



## STAFF REPORT INFORMATION ONLY

### Capital Budget Monitoring Report – June 30, 2007

<b>Date:</b>	September 17, 2007
<b>To:</b>	Toronto Public Library Board
<b>From:</b>	City Librarian

### SUMMARY

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The purpose of this report is to provide the Toronto Public Library Board with a summary of TPL's capital expenditures for the six-month period ending June 30, 2007.

Capital spending during the first six months in 2007 totalled \$5.370 million or 29.4 percent of the 2007 approved cash flow of \$18.264 million. Capital expenditures are monitored on an on-going basis to ensure that spending is within the approved budget.

### FINANCIAL IMPACT

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Based on actual spending and commitments, the 2007 gross capital budget of \$18.264 million is 29.4 percent spent as of June 30, 2007, and projected to be 95.7 percent spent by the end of the year.

The Director, Finance and Treasurer has reviewed this report and agrees with the financial impact information.

### ISSUE BACKGROUND

TPL's 2007 capital budget of \$18.264 million gross is comprised of 12 building projects and 4 information technology projects.

### COMMENTS

As of June 30, 2007, TPL has spent \$5.370 million or 29.4 percent of the 2007 approved cash flow of \$18.264 million. The year-to-date spending rate is in line with expenditure levels at this time in prior years and supports a projected 95.7 percent rate of expenditures by the end of the year. Attachment 1 includes a detailed list of all active projects, providing June 30, 2007 year-to-date and life-to-date project status, as well as projected expenditures by the end of the year. Most projects are progressing as planned, with the following exceptions:

- The **Jane/Sheppard** Neighbourhood Library Relocation, a joint project with Shelter, Support & Housing, after finally securing development approval, completed the Site Plan review. Construction tender will be awarded in November 2007 and construction is anticipated to start in 2008. Approximately \$0.834 million of funding could be deferred to future years and free up some gross and debt funding room in 2007;
- The construction tender closed on July 4, 2007 for the renovation of the **Thorncliffe** Neighbourhood Library, a joint project with Parks, Forestry & Recreation and Children's Services, but the start of construction is pending site plan approval and the issuance of a building permit. Approximately \$0.517 million of funding could be deferred to future years and free up gross and debt funding room in 2007;
- The \$0.248 million cash flow approved for the planning phase of the **Brentwood** Reconstruction will be deferred to 2008, freeing up some gross funding room for 2007;
- Architects have been hired and the schematic design is being developed for the **Cedarbrae** Library renovation. Construction tender is likely to be issued on the first quarter of 2008. It is anticipated that approximately \$0.175 million of funding could be deferred to future years and free up some gross and debt funding room in 2007;
- Minor delays in the implementation of the **Integrated Library System** project will likely require carry forward funding of approximately \$0.100 million to meet a revised first quarter 2008 completion target;
- Construction of the Bloor/Gladstone District Library Renovation commenced in January 2007 and it is well underway and ahead of schedule. Taking advantage of the funding room created by project delays, as described above, funding of approximately \$0.736 million could be advanced from 2008;
- Construction of the **Jane/Dundas** Neighbourhood Library Renovation is proceeding ahead of schedule and anticipated to be completed in the third quarter of 2007. Taking advantage of the funding room created by project delays, as described above, funding of approximately \$0.346 million could be advanced from 2008.

The projected year-end unspent funding as of June 30, 2007 is \$0.792 million.

TPL's Financial Control Policy requires that any transfer of budget in excess of \$250,000 requires approval of the Board, and Council. A request for Board approval of the applicable capital budget cash flow reallocations is addressed in a separated Board report.

## **CONTACT**

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## **SIGNATURE**

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Josephine Bryant  
City Librarian

## **ATTACHMENTS**

Attachment 1: Capital Budget Monitoring Report for the Period Ending June 30, 2007