

Toronto Public Library Board – 2022 Meeting Dates and Locations Schedule

Date:	January 24, 2022
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides the dates for Toronto Public Library Board meetings in 2022 for approval by the Toronto Public Library Board as required by the Board's Procedural By-law.

RECOMMENDATIONS

The City Librarian recommends that the Toronto Public Library Board:

1. approves the Toronto Public Library Board 2022 meeting dates and locations schedule as shown in Table 1.

FINANCIAL IMPACT

The recommendation has no additional financial impact beyond what is included in the City staff recommended 2022 operating budget for Toronto Public Library.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

In accordance with the Toronto Public Library Board [Procedural By-law](#), the schedule of Board meetings for the year is approved each year at the First Meeting. In the By-law, the first meeting of the Board is defined as "After a municipal election, the first

meeting of the new Board following its appointment by Council. In other years, the first meeting of the Board in the calendar year. “

An earlier proposed 2022 Library Board meetings schedule was provided for information at the October 25, 2021 Board meeting. In December 2021, the City of Toronto approved its meeting schedule for Council and its Committees, around which the City’s agencies, corporations and special purpose bodies should try to schedule their own meetings. The City’s approved meeting schedule has resulted in no changes to the proposed TPL Board meeting dates.

The Board’s proposed meeting schedule provides for nine meetings in 2022, fulfilling its requirement to hold at least seven regular meetings in a year, as outlined in Section 16(1) of the [Public Libraries Act](#).

COMMENTS

Usually, Library Board meetings are held on Mondays. However, for 2022, two meetings will take place on a Tuesday:

- Tuesday, May 24 – to accommodate the Victoria Day statutory holiday on Monday, May 23; and
- Tuesday, October 25 – to accommodate the Municipal Election being held on Monday, October 24.

In the past, all meetings took place at the Toronto Reference Library (TRL). Beginning in 2014, at the Board’s request, two meetings each year in the spring and fall would be scheduled in alternate branches to TRL. In part, the Board’s request was made to allow greater public participation at the Board meetings. In 2021, two meetings were tentatively scheduled to take place in two different branches, Agincourt and Bloor/Gladstone. Because of COVID-19 restrictions, all 2021 meetings were held via Webex and teleconference.

In 2022, it is anticipated that COVID-19-related restrictions will continue to impact the ability of Board members, the public and staff to meet in person. For this reason, the proposal is for meetings to continue via Webex and teleconference. However, when there are opportunities to conduct Board meetings in 2022 in-person, a hybrid model (i.e. a combination of in-person and virtual participation) will be made available, and Board members, the public and staff will be notified. Hybrid meetings will be discussed at the February 28, 2022 Board meeting.

The following dates are proposed for meetings of the Toronto Public Library Board in 2022. All meetings take place on Mondays, unless otherwise noted. All meetings begin at 6:00 pm.

Table 1: Toronto Public Library Board - 2022 Meeting Dates					
Date	Time	Location*	Date	Time	Location*
Monday Jan. 24	6:00 pm	Webex & teleconference	Monday June 20	6:00 pm	Webex & teleconference
Monday Feb. 28	6:00 pm	Webex & teleconference	Monday Sep. 19	6:00 pm	Webex & teleconference
Monday Mar. 28	6:00 pm	Webex & teleconference	Tuesday Oct. 25	6:00 pm	Webex & teleconference
Monday Apr. 25	6:00 pm	Webex & teleconference	Monday Dec. 5	6:00 pm	Webex & teleconference
Tuesday May 24	6:00 pm	Webex & teleconference			
*unless otherwise advised					

CONTACT

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SIGNATURE

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