



## STAFF REPORT INFORMATION ONLY

### Job Quality Assessment – Update

<b>Date:</b>	December 12, 2016
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

### SUMMARY

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The purpose of this report is to advise the Toronto Public Library Board of the status of a City Council motion from February 2016, regarding the preparation of a report regarding Toronto Public Library's (TPL) staffing and service delivery model.

At its meeting on February 17, 2016, Toronto City Council approved a motion that the Toronto Public Library Board request the City Librarian to prepare a report regarding the staffing and service delivery model. The approved motion directed staff to work in consultation with the City's Office of Equity, Diversity and Human Rights, and to use a Job Quality Assessment Tool.

City staff are developing a Job Quality Assessment Tool, but it is not yet available to Toronto Public Library. To date, TPL staff have not prepared a report regarding the staffing and service delivery model, as the Job Quality Assessment Tool has not been available.

Staff will continue to contact City staff regarding the status of the Job Quality Assessment Tool, and will prepare the report requested by City Council as soon as the tool is available.

### FINANCIAL IMPACT

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There is no financial impact to the 2016 operating budget arising from this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

### DECISION HISTORY

At its meeting on February 17, 2016, Toronto City Council approved Motion 246 that:

*City Council request Toronto Public Library Board to request the City Librarian, in consultation with the Office of Equity, Diversity and Human Rights, to report to the*

*Library Board on a staffing and service delivery model that meets the service levels outlined in the Strategic Plan, including using a Job Quality Assessment Tool.*

## **ISSUE BACKGROUND**

Staff at the City of Toronto are developing a Job Quality Assessment Tool. The tool is not yet available to staff at Toronto Public Library.

To date, TPL staff have not prepared a report as identified in the February 2016 motion from City Council, as the City's Job Quality Assessment Tool has not been available for use by TPL.

## **COMMENTS**

Staff will continue to contact City staff regarding the status of the Job Quality Assessment Tool, and will prepare the report requested by City Council as soon as the tool is available.

## **CONTACT**

Dan Keon; Director, Human Resources; Tel: 416-395-5850;  
Email: [dkeon@torontopubliclibrary.ca](mailto:dkeon@torontopubliclibrary.ca).

## **SIGNATURE**

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Vickery Bowles  
City Librarian