



21.

To: Toronto Public Library Board – January 17, 2005

From: City Librarian

Subject: **Holiday Closures**

Purpose:

To recommend the date the Toronto Public Library will be closed for Christmas and Boxing Day 2005 and New Year's Day 2006 and to advise the Board of the schedule of holiday closures for 2005 and January 2006.

Funding Implications and Impact Statement:

There are no financial implications attendant on the recommendations.

Recommendation:

It is recommended that the Toronto Public Library be closed on Monday, December 26, 2005 in lieu of Christmas Day; Tuesday, December 27, 2005 in lieu of Boxing Day and Monday, January 2, 2006 in lieu of New Year's Day.

Background:

Where Board approval is required to establish holiday closures, the matter comes before the Board early in the year to ensure adequate notice to the public and staff.

Comments:

In 2005, Christmas Day falls on a Sunday. Since this is not a regular service day, it is recommended that the Library be closed on Monday, December 26, 2005 for Christmas Day and Tuesday, December 27, 2005 for Boxing Day.

In 2006, New Year's Day falls on a Sunday. Since this is not a regular service day, it is recommended that the Library be closed Monday, January 2, 2006 in lieu of New Year's Day.

The City of Toronto will also be closed on December 26 and 27, 2005 and January 2, 2006.

A full-time employee whose scheduled day off falls on a holiday closure is compensated with a day to be taken at another agreed upon time.

Schedule of Holiday Closures, 2005 and January 2006

Friday, March 25, 2005	Good Friday	Closed
Monday, March 28, 2005	Easter Monday	Closed
Monday, May 23, 2005	Victoria Day	Closed
Friday, July 1, 2005	Canada Day	Closed
Monday, August 1, 2005	Civic Holiday	Closed
Monday, September 5, 2005	Labour Day	Closed
Monday, October 10, 2005	Thanksgiving Day	Closed
Saturday, December 24, 2005	Christmas Eve	Closed at 1:00 p.m.
Sunday, December 25, 2005	Christmas Day	Closed
Monday, December 26, 2005	Boxing Day	Closed
Tuesday, December 27, 2005	(For Christmas Day)	Closed
Saturday, December 31, 2005	New Year's Eve	Closed at 1:00 p.m.
Sunday, January 1, 2006	New Year's Day	Closed
Monday, January 2, 2006	(For New Year's Day)	Closed

Conclusion:

The public and staff will be notified of the holiday closure schedule for 2005 and January 2006.

Contact:

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List of Attachments:

Not applicable.