



TPL Emergency Plan

June 19, 2017

Toronto Public Library Board



- To advise the Board about TPL's role in the City of Toronto's Emergency Plan
- To advise the Board about the role of the Board Liaison, who will facilitate communications with the Board in the event of an emergency

Emergency Planning Context

- Provincial legislation guides municipal emergency plans
- City of Toronto plans guide Toronto Public Library Plans
- Toronto Public Library plans are developed by TPL staff
- Objective is a coordinated response of personnel and resources to an emergency situation

- Adopted by the Board in November 2013
- At that time, the plan was revised following the experience of the September 2010 Wellesley Street fire

TPL Emergency Plan - Authority

- City Librarian activates and terminates TPL Emergency Plan
- Financial Control Policy applies
- City Librarian or the Board Liaison informs and consults with Board Chair
- Special Board Meeting may be called.

Scope of Emergency Plan

- Preparedness – achieved through the TPL Emergency Plan
- Response – carried out using the Incident Management System
- Recovery – in accordance with TPL Business Continuity Plans

During an Emergency:

- Liaise with Director, Policy, Planning and Performance Management
- Direct public and media inquiries to the Library Operations Centre contact information
- Be available to provide advice on the strategic direction of TPL's response to the emergency situation

Ongoing Emergency Preparedness Activities

- Continue to participate with the City of Toronto Emergency Management Working Group
- Keep the TPL Emergency Plans current through ongoing review and training

Questions?