



25.

To: Toronto Public Library Board – January 16, 2006

From: City Librarian

Subject: **Holiday Closures**

Purpose:

To recommend the dates the Library will be closed for the July 1, 2006 holiday, Christmas and Boxing Day 2006, and New Year's Day 2007, and to advise the Board of the schedule of holiday closures for 2006 and January 2007.

Funding Implications and Impact Statement:

There are no financial implications attendant on the recommendations.

Recommendation:

It is recommended that the Toronto Public Library be closed on Saturday, July 1, 2006 and Monday, July 3, 2006 for Canada Day; Monday, December 25, 2006 for Christmas Day and Tuesday, December 26, 2006 for Boxing Day; and Monday, January 1, 2007 for New Year's Day.

Background:

Where Toronto Public Library Board approval is required to establish holiday closures, the matter comes before the Board early in the year to ensure adequate notice to the public and staff.

Comments:

In 2006, July 1 falls on a Saturday and the Library will be closed. The City of Toronto is closed on both Saturday, July 1 and Monday, July 3, 2006. It is recommended that the Library follow the City schedule for closures, and be closed on Monday, July 3, 2006.

The Library will be closed on Monday, December 25, 2006 for Christmas Day and Tuesday, December 26, 2006 for Boxing Day.

In 2007, January 1, New Year's Day, falls on a Monday and the Library will be closed.

The City of Toronto will be closed on July 1 and 3; and December 25 and 26, 2006; and January 1, 2007.

A full-time employee whose scheduled day off falls on a holiday closure is compensated with a day to be taken at another agreed upon time.

Schedule of Holiday Closures, 2006 and January 2007

Friday, April 14, 2006	Good Friday	Closed
Monday, April 17, 2006	Easter Monday	Closed
Monday, May 22, 2006	Victoria Day	Closed
Saturday, July 1, 2006	Canada Day	Closed
Monday, July 3, 2006	City-Wide Closure	Closed
Monday, August 7, 2006	Civic Holiday	Closed
Monday, September 4, 2006	Labour Day	Closed
Monday, October 9, 2006	Thanksgiving Day	Closed
Sunday, December 24, 2006	Christmas Eve	Closed
Monday, December 25, 2006	Christmas Day	Closed
Tuesday, December 26, 2006	Boxing Day	Closed
Sunday, December 31, 2006	New Year's Eve	Closed
Monday, January 1, 2007	New Year's Day	Closed

Conclusion:

The public and staff will be notified of the holiday closure schedule for 2006 and January 2007.

Contact:

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List of Attachments:

Not applicable.