

Toronto Public Library Board Members – Expenses Paid for 2021

Date:	January 24, 2022
To:	Toronto Public Library Board
From:	City Librarian

SUMMARY

The purpose of this report is to advise the Toronto Public Library Board of the Library's submission to the City concerning Board members' expenses for 2021.

FINANCIAL IMPACT

The recommendation has no additional financial impact beyond what is included in the approved 2021 operating budget.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

To comply with Section 223 (1) of the City of Toronto Act 2006, the City Treasurer is required to report to Council all remuneration and expenses of Council appointees to any Body, including local boards. To meet this requirement, the Library is obligated to submit a statement to the City Treasurer disclosing the required information on or before January 31 of the following year.

COMMENTS

The schedule submitted to the City providing the information required by the City is provided in Attachment 1. Library Board members do not receive remuneration. The information provided in Attachment 1 covers Board members' expenses during 2021.

CONTACT

Larry Hughsam; Director, Finance & Treasurer; Tel: 416-397-5946;
Email: lhughsam@tpl.ca

SIGNATURE

Vickery Bowles
City Librarian

ATTACHMENTS

Attachment 1: Toronto Public Library Board – Expenses for the Year 2021

FORM 1 (reminder to submit both Forms 1 and 2)

EXPENSES FOR MEMBERS OF COUNCIL CHARGED TO CITY DIVISION'S BUDGET IN 2021

Attachment 1

NOTES FOR COMPLETING FORM:

- **AUTHORITY:** Information that authorizes the remuneration and expenses e.g. committee reports, policy, etc.; Indicate the word "Personal" in this column where personal funds used.
- **OTHER EXPENSES:** All other expenses that are not under the categories of "REMUNERATION" and "TRAVEL / CONFERENCE".
- Where costs are shared, please provide name of organization(s) and type of expense(s) paid for by the other organization(s).
- Amounts are based on entitlement in the calendar year and not the year payment(s) actually paid.
- Acronyms to be supported by full and official name. No abbreviations.
- Additional rows may be inserted and adjusted as required.
- Your Division may be contacted for additional information as deemed necessary.
- Inquiries and certified reports may be forwarded by email to Duri.Lee@toronto.ca

NAME	*AUTHORITY	REMUNERATION		TRAVEL / CONFERENCE											**OTHER EXPENSES		TOTALS	
				TOTAL REMUNERATION	DESCRIPTION OF EVENT	PURPOSE OF ATTENDANCE	DATE		LOCATION CITY/ PROV/ STATE / COUNTRY	ACCOUNT CHARGED (Cost Centre & Cost Elemt.)	TRANSPORTATION		ACCOMMODATION	REGISTRATION	OTHER EXPENSES	TOTAL TRAVEL (Each trip)	DESCRIPTION OF EXPENSES (Ref. Notes above)	TOTAL OTHER EXPENSES
		APPROVAL INFO. (Ref. Notes above)	DESCRIPTION (Annual Amount or Total Per Diem - please show calculation e.g. rate(s) x number of meetings)				TO: MM/DD/YY	FROM: MM/DD/YY			AIR	GROUND						
← All Costs Net of HST →																		
COUNCILLORS - BOARD MEMBERS:																	\$	\$
Mr. Paul Ainslie																OLA Super Conference Registration Fee - Toronto - February 3 - February 6, 2021	153	153
Mr. Gord Perks																		
COUNCILLORS - NON-BOARD MEMBERS:																		
CITIZEN APPOINTEES (appointed to your Board by City Council):																		
Ms. Tamara Balan (appointed Jun. 2021)		Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 7 months eligible for payment)	204	204
Mr. Sarwar Choudhury (appointed Nov. 2019)		Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Ms. Andrea Geddes Poole (appointed Feb. 2019)		Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Mr. Jonathan Hoss (appointed Feb. 2019)		Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Mr. Fenton Jagdeo (appointed Feb. 2019 to end of January 2021)		Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 1 month eligible for payment)	29	29
Ms. Jennifer Liu (appointed Feb. 2019)		Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350
Ms. Alison Menary (appointed Nov. 2019)		Board Expense Policy - TPLB Res. #11-048 - April 4/11														Annual payment in lieu of expenses (\$350 annual payment/12 months in a year x 12 months eligible for payment)	350	350

EXPENSES FOR MEMBERS OF COUNCIL CHARGED TO CITY DIVISION'S BUDGET IN 2021

NOTES FOR COMPLETING FORM:

- AUTHORITY: Information that authorizes the remuneration and expenses e.g. committee reports, policy, etc.; Indicate the word "Personal" in this column where personal funds used.
- OTHER EXPENSES: All other expenses that are not under the categories of "REMUNERATION" and "TRAVEL / CONFERENCE".
- Where costs are shared, please provide name of organization(s) and type of expense(s) paid for by the other organization(s).
- Amounts are based on entitlement in the calendar year and not the year payment(s) actually paid.
- Acronyms to be supported by full and official name. No abbreviations.
- Additional rows may be inserted and adjusted as required.
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NAME	*AUTHORITY	REMUNERATION		TRAVEL / CONFERENCE										**OTHER EXPENSES		TOTALS		
		DESCRIPTION (Annual Amount or Total Per Diem - please show calculation e.g. rate(s) x number of meetings)	TOTAL REMUNERATION	DESCRIPTION OF EVENT	PURPOSE OF ATTENDANCE	DATE		LOCATION CITY/ PROV/ STATE / COUNTRY	ACCOUNT CHARGED (Cost Centre & Cost Elem.)	TRANSPORTATION		ACCOMMODATION	REGISTRATION	OTHER EXPENSES	TOTAL TRAVEL (Each trip)	DESCRIPTION OF EXPENSES (Ref. Notes above)	TOTAL OTHER EXPENSES	REMUNERATION, TRAVEL, OTHER EXPENSES
						TO: MM/DD/YY	FROM: MM/DD/YY			AIR	GROUND							
← All Costs Net of HST →																		
Mr. Alim Remtulla (appointed Feb. 2019)	Board Expense Policy - TPLB Res. #11-048 - April 4/11																\$600	\$600
Ms. Sue Graham-Nutter (appointed Feb. 2015)	Board Expense Policy - TPLB Res. #11-048 - April 4/11																850	850
APPOINTED CITY STAFF:																		
TOTAL:																	3,586	3,586
OTHER COMMENTS:																		

CERTIFIED CORRECT:	NAME: Vickery Bowles	SIGNATURE: <i>Vickery Bowles.</i>
	TITLE: City Librarian	TEL. #: 416-393-7032
	DIVISION: Toronto Public Library	DATE: 1/3/2022

FORM 2 (reminder to submit both Forms 1 and 2)

TRAVEL EXPENSES FOR COUNCILLOR / MAYOR'S STAFF PAID BY THE DIVISION IN 2021

Did your Division pay any Councillor/Mayor's staff travel expenses? If Yes, please complete this form. If No, please indicate "Nil" and certify.

NOTES FOR COMPLETING FORM:

- AUTHORITY: Provide details that authorizes the Travel e.g. committee report, policy, etc.; Indicate the word "Personal" in this column where personal funds used.
- Where costs are shared, please provide name of organization(s) and type and amount of expense(s) paid for by the other organization(s). If actual is not available, please provide estimate.
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COUNCILLOR'S STAFF	COUNCILLOR'S NAME THAT STAFF ASSIST	DESCRIPTION OF EVENT	PURPOSE OF ATTENDANCE	*AUTHORITY (Reference Notes above)	DATE		LOCATION City / Prov / State / Country	ACCOUNT CHARGED (Cost Centre & Cost Element)	TRANSPORTATION	ACCOMMODATION	REGISTRATION	OTHER COSTS / PER DIEM	TOTAL	
					TO:	FROM:								
NAME OF STAFF	STAFF POSITION (Job Title)				MM/DD/YY	MM/DDD/YY		AIR	GROUND	← All Costs Net of HST →				
										\$	\$	\$	\$	\$
														NIL
														NIL
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														NIL
														NIL
														NIL
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														NIL
														NIL
ADDITIONAL COMMENTS:														

CERTIFIED CORRECT:	NAME: Vickery Bowles			SIGNATURE: <i>Vickery Bowles.</i>		
	TITLE: City Librarian			TEL. #: 416-393-7032		
	DIVISION: Toronto Public Library			DATE: 1/3/2022		