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## STAFF REPORT INFORMATION ONLY

### Toronto Public Library Board Members – Expenses Paid for 2023

**Date:** February 26, 2024

**To:** Toronto Public Library Board

**From:** City Librarian

#### **SUMMARY**

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The purpose of this report is to advise the Toronto Public Library Board of the Library's submission to the City concerning Board members' expenses for 2023.

#### **FINANCIAL IMPACT**

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The recommendation has no additional financial impact beyond what was included in the approved 2023 operating budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

## **ISSUE BACKGROUND**

To comply with Section 223 (1) of the City of Toronto Act 2006, the City Treasurer is required to report to Council all remuneration and expenses of Council appointees to any Body, including local boards. To meet this requirement, the Library is obligated to submit a statement to the City Treasurer disclosing the required information on or before January 31 of the following year.

## **COMMENTS**

The schedule submitted to the City providing the information required is provided in Attachment 1. Library Board members do not receive remuneration. The information provided in Attachment 1 covers Board members' expenses during 2023.

## **CONTACT**

Howard Balter; Director, Finance & Treasurer;  
Tel: 416-397-5946; Email: [hbalter@tpl.ca](mailto:hbalter@tpl.ca)

## **SIGNATURE**

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Vickery Bowles  
City Librarian

## **ATTACHMENTS**

Attachment 1:      Toronto Public Library Board – Expenses for the Year 2023

FORM 1 (please submit both Forms 1 and 2 - Excel copy along with a signed PDF version)

## Remuneration and Expenses for the Year 2023 - Councillors (Board and Non-Board Members), Citizen Appointees and Appointed City Staff

## Notes for completing this form:

- Note 1:** Please also identify the board, committee, or tribunal that the councillor or appointee is supporting in this column, if applicable.
- Note 2:** Please also provide details that authorizes the travel (e.g. committee report, policy, etc) if applicable, as well as if personal funds were used.
- Where costs are shared, please provide name of organization(s) and type of expense(s) paid for by the other organization(s).
- Amounts are based on entitlement in the calendar year and not the year payment(s) actually paid.
- Inquiries and certified reports are to be forwarded by email to [Imad.Kamel@toronto.ca](mailto:Imad.Kamel@toronto.ca)

Full Name Councillors, Citizen Appointees, and Appointed Staff (refer to <b>Note 1</b> above)	Remuneration		Description of Event	Purpose of Attendance (refer to <b>Note 2</b> above)	Travel / Conference			Description of Expenses	Other Expenses (\$) (net of HST)	Total Remuneration, Travel, Other Expenses (\$)
	Description (Annual Amount or Total Per Diem - please show calculation)	Amount of Remuneration (\$)			To: MM/DD/YY	From: MM/DD/YY	Location (City / Province / State / Country)			
<b>Councillors - Board Members:</b>										
Paul Alnale			OLA Super Conference Registration Fee - Toronto	Ontario Library Association	02/01/23	02/04/23	Toronto, ON	395		
Amber Morley			OLA Super Conference Registration Fee - Virtual	Ontario Library Association	02/01/23	02/04/23	Toronto, ON	175		395.00
<b>Councillors - Non-Board Members:</b>										
<b>Citizen Appointees: (appointed to your Board by City Council)</b>										
Tamara Balan (appointed Jun. 2021)	Board Expense Policy - TPLB Res. #11-048 - April 4/11		OLA Super Conference Registration Fee - Toronto	Ontario Library Association	02/01/23	02/04/23	Toronto, ON	395	Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350
Barwar Choudhury (appointed Nov. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 1 month eligible for payment)	29
Andrea Geddes Poole (appointed Feb. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 1 month eligible for payment)	29
Jonathan Hosa (appointed Feb. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11		OLA Super Conference Registration Fee - Toronto	Ontario Library Association	02/01/23	02/04/23	Toronto, ON	395	Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 1 month eligible for payment as Board Member: \$600 annual payment/12 months in a year x 11 months eligible for payment as Vice Chair)	579
Jennifer Liu (appointed Feb. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 1 month eligible for payment)	29
Alison Menary (appointed Nov. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 1 month eligible for payment)	29
Allm Remtulla (appointed Feb. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$600 annual payment/12 months in a year x 1 month eligible for payment as Vice Chair; \$350 annual payment/12 months in a year x 11 months eligible for payment as Chair)	829

**Remuneration and Expenses for the Year 2023 - Councillors (Board and Non-Board Members), Citizen Appointees and Appointed City Staff**

Notes for completing this form:

- **Note 1:** Please also identify the board, committee, or tribunal that the councillor or appointee is supporting in this column, if applicable.
- **Note 2:** Please also provide details that authorize the travel (e.g. committee report, policy, etc) if applicable, as well as if personal funds were used.
- Where costs are shared, please provide name of organization(s) and type of expense(s) paid for by the other organization(s).
- Amounts are based on entitlement in the calendar year and not the year payment(s) actually paid.
- Inquiries and certified reports are to be forwarded by email to [Imad.Kamal@toronto.ca](mailto:Imad.Kamal@toronto.ca)

Full Name Councillors, Citizen Appointees, and Appointed Staff (refer to Note 1 above)	Remuneration		Travel / Conference						Other Expenses		Total Remuneration, Travel, Other Expenses (\$)
	Description (Annual Amount or Total Per Diem - please show calculation)	Amount of Remuneration (\$)	Description of Event	Purpose of Attendance (refer to Note 2 above)	Date To: MM/DD/YY	From: MM/DD/YY	Location (City / Province / State / Country)	Travel Cost (\$) (net of HST)	Description of Expenses	Other Expenses (\$) (net of HST)	
Sue Graham-Nutter (appointed Feb. 2015)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$850 annual payment/12 months in a year x 1 month eligible for payment)	71	
Soo Wang (appointed Feb. 2023)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 11 months eligible for payment)	321	70.83
Serde Evren (appointed Feb. 2023)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 11 months eligible for payment)	321	320.83
Justice Faith Betty (appointed Feb. 2023)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 11 months eligible for payment)	321	320.83
Amina Mohamed (appointed Feb. 2023)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 11 months eligible for payment)	321	320.83
Dhruv Jain (appointed Feb. 2023, ended Nov. 2023)	Board Expense Policy - TPLB Res. #11-048 - April 4/11								Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 10 months eligible for payment)	282	320.83
Appointed City Staff:											
<b>TOTAL:</b>											4,485.84

Other Comments:

CERTIFIED CORRECT:	Name: Vickary Bowles
	Title: City Librarian
	Agency / Corporation / Other Body: Toronto Public Library Board
Signature:  Date: Feb. 1, 2024	

FORM 2 (please submit both Forms 1 and 2 - Excel copy along with a signed PDF version)

**Travel Expenses for Councillor / Mayor's Staff Paid by the Board in 2023**

Did your Board pay any Councillor/Mayor's staff travel expenses? If Yes, please complete this form. If No, please indicate "NIL" and certify.

Notes for completing this form:

- **Note 1:** Please also provide details that authorizes the travel (e.g. committee report, policy, etc) if applicable, as well as if personal funds were used.
- Where costs are shared, please provide name of organization(s) and type and amount of expense(s) paid for by the other organization(s). If actual is not available, please provide estimate.
- Inquiries and certified reports are to be forwarded by email to [Imad.Kamal@toronto.ca](mailto:Imad.Kamal@toronto.ca)

Councillor's Staff		Councillor's Name that Staff Support	Description of Event	Purpose of Attendance (refer to Note A above)	Date	Location (City / Province / State / Country)	Total (net of HST)
Name of Staff	Staff Position (Job Title)			To: MM/ DD/ YY	From: MM/ DD/ YY		\$
							NIL
							NIL
							NIL
							NIL
							NIL
							NIL
							NIL
							NIL
<b>Total</b>							

Additional Comments:

CERTIFIED CORRECT:

Name: Vickery Bowles

Title: City Librarian

Agency / Corporation / Other Body: Toronto Public Library Board

Signature: VBowles  
Date: Feb. 1, 2024