



**STAFF REPORT  
INFORMATION ONLY**

**22.**

## **Toronto Public Library Board – 2013 Proposed Meeting Schedule**

|              |                              |
|--------------|------------------------------|
| <b>Date:</b> | November 29, 2012            |
| <b>To:</b>   | Toronto Public Library Board |
| <b>From:</b> | City Librarian               |

### **SUMMARY**

This report provides the dates for Toronto Public Library Board meetings in 2013 for information. The schedule of 2013 Board meetings will be presented to the Board for approval in January 2013 as per the *Toronto Public Library Board Procedural By-law*.

### **FINANCIAL IMPACT**

There is no financial impact arising from the information in this report.

The Director, Finance and Treasurer has reviewed this financial impact statement and is in agreement with it.

### **ISSUE BACKGROUND**

Section 16(1) of the *Public Libraries Act* requires that a board shall hold regular meetings once a month for at least ten months each year.

In accordance with the *Toronto Public Library Board Procedural By-law*, the schedule of Board meetings for the year is approved each year at the January meeting.

The City provides a proposed meeting schedule for Council and its Committees allowing time for the City's special committees, agencies and special purpose bodies to schedule their own meetings. The Board's 2013 schedule provides for the requirement to hold regular meetings once a month for at least ten months each year, however, it was not always possible to schedule them during the week set aside for meetings. The March meeting date is on a Wednesday so as not to interfere with Passover.

## **COMMENTS**

The following dates are proposed for meetings of the Toronto Public Library Board in 2013 beginning at 6:00 p.m. at the Toronto Reference Library:

|                     |                                    |
|---------------------|------------------------------------|
| Monday, January 21  | Monday, July 22 (only if required) |
| Monday, February 25 | Monday, September 23               |
| Wednesday, March 27 | Monday, October 21                 |
| Monday, April 29    | Monday, November 18                |
| Monday, May 27      | Monday, December 9                 |
| Monday, June 24     |                                    |

The City Council 2013 Proposed Schedule of Meetings (Attachment 1) was used to establish the Toronto Public Library Board Meeting Schedule for 2012.

The proposed dates for meetings in 2013 are provided at this time, before official approval of the dates, to assist Board members and staff in making long-range plans.

## **CONTACT**

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## **SIGNATURE**

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Jane Pyper  
City Librarian

## **ATTACHMENTS**

Attachment 1: 2013 City Council Proposed Schedule of Meetings