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STAFF REPORT INFORMATION ONLY

Toronto Public Library Board – 2024 Proposed Meeting Schedule

Date: October 30, 2023

To: Toronto Public Library Board

From: City Librarian

SUMMARY

This report provides the tentative dates for the Toronto Public Library Board meetings for 2024, for information and planning purposes.

The finalized schedule of 2024 Board meetings will be presented to the Board for approval in January 2024 as per the [Toronto Public Library Board Procedural By-law](#).

FINANCIAL IMPACT

There is no financial impact arising from the information in this report.

The Director, Finance & Treasurer has reviewed this financial impact statement and agrees with it.

ISSUE BACKGROUND

Section 16(1) of the [Public Libraries Act](#) requires that a board shall hold at least seven regular meetings in each year. The Board's proposed meeting schedule provides for nine meetings in 2024.

In accordance with section 8 of [the Toronto Public Library Board Procedural By-law](#), the schedule of Board meetings for the year is approved at its first meeting of the calendar year. The proposed dates for meetings in 2024 are provided at this time, before final approval of the dates, to assist Board members and staff in making long-range plans.

The City has provided a proposed 2024 meeting schedule for Council and its Committees, allowing time for the City's agencies, corporations and special purpose bodies to schedule their own meetings. When creating the Board's 2024 meeting schedule, the City's 2024 calendar was reviewed to avoid any scheduling conflicts.

Board meetings in 2024 will continue to be hybrid, allowing both Board members and members of the public to participate in-person at the Toronto Reference Library or virtually, from anywhere. The meetings will continue to be live-streamed with live captioning and will continue to allow for live public presentations.

COMMENTS

The following dates are proposed for meetings of the Toronto Public Library Board in 2024. The final schedule of Board meetings is approved at the first Board meeting of the calendar year.

All meetings begin at 6:00 pm.

Monday, January 22
Monday, February 26
Monday, March 25
Monday, April 29
Monday May 27
Monday, June 24
Monday, September 23
Monday, October 28
Monday, December 02

CONTACT

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SIGNATURE

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