



STAFF REPORT ACTION REQUIRED

17.

Toronto Public Library Board – 2018 Meeting Dates and Locations

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| Date: | January 29, 2018 |
| To: | Toronto Public Library Board |
| From: | City Librarian |

SUMMARY

This report provides the dates and locations for Toronto Public Library Board meetings in 2018 for approval by the Toronto Public Library Board as required by the Board's Procedural By-law. It includes a revised date for the April 2018 meeting, changing the earlier proposed April 16 date to April 30.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the Toronto Public Library Board 2018 meeting dates and locations schedule, including changing the April 2018 meeting date from April 16 to April 30.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

DECISION HISTORY

Section 16(1) of the *Public Libraries Act* states:

“A board should hold regular meetings once a month for at least ten months each year and at such other times as it considers necessary.”

The Library Board's Procedural By-law states “the schedule of Board meetings for the year, including the dates, time and locations, will be approved at the First Meeting”.

At the October 23, 2017 meeting, the Board received the proposed dates and locations for meetings in 2018 for information. At that meeting, April 16, 2018 was proposed as the date for the April 2018 meeting; staff have reconsidered this date and are recommending instead April 30, 2018 for the April 2018 meeting. As previously proposed, this meeting will take place at the Albion Branch, 1515 Albion Road.

COMMENTS

The following dates and locations are proposed for meetings of the Toronto Public Library Board in 2018:

| Date | Time | Location | Date | Time | Location |
|--------------------------|-------------|---------------------------------|--------------------------|-------------|---------------------------------|
| Monday Jan. 29 | 6:00 p.m. | Toronto Reference Library | Monday Jun. 18 | 6:00 p.m. | Toronto Reference Library |
| Monday Feb. 26 | 6:00 p.m. | Toronto Reference Library | Monday Sep. 24 | 6:00 p.m. | Toronto Reference Library |
| Monday Mar. 19 | 6:00 p.m. | Toronto Reference Library | Monday Oct. 29 | 6:00 p.m. | Toronto Reference Library |
| Monday Apr. 30 | 6:00 p.m. | Albion Branch | Monday Nov. 19 | 6:00 p.m. | Toronto Reference Library |
| Monday May 28 | 6:00 p.m. | Toronto Reference Library | Monday Dec. 10 | 6:00 p.m. | Toronto Reference Library |

The City Council 2018 Approved Schedule of Meetings was used to establish the Toronto Public Library Board Meeting Schedule for 2018.

<http://app.toronto.ca/tmmis/index.do>

CONTACT

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SIGNATURE

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