



STAFF REPORT INFORMATION ONLY

18.

Toronto Public Library Board – 2017 Proposed Meeting and Locations Schedule

Date:	October 24, 2016
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides the dates and locations for Toronto Public Library Board meetings in 2017 for information. The schedule of 2017 Board meetings will be presented to the Board for approval in January 2017 as per the Toronto Public Library Board Procedural By-law.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

Section 16(1) of the *Public Libraries Act* requires that a board shall hold regular meetings once a month for at least ten months each year.

In accordance with the Toronto Public Library Board Procedural By-law, the schedule of Board meetings for the year is approved each year at the January meeting. The proposed dates for meetings in 2017 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

The City provides a proposed meeting schedule for Council and its Committees allowing time for the City's agencies, corporations and special purpose bodies to schedule their own meetings. The Board's 2017 schedule provides for the requirement to hold regular meetings once a month for at least ten months each year.

Beginning in 2014 at the Board's request, two meetings each year in the spring and fall have been scheduled in alternate branches to the Toronto Reference Library (TRL) for a

two-year period. In 2015, the Board requested that this practice be continued in 2016, and meetings were scheduled at the Riverdale Branch in April and at the Cedarbrae Branch in October. Two alternate locations have been selected for Board meetings in April and October of 2017 should the Board choose to continue this practice.

COMMENTS

The following dates, start times and locations are proposed for meetings of the Toronto Public Library Board in 2017:

Date	Time	Location	Date	Time	Location
Monday Jan. 23	6:00 p.m.	TRL	Monday Jun. 19	6:00 p.m.	TRL
Tuesday Feb. 21	6:00 p.m.	TRL	Monday Sep. 25	6:00 p.m.	TRL
Monday Mar. 20	6:00 p.m.	TRL	Monday Oct. 23	6:00 p.m.	Northern District Branch
Tuesday Apr. 18	6:00 p.m.	Richview Branch	Monday Nov. 20	6:00 p.m.	TRL
Monday May 15	6:00 p.m.	TRL	Monday Dec. 11	6:00 p.m.	TRL

The City Council 2017 Approved Schedule of Meetings was used to establish the Toronto Public Library Board Meeting Schedule for 2017.

<http://app.toronto.ca/tmmis/index.do>

The meetings are scheduled for Mondays except for Tuesday, February 21 following the Family Day holiday and Tuesday, April 18 following the Easter Monday holiday.

The proposed dates for meetings in 2017 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

CONTACT

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SIGNATURE

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