

Toronto Public Library Board – 2013 Proposed Meeting Schedule

Date:	November 29, 2012
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

This report provides the dates for Toronto Public Library Board meetings in 2013 for information. The schedule of 2013 Board meetings will be presented to the Board for approval in January 2013 as per the *Toronto Public Library Board Procedural By-law*.

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

Section 16(1) of the *Public Libraries Act* requires that a board shall hold regular meetings once a month for at least ten months each year.

In accordance with the *Toronto Public Library Board Procedural By-law*, the schedule of Board meetings for the year is approved each year at the January meeting.

The City provides a proposed meeting schedule for Council and its Committees allowing time for the City's special committees, agencies and special purpose bodies to schedule their own meetings. The Board's 2013 schedule provides for the requirement to hold regular meetings once a month for at least ten months each year, however, it was not always possible to schedule them during the week set aside for meetings. The March meeting date is on a Wednesday so as not to interfere with Passover.

COMMENTS

The following dates are proposed for meetings of the Toronto Public Library Board in 2013 beginning at 6:00 p.m. at the Toronto Reference Library:

Monday, January 21	Monday, July 22 (only if required)
Monday, February 25	Monday, September 23
Wednesday, March 27	Monday, October 21
Monday, April 29	Monday, November 18
Monday, May 27	Monday, December 9
Monday, June 24	

The City Council 2013 Proposed Schedule of Meetings (Attachment 1) was used to establish the Toronto Public Library Board Meeting Schedule for 2012.

The proposed dates for meetings in 2013 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

CONTACT

Nancy Marshall; Administrative Coordinator, City Librarian's Office;
Tel: 416-393-7215; Fax: 416-393-7083; Email: nmarshall@torontopubliclibrary.ca

SIGNATURE

Jane Pyper
City Librarian

ATTACHMENTS

Attachment 1: 2013 City Council Proposed Schedule of Meetings