

Holiday Closures 2020 and January 2021

Date:	October 22, 2019
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to recommend and receive approval for the schedule of holiday closures for 2020 and January 2021.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the schedule of holiday closures for 2020 and January 2021 as provided in Attachment 1.

FINANCIAL IMPACT

There is no financial impact to the 2020 operating budget arising from the recommendation in this report. The recommended closures are included in the proposed 2020 operating budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

DECISION HISTORY

Where Library Board approval is required to establish holiday closures, the matter comes before the Board in the preceding year to ensure adequate notice to the public and staff.

COMMENTS

At its meeting on November 19, 2018, the Library Board approved the Library closure for New Year's Day, Wednesday, January 1, 2020.

The Library is open for regular service on Remembrance Day, Wednesday, November 11, 2020.

The Library closes at 1:00 p.m. on both Christmas Eve and New Year's Eve.

The Library will be closed on Friday, December 25, 2020 for Christmas Day and Saturday, December 26, 2020 for Boxing Day.

In 2021, New Year's Day falls on a Friday and the Library will be closed.

All full-time employees whose scheduled day off falls on a holiday closure are compensated with a day in lieu to be taken at another agreed upon time.

It is the practice of the Library to close on many of the Sundays adjacent to public holidays.

The schedule of holiday closures for 2020 and January 2021 is provided in Attachment 1.

CONTACT

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SIGNATURE

Vickery Bowles
City Librarian

ATTACHMENT

Attachment 1: Toronto Public Library Holiday Closures, 2020 and January 2021

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Wednesday, January 1, 2020 *	New Year's Day	Closed
Monday, February 17, 2020	Family Day	Closed
Friday, April 10, 2020	Good Friday	Closed
Sunday, April 12, 2020	Easter Sunday	Closed
Monday, April 13, 2020	Easter Monday	Closed
Monday, May 18, 2020	Victoria Day	Closed
Wednesday, July 1, 2020	Canada Day	Closed
Monday, August 3, 2020	Civic Holiday (Simcoe Day)	Closed
Monday, September 7, 2020	Labour Day	Closed
Monday, October 12, 2020	Thanksgiving Day	Closed
Thursday, December 24, 2020	Christmas Eve	Closed at 1:00 p.m.
Friday, December 25, 2020	Christmas Day	Closed
Saturday, December 26, 2020	Boxing Day	Closed
Thursday, December 31, 2020	New Year's Eve	Closed at 1:00 p.m.
Friday, January 1, 2021	New Year's Day	Closed

* New Year's Day 2020 closure approved by the Library Board on Nov. 19, 2018.