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To: Toronto Public Library Board – December 13, 2004

From: City Librarian, Josephine Bryant

Subject: **Long Branch Branch – Award of Tender**

Purpose:

To request the Toronto Public Library Board approval to employ the services of a General Contractor for the renovation of the Long Branch Branch, as per Toronto Public Library's drawings and specifications, commencing January 2005.

Funding Implications and Impact Statement:

All dollar amounts in this report include applicable taxes less the Municipal Goods and Services Tax rebate.

The renovation of the Long Branch Branch was approved as a capital project in the 2003 budget at a value of \$1,347,000.

Recommendation:

It is recommended that:

- (1) the Toronto Public Library Board award a contract to the lowest bidder, M/2 Group Inc., for the renovation of the Long Branch Branch at a cost of \$787,777.00; and
- (2) the appropriate Library officials be authorized and directed to take the necessary action to give effect thereto.

Background:

On August 17, 2004, an Expression of Interest and Pre-qualification advertisement was placed in the Daily Commercial News for General Contractors interested in bidding on the Long Branch Branch renovation project. Upon evaluation of the bidders' submissions, 11 General Contractors were identified as best qualified for this project.

On October 28, 2004, tender packages for the renovation of Long Branch Branch were issued to pre-qualified contractors. On November 18, 2004, the TPL received quotes from eight of the pre-qualified General Contractors.

Comments:

The tender documentation submitted by the recommended bidder, M/2 Group Inc., has been reviewed by the firm of G. Bruce Stratton Architects and TPL staff, and was found to be in conformance with tender requirements.

Conclusion:

Upon award of this tender, Library staff will negotiate a contract to complete the renovation of the Long Branch Branch, in accordance with drawings and specifications, with M/2 Group Inc., being the lowest tender received.

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Josephine Bryant
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Attachments:

Not Applicable.