

Holiday Closures 2022 and January 2023

Date:	October 25, 2021
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to recommend and receive approval for the schedule of holiday closures for 2022 and January 2023.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the schedule of holiday closures for 2022 and January 2023 as provided in Attachment 1.

FINANCIAL IMPACT

There is no financial impact to the 2022 operating budget arising from the recommendation in this report. The recommended closures are included in the proposed 2022 operating budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

DECISION HISTORY

Where Library Board approval is required to establish holiday closures, the matter comes before the Board in the preceding year to ensure adequate notice to the public and staff.

COMMENTS

At its meeting on October 19, 2020, the Library Board approved the Library closure for New Year's Day, Saturday, January 1, 2022 and for a scheduled Sunday closure, Sunday, January 2, 2022.

The Library is open for regular service on the National Day for Truth and Reconciliation, September 30, 2022. If the City of Toronto subsequently announces a decision to close City offices on that date, the Library will consider whether to close on that date as well, and if so will bring a recommendation to the Board at that time.

The Library is open for regular service on Remembrance Day, Friday, November 11, 2022.

The Library closes at 1:00 p.m. on both Christmas Eve and New Year's Eve.

In 2022, Christmas Day falls on a Sunday. Since this is not a regular service day, it is recommended that the Library be closed on Monday, December 26, 2022 for Christmas Day and Tuesday, December 27, 2022 for Boxing Day.

In 2023, New Year's Day falls on a Sunday. Since this is not a regular service day, it is recommended that the Library be closed Monday, January 2, 2023 for New Year's Day.

All full-time employees whose scheduled day off falls on a holiday closure are compensated with a day in lieu to be taken at another agreed upon time.

It is the practice of the Library to close on many of the Sundays adjacent to public holidays.

The schedule of holiday closures for 2022 and January 2023 is provided in Attachment 1.

CONTACT

Brian Daly; Director, Human Resources; Tel: 416-395-5852;
Email: bdaly@tpl.ca

SIGNATURE

Vickery Bowles
City Librarian

ATTACHMENT

Attachment 1: Toronto Public Library Holiday Closures, 2022 and January 2023

Attachment 1: Toronto Public Library Holiday Closures, 2022 and January 2023

Saturday, January 1, 2022 *	New Year's Day	Closed
Sunday, January 2, 2022 *	Scheduled Sunday Closure	Closed
Monday, February 21, 2022	Family Day	Closed
Friday, April 15, 2022	Good Friday	Closed
Sunday, April 17, 2022	Easter Sunday	Closed
Monday, April 18, 2022	Easter Monday	Closed
Monday, May 23, 2022	Victoria Day	Closed
Friday, July 1, 2022	Canada Day	Closed
Monday, August 1, 2022	Civic Holiday (Simcoe Day)	Closed
Monday, September 5, 2022	Labour Day	Closed
Monday, October 10, 2022	Thanksgiving Day	Closed
Saturday, December 24, 2022	Christmas Eve	Closed at 1:00 p.m.
Sunday, December 25, 2022	Christmas Day	Closed
Monday, December 26, 2022	For Christmas Day	Closed
Tuesday, December 27, 2022	For Boxing Day	Closed
Saturday, December 31, 2022	New Year's Eve	Closed at 1:00 p.m.
Sunday, January 1, 2023	New Year's Day	Closed
Monday, January 2, 2023	For New Year's Day	Closed

* New Year's Day 2022 and scheduled Sunday closure on January 2, 2022 approved by the Library Board on Oct. 19, 2020.