

Extended Authority

Date:	September 25, 2017
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to inform the Toronto Public Library (TPL) Board of a tender award made during the summer when the Board did not meet, to contract with Geo. A. Kelson Company Limited to supply and install a new boiler plant and humidification system at Lillian H. Smith Library (LHS) in accordance with TPL specifications.

The total cost for the award is \$903,000, excluding Harmonized Sales Tax (HST).

FINANCIAL IMPACT

The cost of the new boiler plant and humidification system is \$903,000, excluding HST, and is funded by the approved 2017 Multi-Branch Minor Renovation Program, which includes \$280,000 of funding from the Canada 150 Community Infrastructure Program.

The Director, Finance & Treasurer has reviewed this financial impact statement and is in agreement with it.

ISSUE BACKGROUND

LHS's existing HVAC system does not provide the proper heating and humidification required to optimally maintain the entire building, and especially the Merrill and Osborne Special Collections housed there. One steam boiler at LHS failed in March 2016, leaving no redundancy for the remaining steam boiler. The remaining boiler and humidification system is at the end of its expected lifespan and needs be replaced this year, in time for the heating season.

COMMENTS

Working with a consulting engineer, TPL ran a competitive procurement process for the supply and installation of a new boiler plant and humidification system. In July 2017, a total of five bids were submitted and Geo. A. Kelson was awarded the contract, having the lowest compliant bid. The existing equipment is being replaced by two new boilers and a new

humidification system. Substantial completion of the supply and installation of the new system is expected by mid-November 2017, just prior to the start of the 2017-2018 heating season.

TPL's Financial Control Policy authorizes the City Librarian to exercise the power of the Board to make an award to the lowest compliant bidder during the months that the Board does not meet. The City Librarian is required to report the award to the Board at its next scheduled meeting.

CONTACT

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SIGNATURE

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