

Toronto Public Library Board

Meeting No. 9: Monday, October 20, 2008, from 6:10 p.m. to 8:25 p.m.

Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

Members Present:

Ms. Kathy Gallagher Ross (Chair)
Mr. Okeima Lawrence (Vice Chair)
Ms. Eman Ahmed
Mr. Adam Chaleff-Freudenthaler
Mr. Matthew Church
Councillor Janet Davis
Ms. Ann Decter
Ms. Tina Edan
Councillor Chin Lee
Councillor Anthony Perruzza
Councillor Adam Vaughan
Ms. Kate Wilson

Regrets:

Councillor Paul Ainslie

08-154 Call to Order

Kathy Gallagher Ross called the meeting to order at 6:10 p.m.

08-155 Approval of Agenda

Moved by M. Church, seconded by A. Chaleff-Freudenthaler, and carried:

That the Toronto Public Library Board approves the agenda as revised to:

- 1. add Mr. SeJean Reid to the list of presenters for Agenda Item No. 7 – Presentations; and*
- 2. move Agenda Item No. 13 – Collective Bargaining – 2009, which is a confidential item, to the end of the meeting to avoid disruption in the public portion of the meeting.*

08-156 Declarations of Interest

There were no Declarations of Interest by members of the Library Board.

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08-157 Approval of September 15, 2008 Toronto Public Library Board Meeting Minutes*Moved by T. Edan, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. *approves the Minutes of the September 15, 2008 Toronto Public Library Board meeting.*

08-158 Business Arising

There were no Business Arising items at the October 20, 2008 meeting.

08-159 Chair's Report

1. The Chair's Report format has been changed; the report will be a printed document distributed at each Board meeting. The Chair will highlight verbally some of the items in the report at the meeting.

Program News:

2. Approximately 6,000 people participated in Nuit Blanche at the Toronto Reference Library on October 4; there was a great turnout for the announcement of the Toronto Book Award winner, Glen Downie, for his book of poetry, *Loyalty Management*, also at the Toronto Reference Library on October 17, and 220 people attended the annual Sybille Pantazzi Lecture at the Lillian H. Smith Branch on September 25. On the youth front, the annual Young Voices Writers Conference drew a capacity crowd of 150 people on October 18.
3. Upcoming programs include the 21st Stubbs Lecture on October 23 and the Make Some Noise local music concert for youth on November 15 at the North York Central Library, promoting the Toronto Public Library's growing local music CD collection.

Capital Projects:

3. The Cedarbrae Branch was closed recently for a major renovation, the Dufferin/St. Clair Branch will be reopening on October 28 and an Open House for the upcoming renovation at the Brentwood Branch will take place on October 22; Brentwood is scheduled to close for renovations next year.

Collections:

4. The first 300 audiobooks that can be downloaded to iPods will be available to the public soon.

Upcoming Board Events:

5. Tina Edan reminded Board members of the retreat planned for October 24. Areas of informal discussion include the Strategic Plan 2008 – 2011 and

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Chair's Report – continued

the Board Procedural By-law. She thanked Vickery Bowles, Director, Corporate and Service Planning, Policy, Projects and City-Wide Services, for her significant role in planning the retreat.

Moved by Councillor Lee, seconded by A. Chaleff-Freudenthaler, and carried:
That the Toronto Public Library Board:

1. *receives the Chair's Report for information.*

08-160**Public Presentations**

Mr. Alan Shaw, Ms. Elsa LaRosa and Mr. SeJean Reid addressed the Board regarding the change in the Library's Rules of Conduct that allows food and drink in certain areas in Library Branches.

Mr. Shaw and Ms LaRosa spoke against food and drink in branches. Mr. Reid's comments were in support of the policy.

Moved by A. Chaleff-Freudenthaler, seconded by M. Church, and carried:
That the Toronto Public Library Board:

1. *receives the presentations from Elsa La Rosa, Alan Shaw and SeJean Reid concerning the consumption of food and drink in Toronto Public Library branches for information; and*
2. *requests staff to consider the comments and feedback received as part of the annual review of food and drink in Toronto Public Library branches scheduled for the January 2009 Board meeting.*

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08-161 Communications

Moved by T. Edan, seconded by Councillor Lee, and carried:

That the Toronto Public Library Board:

1. *approves distributing a letter to the appropriate Federal minister, with copies to the Toronto area Members of Parliament, regarding the Board's concerns about new copyright legislation.*

Moved by Councillor Lee, seconded by Councillor Vaughan, and carried:

That the Toronto Public Library Board:

1. *refers the matter of commemoration for Peter Bassnett to the Naming Committee for consideration and consultation with supporters of the request.*

Moved by Councillor Lee, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board:

1. *refers the letter from Ken Greenberg expressing support for the proposal to name the Toronto Reference Library for Jane Jacobs to the Naming Committee for consideration.*

08-162 Notice of Amendment – TPL Board Procedural By-law

Kathy Gallagher Ross introduced Karl Druckman, Solicitor, City of Toronto, in attendance for discussion of the proposed changes to the Procedural By-law.

Elizabeth Glass, Manager, Planning and Development, advised that the proposed changes to the Procedural By-law will be brought to the Board for approval at the December Board meeting after information sessions on the by-law have been provided to Board members.

Moved by M. Church, seconded by O. Lawrence, and carried:

That the Toronto Public Library Board:

1. *receives the Notice of Amendment – TPL Board Procedural By-law for information.*

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Items for Approval:**08-163 2009 Operating Budget and Service Plan Submission**

Jane Pyper, City Librarian, and Larry Hughsam, Director, Finance & Treasurer, provided the Board with an overview of the Library's 2009 Operating Budget and Service Plan Submission.

Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:

That the Toronto Public Library Board:

- 1. adopts the 2009 Operating Budget Submission, (Attachment 1), which has been provided to the City for discussion and consideration;*
- 2. adopts the 2009 Service Plan (Attachment 2), which has been provided to the City for discussion and consideration; and*
- 3. authorizes and directs the appropriate staff to take the necessary action to give effect thereto.*

Moved in amendment by Councillor Davis, seconded by M. Church, and carried:

That the Toronto Public Library Board:

- 1. requests staff to develop a communications strategy for Board advocacy for the 2009 Operating Budget for discussion at the next Budget Working Group meeting and for consideration at the November Board meeting.*

08-164 2009 – 2013 Capital Budget – City Manager Recommended

Moved by Councillor Lee, seconded by A. Chaleff-Freudenthaler, and carried:

That the Toronto Public Library Board:

- 1. receives this report outlining the impact of project and cash flow adjustments required to meet the City Manager recommended debt targets for the 2009 – 2013 capital budget;*
- 2. approves 2009 – 2013 capital budget debt and gross funding adjustments required to meet the debt targets recommended by the City Manager, as per Attachments 1 and 2; and*
- 3. authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

Larry Hughsam, Director, Finance and Treasurer, advised the Board that the new annual debt target is \$13.32 million instead of \$13.2 million as indicated on page 2 of the report to the Board.

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08-165 Strategic Plan 2008 – 2011: Public Document, Communication Strategy and 2009 Work Plan

Elizabeth Glass, Manager, Planning and Development, advised that the Toronto Public Library Strategic Plan 2008 – 2011 would be launched to the public, including the Library's stakeholders, upon Board approval.

Moved by O. Lawrence, seconded by M. Church, and carried:

That the Toronto Public Library Board:

1. *receives for information the strategic plan public document (Attachment 1);*
2. *approves the communication strategy for the strategic plan (Attachment 2) and directs staff to implement the plan;*
3. *approves the 2009 work plan for the strategic plan (Attachment 3) and directs staff to report on achievements early in 2010.*

Board members expressed appreciation to staff for their efforts in producing all aspects of the strategic plan.

08-166 Guildwood Branch – Lease Renewal

Moved by E. Ahmed, seconded by A. Chaleff-Freudenthaler, and carried:

That the Toronto Public Library Board:

1. *approves a lease agreement with Revenue Properties Company Limited for a five-year term to commence on December 1, 2008 and expire on November 30, 2013 with:*
 - a. *an annual base rent as follows:*
 - i. *from December 1, 2008 to November 30, 2010 - \$12.50 per square foot for an annual base rent of \$37,625 excluding Goods and Services Tax (GST);*
 - ii. *from December 1, 2010 to November 30, 2011 - \$13.50 per square foot for an annual base rent of \$40,635;*
 - iii. *from December 1, 2011 to November 30, 2012 - \$14.25 per square foot for an annual base rent of \$42,893;*
 - iv. *from December 1, 2012 to November 30, 2013 - \$14.50 per square foot for an annual base rent of \$43,645; and*
 - b. *common area maintenance and utilities which are based on actual costs estimated at \$9.17 per square foot for total annual costs of \$27,602 excluding GST; and*

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2. *authorizes and directs staff to take the necessary action to give effect thereto.*

Items for Information:**08-167 Toronto Public Library Foundation – Social Marketing**

Heather Rumball, President, Toronto Public Library Foundation, outlined the plans for a Social Marketing Fall Launch Campaign as part of the Foundation's strategic plan to ensure future success and growth in support of Toronto Public Library.

Moved by O. Lawrence, seconded by T. Edan, and carried:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Foundation – Social Marketing verbal presentation for information.*

08-168 Major Programming Initiatives for 2009

Linda Hazzan, Director, Marketing and Communications, introduced Tina Srebotnjak, Manager, Program Development. In her presentation, Linda outlined the Library's programming objectives, reviewed the 2008 programs and summarized the initiatives planned for 2009.

Moved by Councillor Perruzza, seconded by Councillor Vaughan, and carried:

That the Toronto Public Library Board:

1. *receives the Major Programming Initiatives for 2009 verbal presentation for information.*

08-169 Toronto Reference Library Capital Project – Construction Management Process

Moved by A. Decter, seconded by A. Chaleff-Freudenthaler, and carried:

That the Toronto Public Library Board:

1. *receives the Toronto Reference Library Capital Project – Construction Management Process report for information.*

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08-170 Toronto Public Library Board – 2009 Proposed Meeting Schedule

Moved by O. Lawrence, seconded by Councillor Perruzza, and carried:

That the Toronto Public Library Board:

1. *receives the Toronto Public Library Board – 2009 Proposed Meeting Schedule for information.*

08-171 Approved Minutes of the Employee and Labour Relations Committee Meeting of June 11, 2008

Moved by A. Chaleff-Freudenthaler, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board:

1. *receives the Approved Minutes of the June 11, 2008 Employee and Labour Relations Committee Meeting for information.*

08-172 Other Business

There were no Other Business items at the October 20, 2008 meeting.

08-173 Closed Meeting

At 8:00 p.m., it was:

Moved by M. Church, seconded by A. Chaleff-Freudenthaler, and carried:

That the Toronto Public Library Board:

1. *conducts a Closed meeting as the subject matter being considered is labour relations or employee negotiations.*

At 8:25 p.m. the Board resumed its meeting in public.

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Confirmation of Closed Meeting Decisions

08-174 Collective Bargaining - 2009

Moved by Councillor Lee, seconded by Councillor Vaughan, and carried:

That the Toronto Public Library Board:

1. *adopts the confidential recommendations in Attachment 1; and*
2. *requests that the confidential recommendations and information in Attachment 1 not be made public as they are about labour relations or employee negotiations.*

08-175 Adjournment

Moved by E. Ahmed, seconded by M. Church, and carried:

That the Toronto Public Library Board:

1. *adjourns the October 20, 2008 Toronto Public Library Board meeting.*

The meeting ended at 8:25 p.m.

Signed: _____