



**STAFF REPORT  
ACTION REQUIRED**

**Toronto Public Library Board – 2024 Meeting Dates Schedule**

**Date:** January 29, 2024

**To:** Toronto Public Library Board

**From:** City Librarian

**SUMMARY**

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This report provides the dates for Toronto Public Library Board meetings in 2024 for approval by the Toronto Public Library Board as required by the Board's Procedural By-law.

**RECOMMENDATIONS**

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**The City Librarian recommends that the Toronto Public Library Board:**

1. approves the Toronto Public Library Board 2024 meeting dates schedule.

**FINANCIAL IMPACT**

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There is no financial impact arising from the information in this report.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

## ISSUE BACKGROUND

In accordance with section 8 of the [Toronto Public Library Board Procedural By-law](#), the schedule of Board meetings for the year is approved each year at the First meeting. If, following a municipal election, the composition of the Board is not finalized prior to the end of the year, the existing Board may choose to schedule meetings on a month-to-month basis until the full schedule can be approved by the newly appointed Board.

Section 16(1) of the [Public Libraries Act](#) requires that a board shall hold at least seven regular meetings in each year. The Board's meeting schedule provides for nine meetings in 2024 (not including Special meetings). This schedule is developed around the meeting schedule provided by the City for Council and its Committees.

Board meetings will continue to be hybrid, allowing both Board members and members of the public to participate in-person at the Toronto Reference Library or virtually, from anywhere. The meetings will also continue to be live-streamed with live captioning and will continue to allow for live public presentations.

## COMMENTS

The following dates are proposed for meetings of the Toronto Public Library Board in 2024.

All meetings begin at 6:00 pm.

Monday, January 29  
Monday, February 26  
Monday, March 25  
Monday, April 29  
Tuesday, May 27  
Monday, June 24  
Monday, September 23  
Monday, October 28  
Monday, December 02

## CONTACT

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## **SIGNATURE**

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Vickery Bowles  
City Librarian