

REVISED



STAFF REPORT
INFORMATION ONLY

17.

Toronto Public Library Board – 2018 Proposed Meeting and Locations Schedule

Date:	October 23, 2017
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides the dates and locations for Toronto Public Library Board meetings in 2018 for information. The schedule of 2018 Board meetings will be presented to the Board for approval in January 2018 as per the Toronto Public Library Board Procedural By-law.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

Section 16(1) of the *Public Libraries Act* requires that a board shall hold regular meetings once a month for at least ten months each year.

In accordance with the Toronto Public Library Board Procedural By-law, the schedule of Board meetings for the year is approved each year at the January meeting. The proposed dates for meetings in 2018 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

The City provides a proposed meeting schedule for Council and its Committees allowing time for the City's agencies, corporations and special purpose bodies to schedule their own meetings. The Board's 2018 schedule provides for the requirement to hold regular meetings once a month for at least ten months each year.

Beginning in 2014 at the Board's request, two meetings each year in the spring and fall have been scheduled in alternate branches to the Toronto Reference Library (TRL) for a

two-year period. In 2015, the Board requested that this practice be continued in 2016 and 2017 and meetings were scheduled at the Riverdale Branch in April 2016, at the Cedarbrae Branch in October 2016, at the Richview Branch in April 2017 and at the Fairview Branch in October 2017. An alternate location has been selected for a Board meeting in April 2018 should the Board choose to continue this practice. No alternate location was selected for fall of 2018 due to the municipal election in October.

COMMENTS

The following dates, start times and locations are proposed for meetings of the Toronto Public Library Board in 2018:

Date	Time	Location	Date	Time	Location
Monday Jan. 29	6:00 p.m.	TRL	Monday Jun. 18	6:00 p.m.	TRL
Monday Feb. 26	6:00 p.m.	TRL	Monday Sep. 24	6:00 p.m.	TRL
Monday Mar. 19	6:00 p.m.	TRL	Monday Oct. 29	6:00 p.m.	TRL
Monday Apr. 16	6:00 p.m.	Albion Branch	Monday Nov. 19	6:00 p.m.	TRL
Monday May 28	6:00 p.m.	TRL	Monday Dec. 10	6:00 p.m.	TRL

The City Council 2018 Approved Schedule of Meetings was used to establish the Toronto Public Library Board Meeting Schedule for 2018.

<http://app.toronto.ca/tmmis/index.do>

Due to the Family Day Holiday in February and March Break, there are only three weeks between the February and March meetings. Due to the Victoria Day Holiday in May and the June City Council meetings there are only three weeks between the May and June meetings. Due to the Municipal Election Day in October there are only three weeks between the October and November meetings. Due to the City's schedule of meetings, there are only three weeks between the November and December meetings.

The proposed dates for meetings in 2018 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

CONTACT

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SIGNATURE

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