

Toronto Public Library Board – 2021 Meeting Dates and Locations Schedule

Date:	January 25, 2021
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides the dates and locations for Toronto Public Library Board meetings in 2021 for approval by the Toronto Public Library Board as required by the Board's Procedural By-law. It includes the following changes to the schedule provided to the Board in November 2020:

- The meeting scheduled for Monday, June 21 has been moved to Tuesday, June 22.
- The meeting scheduled for Monday, November 29 has been moved to Monday, December 6.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the Toronto Public Library Board 2021 meeting dates and locations schedule, including changes to the June and November meetings from the earlier proposed schedule.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

After the schedule of 2021 TPL Board meetings was provided for information at the November 2020 Board meeting, the City published its proposed meeting schedule for Council and its Committees, around which the City's agencies, corporations and special purpose bodies may try to schedule their own meetings.

The City advises that where possible, scheduling public meetings, forums, public consultations and large scale meetings on days of cultural or religious significance should be avoided. There were two dates identified that conflicted with the original schedule for TPL Board meetings and as a result, two changes have been made:

- In June, the City has asked us to avoid scheduling any public meetings on Monday, June 21 as it is National Indigenous Peoples Day. We are proposing instead that the Board meets on Tuesday, June 22.
- In November, the City has asked us to avoid scheduling any public meetings on Monday, November 29 for Hanukkah. We are proposing instead that the Board meets on Monday, December 6.

In accordance with the Toronto Public Library Board Procedural By-law, the schedule of Board meetings for the year is approved each year at the First Meeting. The first meeting of the Board is defined as: *After a municipal election, the first meeting of the new Board following its appointment by Council. In other years, the first meeting of the Board in the calendar year.*

The Board's 2021 schedule provides for nine meetings in 2021, fulfilling its requirement to hold at least seven regular meetings in a year, as outlined in Section 16(1) of the *Public Libraries Act*. Should the COVID-19 restrictions on public meetings change earlier than expected, the Board meetings could return to the Toronto Reference Library. Until that time, they will continue to take place via Webex & Teleconference.

Beginning in 2014 at the Board's request, two meetings each year in the spring and fall would be scheduled in alternate branches to the Toronto Reference Library (TRL). In 2021, one meeting is scheduled to be held at the Agincourt branch on October 25, 2021. Again, should the COVID-19 restrictions on public meetings change earlier than expected, a meeting could also be held at the Bloor / Gladstone branch on April 26, 2021.

COMMENTS

The following dates, start times and locations are proposed for meetings of the Toronto Public Library Board in 2021:

Date	Time	Location	Date	Time	Location
Monday Jan. 25	6:00 pm	Webex & Teleconference	Tuesday June 22	6:00 pm	Webex & Teleconference
Monday Feb. 22	6:00 pm	Webex & Teleconference	Monday Sep. 27	6:00 pm	TRL
Monday Mar. 22	6:00 pm	Webex & Teleconference	Monday Oct. 25	6:00 pm	Agincourt Branch
Monday Apr. 26	6:00 pm	Webex & Teleconference	Monday Dec. 6	6:00 pm	TRL
Tuesday May 25	6:00 pm	Webex & Teleconference			

CONTACT

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SIGNATURE

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