

**Shared Services – Discussions with the City**

<b>Date:</b>	January 20, 2014
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

**SUMMARY**

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The City of Toronto's Deputy City Manager & Chief Financial Officer and the Executive Director of Human Resources made a presentation to the Toronto Public Library Board on September 23, 2013 regarding the results of the City's Shared Services Study.

At the September 23, 2013 meeting, the Library Board approved a motion that requests the City Librarian to report to the January 2014 meeting with an update on the shared services discussions with the City.

This report provides an update about discussions between the City of Toronto and Toronto Public Library since the City's presentation to the Board on September 23, 2013.

**FINANCIAL IMPACT**

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There is no financial impact to the 2014 operating budget arising from this report.

The Director, Finance & Treasurer has reviewed this financial impact statement and is in agreement with it.

**DECISION HISTORY**

Toronto City Council at its meeting on June 11 – 13, 2013 approved all of the City Manager's recommendations regarding the Shared Services Study. The Shared Services Study had examined eight functional areas and had included in its scope six of the City's largest agencies, including Toronto Public Library.

At its meeting on September 23, 2013, the Library Board considered a staff report entitled: *Results of City's Shared Services Study*. At the same meeting, the City of Toronto's Deputy City Manager & Chief Financial Officer and the Executive Director of Human Resources made a presentation to the Library Board about the results of the City's Shared Services Study.

The Library Board approved a motion at its meeting on September 23, 2013, that:

*“requests the City Librarian to report to the January 2014 meeting with an update on shared services discussions with the City.”*

This report provides the update requested by the Board.

## **COMMENTS**

Since September 23, 2013, there have been discussions with the City in two of the functional areas related to the Shared Services Study: human resources and labour relations, and purchasing.

In regard to human resources and labour relations, there have been three (3) meetings, which focused primarily on getting organized for ongoing discussions in 2014, about topics such as: future collective bargaining schedules and issues; opportunities for shared human resources training; and opportunities for shared health and safety programs and training. The meetings have involved staff from the City, the Toronto Transit Commission (TTC) and Toronto Public Library (TPL). There were no recommendations coming out of these meetings in regard to specific shared services in human resources and/or labour relations.

To date, discussions between City and TPL staff regarding purchasing have taken place by e-mail and telephone. These discussions have been of a preliminary nature, focused on establishing a schedule and framework for on-going discussions in 2014.

Toronto Public Library has not participated in any meetings with the City, or other agencies, about shared services in other functional areas.

## **CONTACT**

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## **SIGNATURE**

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City Librarian