



STAFF REPORT INFORMATION ONLY

19.

Annual Statistical Report to the Office of the Information and Privacy Commissioner of Ontario

Date:	April 29, 2019
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides a summary of Toronto Public Library's 2018 submission to the Ontario Information and Privacy Commissioner (IPC) in compliance with the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA).

FINANCIAL IMPACT

The report has no financial impact beyond what has already been approved in the current year's budget.

The Director, Finance & Treasurer has reviewed this report and agrees with the financial impact information.

DECISION HISTORY

The Library is required to submit a statistical report to the Information and Privacy Commissioner of Ontario on an annual basis. At its meeting on March 26, 2007, the Library Board requested staff to report on the annual report submitted to the Information and Privacy Commissioner of Ontario.

ISSUE BACKGROUND

The Toronto Public Library is governed by MFIPPA which requires the Library to submit an annual report to the IPC. One of the IPC's functions is to gather and analyse annual statistics from municipal institutions.

COMMENTS

Overview

The Toronto Public Library received three (3) requests for access to records in 2018 that met the regulatory requirements under MFIPPA. These three requests were resolved routinely. We received no notice of appeals to the IPC related to access requests in 2018.

Routine Disclosure

The Library routinely discloses information to the public. The TPL website provides a wide range of information and includes Toronto Public Library Board agendas, documents and minutes, and other detailed information about library programs and services. Many informal requests for information from the Library were answered by referring requestors to the Library website.

Disclosures to Law Enforcement

All instances of disclosure of personal information to law enforcement agencies were in compliance with MFIPPA and followed TPL's policies and procedures.

CONTACT

Elizabeth Glass; Director, Policy, Planning and Performance Management;
Tel: 416-395-5602; Email: eglass@torontopubliclibrary.ca.

SIGNATURE

Vickery Bowles
City Librarian