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To:           Toronto Public Library Board – January 29, 2007  
From:        City Librarian  
Subject:      **Toronto Public Library Board Meeting Schedule – 2007**

Purpose:

To approve the Toronto Public Library Board schedule of meeting dates in 2007.

Funding Implications and Impact Statement:

Not applicable.

Recommendations:

It is recommended that the Toronto Public Library Board approve the schedule of Board meetings in 2007.

Background:

S16(1) of the *Public Libraries Act* states:

“A board shall hold regular meetings at least once monthly from January to June and from September to December, both inclusive and at such other times as it considers necessary.”

In accordance with the *Toronto Public Library Board Procedural By-law*, the schedule of Board meetings for the year is approved each year at the January meeting.

In September 2006, to assist Board members with long-term planning, the Board was provided with tentative dates for meetings in January and February 2007. These dates were established without access to the City’s schedule of 2007 meetings. Since receiving the schedule in December 2006, the dates for Board meetings in January and February have been changed to reflect the City’s schedule. The revised January and February dates are provided below.

Comments:

The following dates are proposed for meetings of the Toronto Public Library Board in 2007 beginning at 6:00 p.m.:

January 29	July 9 (if required)
February 26	September 17
March 26	October 15
April 16	November 12
May 14	December 10
June 11	

The City of Toronto's Approved 2007 Meeting Schedule (Attachment 1) was used to establish the Toronto Public Library Board Meeting Schedule in 2007.

The selected dates fall within the weeks set aside by the City for meetings of ABCs with the following exceptions:

March: Due to the March Break period, no week has been set aside for meetings of ABCs in March; the date of **March 26** is proposed.

December: Due to the holiday season, no week has been set aside for meetings of ABCs in December; the date of **December 10** is proposed.

Conclusion:

Once approved, the dates of Library Board meetings in 2007 will be publicized for interested parties.

Contact:

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Josephine Bryant  
City Librarian

List of Attachments:

Attachment 1: City of Toronto – Approved 2007 Meeting Schedule