



To: Toronto Public Library Board – May 28, 2001

From: City Librarian

Subject: **Designated Holidays and Floating Holidays Policy**

Purpose:

To establish a Designated Holidays and Floating Holidays Policy for non-union employees of the Toronto Public Library.

Funding Implications and Impact Statement:

Not applicable.

Recommendation:

It is recommended that the Toronto Public Library Board adopt the *Designated Holidays and Floating Holidays Policy* for non-union employees (Attachment 1) with an implementation date retroactive to January 1, 2001, and that the policy replace the previous policies for non-union employees of the former Boards of East York, Etobicoke, Metropolitan Toronto, North York, Scarborough, Toronto and York.

Background:

Toronto City Council approved the *Designated Holidays and Floating Holidays Policy* which applies to non-union employees, on October 3, 2000 (Attachment 2). The new policy is based on the policies of the former municipalities and replaces the policies that were in effect in those areas.

Comments:

A policy consistent with the City's policy is provided to the Board for approval.

The policy will take effect retroactive to January 1, 2001.

Conclusion:

This policy forms part of the Library's ongoing efforts to harmonize the different policies of the former library systems in accordance with the City's approval of exempt staff policies.

Contact:

Anne Bailey, Acting Director, Human Resources, Tel: 416-397-5944, Fax: 416-393-7083,
E-mail: abailey@tpl.toronto.on.ca

Dan Keon, Senior Manager, Human Resources, Tel: 416-395-5850, Fax: 416-395-5925
E-mail: dkeon@tpl.toronto.on.ca

City Librarian

List of Attachments:

Attachment 1: Toronto Public Library Board Designated Holidays and Floating Holidays Policy
Attachment 2: City of Toronto Designated Holidays and Floating Holidays