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**STAFF REPORT
INFORMATION ONLY**

Toronto Public Library Board – 2023 Proposed Meeting Schedule

Date: October 25, 2022

To: Toronto Public Library Board

From: City Librarian

SUMMARY

This report provides the tentative dates for the Toronto Public Library Board meetings for 2023, for information and planning purposes. The meeting schedule for Council and its Committees has not been finalized by the City, so the dates proposed for the Library Board meetings are subject to change. In addition, following a municipal election, the Board membership must be finalized by the City. The 2023 Proposed Meeting Schedule will be put forward for approval by the newly appointed Board.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

Section 16(1) of the [Public Libraries Act](#) requires that a board shall hold at least seven regular meetings in each year. The Board's proposed meeting schedule provides for nine meetings in 2023.

The municipal election is being held on Monday, October 24, 2022. Following the election, it is expected that a City Council and Committee meeting schedule will be developed and put forward for approval. In addition, the membership of City Agencies, Boards and Commissions will be reviewed and appointments will be approved. In the case of the Toronto Public Library Board, the existing Board continues until the new Board composition has been finalized by the City.

In accordance with section 8 of the [Toronto Public Library Board Procedural By-law](#), the schedule of Board meetings for the year is approved each year at the First meeting. If, following a municipal election, the composition of the Board is not finalized prior to the end of the year, the existing Board may choose to schedule meetings on a month-to-month basis until the full schedule can be approved by the newly appointed Board.

The proposed dates for meetings in 2023 are provided at this time, before final approval of the dates, to assist Board members and staff in making long-range plans. These dates may change based on the:

- finalized meeting schedule for City Council and its Committees and/or
- availability of the new Toronto Public Library Board.

Based on the current situation, meetings will continue to be hybrid allowing both Board members and members of the public to participate in-person at the Toronto Reference Library or virtually, from anywhere. The meetings will continue to be live-streamed with live captioning and will continue to allow for live public presentations.

Since the May 2022 Board meeting, video recordings of Board meetings (with closed captioning) have been posted to the Toronto Public Library website shortly following each Board meeting.

COMMENTS

The following dates are proposed for meetings of the Toronto Public Library Board in 2023. The final schedule of Board meetings will be approved once the City has confirmed the Toronto Public Library Board's composition and its own meeting schedule.

All meetings begin at 6:00 pm.

Monday, January 23
Monday, February 27
Monday, March 27
Monday, April 24
Tuesday, May 23
Monday, June 19
Monday, September 18
Monday, October 23
Monday, December 4

CONTACT

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SIGNATURE

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