



STAFF REPORT INFORMATION ONLY

Toronto Public Library Board Members – Expenses Paid for 2022

Date: February 27, 2023

To: Toronto Public Library Board

From: City Librarian

SUMMARY

The purpose of this report is to advise the Toronto Public Library Board of the Library's submission to the City concerning Board members' expenses for 2022.

FINANCIAL IMPACT

The recommendation has no additional financial impact beyond what is included in the approved 2022 operating budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

To comply with Section 223 (1) of the City of Toronto Act 2006, the City Treasurer is required to report to Council all remuneration and expenses of Council appointees to any Body, including local boards. To meet this requirement, the Library is obligated to submit a statement to the City Treasurer disclosing the required information on or before January 31 of the following year.

COMMENTS

The schedule submitted to the City providing the information required is provided in Attachment 1. Library Board members do not receive remuneration. The information provided in Attachment 1 covers Board members' expenses during 2022.

CONTACT

Larry Hughsam; Director, Finance & Treasurer; Tel: 416-397-5946;
Email: lhughsam@tpl.ca

SIGNATURE

Vickery Bowles
City Librarian

ATTACHMENTS

Attachment 1: Toronto Public Library Board – Expenses for the Year 2022

FORM 1 (please submit both Forms 1 and 2 - Excel copy along with a signed PDF version)

REMUNERATION AND EXPENSES FOR THE YEAR 2022
Councillors (Board and Non-Board Members), Citizen Appointees and Appointed City Staff

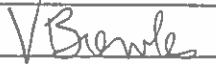
NOTES FOR COMPLETING FORM:

NAME	*AUTHORITY	REMUNERATION		TRAVEL / CONFERENCE										**OTHER EXPENSES		TOTALS	
COUNCILLORS, CITIZEN APPOINTEES, AND APPOINTED STAFF	APPROVAL INFO. (Refer to Notes above)	DESCRIPTION (Annual Amount or Total Per Diem - please show calculation e.g. rate(s) x number of meetings)	TOTAL REMUNERATION	DESCRIPTION OF EVENT	PURPOSE OF ATTENDANCE	DATE		LOCATION CITY/ PROV/ STATE/ COUNTRY	TRANSPORTATION		ACCOMMODATION	REGISTRATION	OTHER EXPENSES / TRAVEL PER DIEM	TOTAL TRAVEL (Each trip)	DESCRIPTION OF EXPENSES (Refer to Notes above)	TOTAL OTHER EXPENSES	REMUNERATION, TRAVEL, OTHER EXPENSES
						TO: MM / DD / YY	FROM: MM / DD / YY		AIR	GROUND							
						← All Costs Net of HST →											
									\$		\$	\$	\$	\$		\$	\$
COUNCILLORS - BOARD MEMBERS:																	
	Mr. Paul Ainslie														OLA Super Conference Registration Fee - Toronto - February 3 - February 6, 2021	153	153
COUNCILLORS - NON-BOARD MEMBERS:																	
CITIZEN APPOINTEES: (appointed to your Board by City Council)																	
Ms. Tamara Balan (appointed Jun. 2021)	Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Mr. Sarwar Choudhury (appointed Nov. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Ms. Andrea Geddes Poole (appointed Feb. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Mr. Jonathan Hoss (appointed Feb. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Ms. Jennifer Liu (appointed Feb. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Ms. Alison Menary (appointed Nov. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Mr. Alim Remtulla (appointed Feb. 2019) Vice Chair of the Board	Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$600 annual payment/12 months in a year x 12 months eligible for payment)	600	600
Ms. Sue Graham-Nutter (appointed Feb. 2015) Chair of the Board	Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$850 annual payment/12 months in a year x 12 months eligible for payment)	850	850

REMUNERATION AND EXPENSES FOR THE YEAR 2022
Councillors (Board and Non-Board Members), Citizen Appointees and Appointed City Staff

NOTES FOR COMPLETING FORM:

NAME	*AUTHORITY	REMUNERATION	TRAVEL / CONFERENCE										**OTHER EXPENSES		TOTALS		
COUNCILLORS, CITIZEN APPOINTEES, AND APPOINTED STAFF	APPROVAL INFO. (Refer to Notes above)	DESCRIPTION (Annual Amount or Total Per Diem - please show calculation e.g. rate(s) x number of meetings)	TOTAL REMUNERATION	DESCRIPTION OF EVENT	PURPOSE OF ATTENDANCE	DATE		LOCATION CITY/ PROV/ STATE/ COUNTRY	TRANSPORTATION		ACCOMMODATION	REGISTRATION	OTHER EXPENSES / TRAVEL PER DIEM	TOTAL TRAVEL (Each trip)	DESCRIPTION OF EXPENSES (Refer to Notes above)	TOTAL OTHER EXPENSES	REMUNERATION, TRAVEL, OTHER EXPENSES
						TO: MM / DD / YY	FROM: MM / DD / YY		AIR	GROUND							
← All Costs Net of HST →																	
APPOINTED CITY STAFF:																	
TOTAL:																	
OTHER COMMENTS:																	

CERTIFIED CORRECT:	NAME:	Vickery Bowles	SIGNATURE:	
	TITLE:	City Librarian	TEL. #:	416-393-7032
	AGENCY / CORPORATION / OTHER BODY: Toronto Public Library Board		DATE:	Jan. 18/23

FORM 2 (please submit both Forms 1 and 2 - Excel copy along with a signed PDF version)

TRAVEL EXPENSES FOR COUNCILLOR / MAYOR'S STAFF PAID BY THE BOARD IN 2022

Did your Board pay any Councillor/Mayor's staff travel expenses? If Yes, please complete this form. If No, please indicate "Nil" and certify. NIL

- NOTES FOR COMPLETING FORM:
- *AUTHORITY: Provide details that authorizes the Travel e.g. board meeting date, minute # etc.; Indicate the word "Personal" in this column where personal funds used.
 - Where costs are shared, please provide name of organization(s) and type of expense(s), and amount(s) paid for by the other organization(s). If actual is not available, please provide estimate.
 - Acronyms to be supported by full and official name. No abbreviations.
 - Additional rows may be inserted and adjusted as required.
 - The City may contact your board for additional information as deemed necessary.
 - Inquiries and certified reports may be forwarded by email to Imad.Kamal@toronto.ca

COUNCILLOR'S STAFF		COUNCILLOR'S NAME THAT STAFF SUPPORT	DESCRIPTION OF EVENT	PURPOSE OF ATTENDANCE	'AUTHORITY (Refer to Notes above)	DATE		LOCATION City / Prov / State / Country	TRANSPORTATION		ACCOMMODATION	REGISTRATION	OTHER COSTS/ TRAVEL PER DIEM	TOTAL	
NAME OF STAFF	STAFF POSITION (Job Title)					TO:	FROM:		AIR	GROUND					
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ADDITIONAL COMMENTS:

CERTIFIED CORRECT:	NAME:	Vickery Bowles	SIGNATURE:	<i>V Bowles</i>
	TITLE:	City Librarian	TEL. #: 416-393-7032	
	AGENCY / CORPORATION / OTHER BODY:	Toronto Public Library Board	DATE:	<i>Jan. 18/23</i>