeting has been revised to change the meeting dates in March and in May 2008.

### RECOMMENDATIONS

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**The City Librarian recommends that the Toronto Public Library Board:**

1. Approves the Toronto Public Library Board 2008 Meeting Schedule.

### FINANCIAL IMPACT

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There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this Financial Impact statement and is in agreement with it.

### ISSUE BACKGROUND

Section 16(1) of the *Public Libraries Act* states:

“A board shall hold regular meetings at least once monthly from January to June and from September to December, both inclusive and at such other times as it considers necessary.”

## COMMENTS

The following dates are proposed for meetings of the Toronto Public Library Board in 2008 beginning at 6:00 p.m. at the Toronto Reference Library:

January 21	July 14 (if required)
February 25	September 15
<b>Tues., March 25 (if required)</b>	October 20
April 21	November 24
<b>Tues., May 20</b>	December 15
June 16	

The City Council-approved 2008 Schedule of Meetings (Attachment 1) was used to establish the Toronto Public Library Board Meeting Schedule for 2008. The selected dates fall within the weeks set aside by the City for meetings of ABCs with the following exceptions:

- March: Due to the March Break period and the City's operating budget approval process, no week has been set aside for meetings of ABCs in March; the date of Tuesday, March 25 is proposed if a meeting is required.
- December: Due to the holiday season, no week has been set aside for meetings of ABCs in December; the date of December 15 is proposed.

Once approved, the dates of Library Board meetings in 2008 will be publicized for interested parties.

## CONTACT

Nancy Marshall, Administrative Coordinator, City Librarian's Office;  
Tel: 416-393-7215; Fax: 416-393-7083; E-mail: [nmarshall@torontopubliclibrary.ca](mailto:nmarshall@torontopubliclibrary.ca)

## SIGNATURE

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Josephine Bryant  
City Librarian

## ATTACHMENTS

Attachment 1: Approved 2008 City Schedule of Meetings