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To: Toronto Public Library Board – January 29, 2007
From: City Librarian
Subject: **Holiday Closures**

Purpose:

To recommend the schedule of holiday closures for 2007 and January 2008 for Toronto Public Library Board approval.

Funding Implications and Impact Statement:

There are no financial implications attendant on the recommendations.

Recommendation:

It is recommended that the Toronto Public Library Board approved the attached schedule of holiday closures for 2007 and January 2008.

Background:

Where Board approval is required to establish holiday closures, the matter comes before the Board early in the year to ensure adequate notice to the public and staff.

Comments:

In 2007, July 1 falls on a Sunday and the Library will be closed. The *Holidays Act* provides that July 2 is Canada Day when July 1 is a Sunday.

The Library will be closed on Tuesday, December 25, 2007 for Christmas Day and Wednesday, December 26, 2007 for Boxing Day.

In accordance with the collective agreement, those Library locations that are scheduled to be open on Monday, December 24 and Monday, December 31, 2007, will be open from 9:00 a.m. to 1:00 p.m.

The City of Toronto is following the same schedule of holiday closures as is recommended to the Library Board.

In 2008, January 1, New Year's Day, falls on a Tuesday and the Library will be closed.

A full-time employee whose scheduled day off falls on a holiday closure is compensated with a day in lieu to be taken at another agreed upon time.

Conclusion:

The public and staff will be notified of the holiday closure schedule for 2007 and January 2008.

Contact:

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List of Attachments:

Attachment 1: Recommended Schedule of Holiday Closures, 2007 and January 2008