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**STAFF REPORT
INFORMATION ONLY**

Toronto Public Library Board Members – Expenses Paid for 2022

Date: February 27, 2023

To: Toronto Public Library Board

From: City Librarian

SUMMARY

The purpose of this report is to advise the Toronto Public Library Board of the Library's submission to the City concerning Board members' expenses for 2022.

FINANCIAL IMPACT

The recommendation has no additional financial impact beyond what is included in the approved 2022 operating budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

To comply with Section 223 (1) of the City of Toronto Act 2006, the City Treasurer is required to report to Council all remuneration and expenses of Council appointees to any Body, including local boards. To meet this requirement, the Library is obligated to submit a statement to the City Treasurer disclosing the required information on or before January 31 of the following year.

COMMENTS

The schedule submitted to the City providing the information required is provided in Attachment 1. Library Board members do not receive remuneration. The information provided in Attachment 1 covers Board members' expenses during 2022.

CONTACT

Larry Hughsam; Director, Finance & Treasurer; Tel: 416-397-5946;
Email: lhughsam@tpl.ca

SIGNATURE

Vickery Bowles
City Librarian

ATTACHMENTS

Attachment 1: Toronto Public Library Board – Expenses for the Year 2022

Attachment 1

FORM 1 (please submit both Forms 1 and 2 - Excel copy along with a signed PDF version)

REMUNERATION AND EXPENSES FOR THE YEAR 2022

Councillors (Board and Non-Board Members), Citizen Appointees and Appointed City Staff

NOTES FOR COMPLETING FORM:

REMUNERATION AND EXPENSES FOR THE YEAR 2022
Councillors (Board and Non-Board Members), Citizen Appointees and Appointed City Staff

NOTES FOR COMPLETING FORM

CERTIFIED CORRECT:	NAME: Vickery Bowles	SIGNATURE: 
	TITLE: City Librarian	TEL. #: 416-393-7032
	AGENCY / CORPORATION / OTHER BODY: Toronto Public Library Board	DATE: Jan. 18/23

FORM 2 (please submit both Forms 1 and 2 - Excel copy along with a signed PDF version)

TRAVEL EXPENSES FOR COUNCILLOR / MAYOR'S STAFF PAID BY THE BOARD IN 2022														
<p>Did your Board pay any <u>Councillor/Mayor's staff</u> travel expenses? If <u>Yes</u>, please complete this form. If <u>No</u>, please indicate "Nil" and certify.</p> <p style="text-align: right;"><u>Nil</u></p>														
<p>NOTES FOR COMPLETING FORM:</p> <ul style="list-style-type: none"> - AUTHORITY: Provide details that authorizes the Travel e.g. board meeting date, minute # etc.; Indicate the word "Personal" in this column where personal funds used. - Where costs are shared, please provide name of organization(s) and type of expense(s), and amount(s) paid for by the other organization(s). If actual is not available, please provide estimate. - Acronyms to be supported by full and official name. No abbreviations. - Additional rows may be inserted and adjusted as required. - The City may contact your board for additional information as deemed necessary. - Inquiries and certified reports may be forwarded by email to Imad.Kamal@toronto.ca 														
COUNCILLOR'S STAFF		COUNCILLOR'S NAME THAT STAFF SUPPORT	DESCRIPTION OF EVENT	PURPOSE OF ATTENDANCE	'AUTHORITY (Refer to Notes above)	DATE		LOCATION City / Prov / State / Country	TRANSPORTATION		ACCOMMODATION	REGISTRATION	OTHER COSTS / TRAVEL PER DIEM	TOTAL
NAME OF STAFF	STAFF POSITION (Job Title)					TO: MM/DD/YY	FROM: MM/DD/YY		AIR	GROUND				
← All Costs Net of HST →														
													Nil	
													Nil	
													Nil	
													Nil	
													Nil	
													Nil	
													Nil	
													Nil	
													Nil	
													Nil	
													Nil	
ADDITIONAL COMMENTS:														
CERTIFIED CORRECT:	NAME: Vickery Bowles					SIGNATURE: <u>V.Bowles</u>								
	TITLE: City Librarian					TEL. #: 416-393-7032								
	AGENCY / CORPORATION / OTHER BODY: Toronto Public Library Board					DATE: Jan. 18/23								