

Toronto Public Library Board

Meeting No. 4: Monday, April 29, 2013, from 6:10 p.m. to 9:00 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Councillor Paul Ainslie (Chair)
Mr. Michael Foderick (Vice Chair)
Ms. Lindsay Colley
Councillor Sarah Doucette
Mr. Cameron MacKay
Councillor Cesar Palacio
Mr. Ross Parry
Councillor Jaye Robinson
Mr. Kenneth Stewart
Ms. Andrea Tagalakis
Mr. Benjamin Wulffhart

Regrets:

Councillor Janet Davis

13-059 Call to Order

Councillor Paul Ainslie called the meeting to order at 6:10 p.m.

13-060 Declarations of Conflict of Interest

There were no Declarations of Conflict of Interest by members of the Library Board at the April 29, 2013 meeting.

13-061 Approval of Agenda

Moved by M. Foderick, seconded by A. Tagalakis:

That the Toronto Public Library Board approves the agenda as revised to:

- 1. move Agenda Item No. 12c – Investigation of Legal Options to Increase E-Book Access, which is a confidential item, to later on the agenda to avoid disruption in the public portion of the meeting.*

Carried.

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13-062 Confirmation of March 27, 2013 Toronto Public Library Board Meeting Minutes

Moved by L. Colley, seconded by C. MacKay:

That the Toronto Public Library Board:

1. *confirms the Minutes of the March 27, 2013 Toronto Public Library Board meeting.*

Carried.

13-063 Business Arising from the Minutes

There were no Business Arising items at the April 29, 2013 meeting.

13-064 Chair's Report

Councillor Ainslie noted the following highlights from the Chair's Report:

- a. availability of pedometers from any branch, including Toronto Reference Library and the bookmobile;
- b. establishment of the Digital Content and Innovation Committee;
- c. vendors' apps that provide access to library services;
- d. event at Leaside Branch to celebrate the community's 100th anniversary.

In addition, he noted the following:

- a. a delegation from Sackets Harbour, New York on April 28th at the Toronto Reference Library to return some of the books stolen from the Toronto library during the War of 1812 as part of commemoration events. The books will be included in the Library's Special Collections.

Heather Rumball, President, Toronto Public Library Foundation provided additional information regarding Leave a Legacy Month at the Library, including will and estate planning workshops at branches across the City. She also reminded Board members of the new tribute giving program to honour mothers with a donation for Mother's Day.

Moved by B. Wulffhart, seconded by M. Foderick:

That the Toronto Public Library Board:

1. *receives the Chair's Report for information.*

Carried.

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13-065 Presentations

There were no Presentations at the April 29, 2013 meeting.

13-066 Communications

There were no Communications items at the April 29, 2013 meeting.

Items for Approval:**13-067 Circulation and Collection Use (including Fees and Fines) Policy – 2013 Recommendations**

Moved by L. Colley, seconded by Councillor Palacio:

That the Toronto Public Library Board:

1. *approves the revised Circulation and Collection Use (including Fees and Fines) Policy (Attachment 1); and*
2. *directs staff to continue to track trends in circulation of all materials (including availability of materials, number of materials returned late) and fines revenues, and to report back to the Budget Committee in six months on the impact of Recommendation 1 on these indicators, as well as any further proposed changes to the policy.*

Carried as amended.

See the original motion:

Moved by L. Colley, seconded by Councillor Palacio:

That the Toronto Public Library Board:

1. *approves the revised Circulation and Collection Use (including Fees and Fines) Policy (Attachment 1); and*
2. *directs staff to continue to track trends in circulation of children's and teens' materials, and to examine options for fines for children and teens' materials and associated revenue impacts as a consideration for the 2014 operating budget.*

Amended.

See the following motion to amend:

Moved by M. Foderick, seconded by B. Wulffhart:

That the motion moved by L. Colley and seconded by Councillor Palacio be amended to remove the original Recommendation 2 and replace it with the following:

1. *directs staff to continue to track trends in circulation of all materials (including availability of materials, number of materials returned late) and fines revenues, and to report back to the Budget Committee in six months on the impact of Recommendation 1 on these indicators, as well as any further proposed changes to the policy.*

Carried.

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13-068 Proposed Renewal of Sponsorship for the Sun Life Financial Museum + Arts Pass Program

At the request of Councillor Ainslie, Michael Foderick presided over the meeting.

Moved by Councillor Ainslie, seconded by Councillor Palacio:

That the Toronto Public Library Board:

1. *approves the renewal of the naming of the Sun Life Financial Museum + Arts Pass (MAP) program conditional upon successful negotiations with Sun Life Financial; and*
2. *approves the sponsorship of the MAP program for 2014 and 2015 at a level of funding consistent with Sun Life Financial's sponsorship for 2012 - 2013, with possible enhancements to the funding to support new program and outreach activities, and under the terms and conditions as described in this report.*

Carried.

The Board expressed appreciation to Sun Life Financial for their sponsorship of the program.

Councillor Ainslie returned to chairing the meeting.

Employee and Labour Relations Committee:**13-069 a. Approved Minutes of the Employee and Labour Relations Committee Meeting of September 4, 2012**

Moved by Councillor Doucette, seconded by K. Stewart, and carried:

That the Toronto Public Library Board:

1. *receives the Approved Minutes of the Employee and Labour Relations Committee Meeting of September 4, 2012 for information.*

Carried.

13-070 b. Review of Non-union Compensation Plan

Moved by C. MacKay, seconded by L. Colley, and carried:

That the Toronto Public Library Board:

1. *continues to implement the Toronto Public Library non-union compensation plan in accordance with the City of Toronto's plan, including all reviews or benchmarking of the plan.*

Carried.

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E-Book Working Group:

- 13-071 a. Approved Minutes of the E-Book Working Group Meeting of February 12, 2013**

Moved by R. Parry, seconded by B. Wulffhart:

That the Toronto Public Library Board:

1. *receives the Approved Minutes of the E-Book Working Group Meeting of February 12, 2013 for information.*

Carried.

- 13-072 b. E-Book Advocacy Outreach Strategy and Pricing Models**

Moved by R. Parry, seconded by B. Wulffhart:

That the Toronto Public Library Board:

1. *requests staff to revise the proposed e-book outreach strategy to one phase, to be implemented if the ongoing pilot project does not achieve the desired changes to e-book access and price.*

Carried.

Budget Committee:

- 13-073 a. Approved Minutes of the Budget Committee Meeting of October 16, 2012**

Moved by L. Colley, seconded by Councillor Palacio:

That the Toronto Public Library Board:

1. *receives the Approved Minutes of the Budget Committee Meeting of October 16, 2012 for information.*

Carried.

- 13-074 b. Section 37 Funding**

Moved by L. Colley, seconded by Councillor Palacio:

That the Toronto Public Library Board:

1. *approves strategies for increasing Section 37 funding for the Library that include:*
 - a. *providing local Councillors with a copy of the Library's response to development proposals;*
 - b. *meetings with Councillors to discuss Library enhancements that qualify as appropriate community benefits to attract Section 37 funding in their wards, especially those with significant development activity; and*
 - c. *meeting periodically with the City Planning Division to provide updates on the Library's branch needs and opportunities for community benefit projects suitable for Section 37 funding;*

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Budget Committee:**b. Section 37 Funding – continued**

2. *requests staff to report to an upcoming meeting of the Budget Committee on:*
 - a. *a strategy to expand or enhance the Mimico and Humber Bay branches through Section 37 funds;*
 - b. *annual updates on Section 37 funding secured for the Library*

Carried.**Advertising Review Working Group:****13-075 a. Advertising Review Working Group Terms of Reference – Proposed Revisions***Moved by L. Colley, seconded by A. Tagalakis:**That the Toronto Public Library Board:*

1. *approves the revised Advertising Review Working Group Terms of Reference.*

Carried.**Items for Information:****13-076 2012 Annual Performance Measures and Strategic Plan Update***Moved by C. MacKay, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. *receives the 2012 Annual Performance Measures and Strategic Plan Update report for information.*

Carried.**13-077 Operating Budget Monitoring Report – December 31, 2012***Moved by Councillor Robinson, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. *receives the Operating Budget Monitoring Report – December 31, 2012 report for information.*

Carried.**13-078 Capital Budget Monitoring Report – December 31, 2012***Moved by Councillor Palacio, seconded by Councillor Doucette:**That the Toronto Public Library Board:*

1. *receives the Capital Budget Monitoring Report – December 31, 2012 report for information.*

Carried.

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Kenneth Stewart left the meeting at 8:00 p.m. approximately.

Lindsay Colley left the meeting at 8:15 p.m. approximately.

13-079 Operating Budget Monitoring Report – March 31, 2013

Moved by B. Wulffhart, seconded by A. Tagalakis:

That the Toronto Public Library Board:

1. receives the Operating Budget Monitoring Report – March 31, 2013 report for information; and
2. requests staff to report back to the next meeting on the options, including e-book access, for spending potential surpluses from savings and efficiencies identified in the Operating Budget Monitoring Report – March 31, 2013.

Carried as amended.

Recorded Vote Requested:

Yes – 9 Councillor Paul Ainslie, Councillor Sarah Doucette, Michael Foderick, Cameron MacKay, Councillor Cesar Palacio, Ross Parry, Councillor Jaye Robinson, Andrea Tagalakis and Benjamin Wulffhart

See the following motion to amend:

Moved by M. Foderick, seconded by Councillor Palacio:

That the motion moved by B. Wulffhart and seconded by A. Tagalakis be amended to add the following:

1. requests staff to report back to the next meeting on the options for spending potential surpluses, including the feasibility of expanding open hours through savings and efficiencies identified in the Operating Budget Monitoring Report – March 31, 2013.

Redundant.

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Operating Budget Monitoring Report – March 31, 2013 – continued

At the request of Councillor Ainslie, Michael Foderick presided over the meeting.

See the following motion to amend:

Moved by Councillor Ainslie, seconded by R. Parry:

That the motion moved by B. Wulffhart and seconded by A. Tagalakis be amended to add the following:

1. *requests staff to report back to the next meeting on the options, including e-book access, for spending potential surpluses from savings and efficiencies identified in the Operating Budget Monitoring Report – March 31, 2013.*

Carried.

In response to a question, Councillor Ainslie clarified that expanding open hours is not one of the options to be included in the report to the Board.

Councillor Ainslie returned to chairing the meeting.

13-080 Capital Budget Monitoring Report – March 31, 2013

Moved by Councillor Palacio, seconded by Councillor Doucette:

That the Toronto Public Library Board:

1. *receives the Capital Budget Monitoring Report – March 31, 2013 report for information.*

Carried.

13-081 Toronto Reference Library Capital Project Award of Construction Tenders under Pre-approval Authorization – as of March 31, 2013

Moved by Councillor Doucette, seconded by A. Tagalakis:

That the Toronto Public Library Board:

1. *receives the Toronto Reference Library Capital Project Award of Construction Tenders under Pre-approval Authorization report for information.*

Carried.

13-082 Board Resolutions – Status Report

Moved by Councillor Doucette, seconded by Councillor Robinson:

That the Toronto Public Library Board:

1. *receives the Board Resolutions – Status Report for information.*

Carried.

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13-083 E-Book Working Group

c. Investigation of Legal Options to Increase E-Book Access

Agenda Item No. 12c – *E-Book Working Group – Investigation of Legal Options to Increase E-Book Access* was considered in the public portion of the meeting, as Board members indicated that no discussion was required.

Moved by M. Foderick, seconded by B. Wulffhart:

That the Toronto Public Library Board:

1. *adopts the confidential recommendations concerning the E-Book Working Group – Investigation of Legal Options to Increase E-Book Access; and*
2. *recommends that the information concerning the E-Book Working Group – Investigation of Legal Options to Increase E-Book Access not be made public as the subject matter being considered relates to potential litigation or advice that is the subject of solicitor-client privilege.*

Carried.

13-084 Adjournment

Moved by Councillor Palacio, seconded by A. Tagalakis:

That the Toronto Public Library Board:

1. *adjourns the April 29, 2013 Toronto Public Library Board meeting.*

Carried.

The meeting ended at 9:00 p.m.

Signed: _____