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To: Toronto Public Library Board – June 9, 2003
From: City Librarian
Subject: **Toronto Reference Library Learning Centre – Award of Contract**

Purpose:

To request Toronto Public Library Board approval to employ the services of a General Contractor for the renovation of the Toronto Reference Library Learning Centre, as per Toronto Public Library's (TPL's) drawings and specifications, commencing July 2003.

Funding Implications and Impact Statement:

All dollar amounts in this report include applicable taxes less the Municipal Goods and Services Tax rebate.

The \$437,716 cost for the renovation of the Toronto Reference Library Learning Centre can be provided for within the \$1,566,000 approved 2003 funding for renovation and retrofit of the Toronto Reference Library.

Recommendation:

It is recommended that the Toronto Public Library Board award a contract to the lowest bidder, Steelcase Construction Inc., to complete the renovation of the Toronto Reference Library Learning Centre at a cost of \$437,716.

Background:

On March 31, 2003, an Expression of Interest and Pre-qualification advertisement was placed in the Daily Commercial News for General Contractors interested in bidding on the Toronto Reference Library Learning Centre renovation project. Upon evaluation of the bidders' submissions, nine general contractors were identified as best qualified for this project.

On May 22, 2003, the TPL received quotes from five of the pre-qualified general contractors.

Comments:

The tender documentation submitted by the recommended bidder has been reviewed by the firm of Moriyama & Teshima Architects and TPL staff, and was found to be in conformance with tender requirements.

Conclusion:

Library staff are to negotiate a contract to complete the renovation of the Toronto Reference Library Learning Centre, in accordance with drawings and specifications, with Steelcase Construction Inc., being the lowest tender received.

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City Librarian

List of Attachments:

Not applicable.