



To: Toronto Public Library Board – February 19, 2001

From: City Librarian

Subject: **Holiday Closures**

Purpose:

To recommend the date the Library will be closed for Canada Day in 2001 and to advise the Board of the schedule of holiday closures for 2001 and January 2002.

Funding Implications and Impact Statement:

There are no financial implications attendant on the recommendation.

Recommendation:

It is recommended that the Library be closed on Monday July 2, 2001.

Background:

Where Board approval is required to establish holiday closures, the matter comes before the Board early in the year to ensure adequate notice to the public and staff.

Comments:

The holiday closures for the Toronto Public Library are harmonized by the new collective agreement, ending the variances that existed among the predecessor Library Boards.

In 2001, Canada Day falls on a Sunday. Since this is not a regular service day, it is recommended that the Library be closed on Monday July 2, 2001. The City of Toronto will be closed on July 2, 2001 as well.

In accordance with the provisions of the collective agreement, there will be library service on Sunday November 11, Remembrance Day.

A full-time employee whose scheduled day off falls on a holiday closure is compensated with a day to be taken at another agreed upon time.

The holiday closures for 2001 and January 2002 will be as outlined below:

Friday, April 13, 2001	(Good Friday)	Closed
Monday, April 16, 2001	(Easter Monday)	Closed
Monday, May 21, 2001	(Victoria Day)	Closed
Sunday, July 1, 2001	(Normal Sunday Closure)	Closed
Monday, July 2, 2001	(Canada Day)	Closed
Monday, August 6, 2001	(Civic Holiday)	Closed
Monday, September 3, 2001	(Labour Day)	Closed
Monday, October 8, 2001	(Thanksgiving Day)	Closed
Monday, December 24, 2001	(Christmas Eve)	Closed at 1:00 p.m.
Tuesday, December 25, 2001	(Christmas Day)	Closed
Wednesday, December 26, 2001	(Boxing Day)	Closed
Sunday, December 30, 2001	(Normal Sunday Closure)	Closed
Monday, December 31, 2001	(New Year's Eve)	Closed at 1:00 p.m.
Tuesday, January 1, 2002	(New Year's Day)	Closed

Conclusion:

The public and staff will be notified of the holiday closure schedule for 2001 and January 2002.

Contact:

Anne Bailey, Acting Director, Human Resources, Tel: 416-397-5945, Fax: 416-397-5980, E-mail: abailey@tpl.toronto.on.ca

Dan Keon, Senior Manager, Human Resources, Tel: 416-393-7213, Fax: 416-397-5980, E-mail: dkeon@tpl.toronto.on.ca

City Librarian

List of Attachments:

Not applicable.