



To: Toronto Public Library Board – September 23, 2002

From: City Librarian

Subject: **Toronto Public Library Board Meeting Schedule – 2003**

Purpose:

To establish a meeting schedule for the Toronto Public Library Board for 2003.

Funding Implications and Impact Statement:

Not applicable.

Recommendations:

It is recommended that:

- (1) The Toronto Public Library Board meet on the following Mondays in 2003 at 6:00 p.m.:
 - January 27
 - February 17
 - March 24
 - April 7
 - May 12
 - June 9
 - July 14 (if required)
 - September 22
 - October 20
- (2) dates for Toronto Public Library Board meetings in November and December 2003 be scheduled at a later date subject to the City's municipal election process.

Comments:

The schedule developed by the City of Toronto for meetings of Agencies, Boards and Commissions (ABCs) was used to establish the 2003 Toronto Public Library Board Meeting Schedule.

The selected dates fall within the weeks set aside by the City for meetings of ABCs with the following exceptions:

- February: Due to the budget approval schedule, no week has been set aside for meetings of ABCs; the date of **February 17** is proposed.
- March: Due to the two-week March Break period, no week has been set aside for meetings of ABCs; the date of **March 24** is proposed.
- June: The week set aside for meetings of ABCs in June conflicts with the American Library Association Conference to be held in Toronto; the date of **June 9** is proposed.
- Fall 2003: Due to the municipal election on November 10, 2003, no weeks have been set aside for meetings of the ABCs in October, November and December. In October, the date of **October 20** is proposed. Meeting dates in November and December will be determined later in the year.

Contact:

Nancy Marshall, Administrative Coordinator, Tel: 393-7215, Fax: 393-7083, E-mail: nmarshall@tpl.toronto.on.ca

City Librarian

List of Attachments:

Not applicable.