

Toronto Public Library Board

Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.

Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

Members Present:

Ms. Kathy Gallagher Ross (Chair)
Mr. Okeima Lawrence (Vice Chair)
Ms. Eman Ahmed
Councillor Paul Ainslie
Mr. Adam Chaleff-Freudenthaler
Mr. Matthew Church
Ms. Ann Decter
Ms. Tina Edan
Councillor Chin Lee
Councillor Anthony Perruzza
Councillor Adam Vaughan
Ms. Kate Wilson

Regrets:

Councillor Janet Davis

08-131 Call to Order

Kathy Gallagher Ross called the meeting to order at 6:00 p.m. She welcomed Jane Pyper as the new City Librarian.

08-132 Approval of Agenda

Moved by K. Wilson, seconded by A. Chaleff-Freudenthaler, and carried:

That the Toronto Public Library Board approves the agenda as revised to:

- 1. add a presentation under Agenda Item No. 10 – Presentations by Jayme Turney, Toronto Public Space Committee, regarding Agenda Item No. 15 – Sponsorship Policy – Proposed Revisions;*
- 2. move Agenda Item No. 10 – Presentations to before Agenda Item No. 15 – Sponsorship Policy – Proposed Revisions as the two items are related; and*
- 3. add Agenda Item #14a – Kennedy / Eglinton Branch – Award of Tender for approval.*

Toronto Public Library Board

Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.

Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

08-133 Declarations of Interest

Okeima Lawrence declared an interest in Agenda Item #12 - 2009 – 2013 *Capital Budget Submission* regarding the Malvern District Library Expansion – Youth Hub, as his employer, the United Way – Youth Challenge Fund, is considering funding for the project.

08-134 Approval of June 16, 2008 Toronto Public Library Board Meeting Minutes

Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:

That the Toronto Public Library Board:

1. *approves the Minutes of the June 16, 2008 Toronto Public Library Board meeting.*

08-135 Approval of June 16, 2008 Toronto Public Library Board Closed Meeting Minutes

Moved by T. Edan, seconded by M. Church, and carried:

That the Toronto Public Library Board:

1. *approves the Minutes of the June 16, 2008 Toronto Public Library Board Closed meeting.*

08-136 Approval of July 28, 2008 Toronto Public Library Board Meeting Minutes

Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board:

1. *approves the Minutes of the July 28, 2008 Toronto Public Library Board meeting.*

08-137 Approval of July 28, 2008 Toronto Public Library Board Closed Meeting Minutes

Moved by A. Chaleff-Freudenthaler, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board:

1. *approves the Minutes of the July 28, 2008 Toronto Public Library Board Closed meeting.*

08-138 Business Arising

There were no Business Arising items at the September 15, 2008 meeting.

Toronto Public Library Board**Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.****Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto**

08-139 Chair's Report

1. A new partnership has the Library actively supporting the Toronto Book Awards by working with the City of Toronto to promote and raise awareness of this unique literary award, and to engage Torontonians in an exploration of their city through evocative and compelling books. The short-listed authors were announced during the week of September 8th at the Toronto Reference Library. TPL will be hosting other Toronto Book Award events including an evening with the short-listed authors at Palmerston Branch and the gala awards ceremony where Mayor Miller will announce the 2008 Toronto Book Award winner; both events are taking place in October. Online activities have been developed to further engage the people of Toronto in reading and discussing the short-listed books, with Book Buzz discussion groups, blogging, an online vote, and a contest which offers a chance to win an autographed set of all five books.
2. In another City partnership, the Toronto Reference Library will once again be participating in Nuit Blanche next month. During this extremely popular event, the Reference Library will be open all night, starting at 7:00 p.m. on Saturday, October 4 and staying open to 7:00 a.m. on Sunday, October 5. Billed as "Circus of Dreams", the event will include a light installation transforming the atrium into a night-time forestscape, interactive improv storytelling with the Rosedale Heights High School Improv Team, the TD Gallery's exhibit exploring the history of the circus, and an outdoor sideshow featuring stilt walkers, fire dancers and more. At the Yorkville Library at 8:00 p.m., a shadow puppet show will take place in the windows at the branch.
3. Many of TPL's high profile programs take place at the Toronto Reference Library and will eventually benefit from the new event space being constructed at this location. As work continues on the space, the Foundation continues to work on its \$10 million fundraising campaign. A copy of the Foundation's Case for Support for the capital campaign was distributed to Board members.
4. One of TPL's most inspiring success stories is the Adult Literacy program, which this Fall will be celebrating 30 years of service. The service got its start in 1978, when North York Public Library hired a part-time teacher to work with adults in their late teens and early twenties who came into the York Woods Branch requesting help with reading, writing, and spelling. Today, the Adult Literacy program is located in nine branches, and 52 branches have Adult Literacy collections with materials to help build literacy skills.

Toronto Public Library Board**Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.****Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto**

Chair's Report – continued

5. As has been the case for the past number of years, youth are an important focus for the Library's Fall programs. For the third year in a row, North York Central Library will host a concert, dubbed Make Some Noise...Take Some Noise, as a means of promoting the local music CD collection, which continues to expand. A series of local music workshops will take place at Library branches around the city throughout September and October, culminating in the concert on November 15.
6. Other Fall youth programs include the ever-popular Focus on Youth author visits throughout October, the annual, and always fully subscribed, Young Voices Writers Conference, and the launch of the 2008 Young Voices magazine, which features a celebration for magazine contributors and their friends and families at North York Central Library on October 16.
7. This summer was an exciting one for children at the Library. The LOL-themed TD Summer Reading Club was once again extremely popular, with thousands of children and their parents visiting Library branches, participating in programs, and reading. Also this summer, a very successful contest was run for three weeks in July to promote our Hear-a-Story service. The contest drew 840 entries and wrapped up on August 23, as almost 150 children and their families were entertained by TVO Kids host Ryan Field and Author Loris Lesynski.
8. Special children's library bags are available now at TPL. This Fall, new adult book bags also will be introduced. All profits from the sale of these bags are funneled through the Foundation to support library services.
9. Work is underway for the Board's Strategic Retreat on Friday, October 24. More information will be provided to Board members in advance of this event.
10. This year's International Federation of Library Associations conference was held in Quebec City. TPL was honoured to host visits by a number of delegations from around the world. A group of Japanese librarians visited several Library branches and were particularly interested in TPL's Youth Advisory Groups, teen forgiveness coupons, high school outreach, Ready for Reading, KidsStops, Kindergarten outreach, the design-a-bookmark contest, and other programs for children and youth. Delegations from China, Korea and Germany also visited the Library.

***Moved by E. Ahmed, seconded by A. Chaleff-Freudenthaler, and carried:
That the Toronto Public Library Board:***

1. *receives the Chair's Report for information.*

Toronto Public Library Board**Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.****Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto**

08-140 Communications*Moved by A. Chaleff-Freudenthaler, seconded by O. Lawrence, and carried:**That the Toronto Public Library Board:*

1. receives the following Communication Items for information:
 - a. Letter to Kathy Gallagher Ross from Councillor Pam McConnell dated April 28, 2008 suggesting that Toronto Public Library staff members Katherine Palmer and Dawna Rowson give their presentation on Toronto's tsunami relief efforts in Sri Lanka and Indonesia to the Toronto Public Library Board meeting;
 - b. Letter to Councillor Pam McConnell from Kathy Gallagher Ross dated May 15, 2008 advising that the suggested presentation re Toronto's tsunami relief efforts in Sri Lanka and Indonesia will be given at the September 15, 2008 Toronto Public Library Board meeting (see Resolution #08-148 below);
2. approves the addition of the Library's Rules of Conduct Policy in connection with food and drink in Library branches on the agenda of the October 20, 2008 Library Board meeting for presentations related to this subject.

Items for Approval:**08-141 2009 – 2013 Capital Budget Submission**

Jane Pyper, City Librarian, and Larry Hughsam, Director, Finance & Treasurer, provided the Board with an overview of the Library's 2009 - 2013 *Capital Budget Submission*.

*Moved by A. Chaleff-Freudenthaler, seconded by Councillor Ainslie, and carried:**That the Toronto Public Library Board:*

1. adopts the 2009 – 2013 Capital Budget Submission, which has been provided to the City for discussion and consideration; and
2. authorizes and directs the appropriate staff to take the necessary action to give effect thereto.

*Moved in amendment by Councillor Perruzza, seconded by Councillor Ainslie, and carried:**That the Toronto Public Library Board:*

1. directs staff to seek opportunities to enhance computer services at the Jane / Sheppard Branch; and
2. requests that staff reports to the Board on the outcome.

Toronto Public Library Board

Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.

Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

08-142 Cleaning Services – Extension of Contract

Moved by M. Church, seconded by Councillor Lee, and carried:

That the Toronto Public Library Board:

1. *approves the further month-to-month extension of the existing cleaning contract with National Cleaning Contractor, not to exceed three months, at a cost of \$101,832.45 per month, excluding Goods and Services Tax; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

08-143 Cedarbrae Branch – Award of Tender

Moved by Councillor Ainslie, seconded by T. Edan, and carried:

That the Toronto Public Library Board:

1. *awards the contract to the lowest bidder, M. J. Dixon Construction Limited, for the renovation and expansion of the Cedarbrae Branch, at a cost of \$5,893,000, excluding Goods and Services Tax; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

08-144 Kennedy / Eglinton Branch – Award of Tender

Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:

That the Toronto Public Library Board:

1. *awards the contract to the lowest bidder, Brown Daniels Associates, for the renovation and expansion of the Kennedy / Eglinton Branch, at a cost of \$980,147.96, excluding Goods and Services Tax; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

Toronto Public Library Board

Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.

Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

08-145 Public Presentations

Jayne Turney addressed the Board concerning Agenda Item No. 15 – *Sponsorship Policy – Proposed Revisions* (see Resolution No. 08-146 below). Mr. Turney outlined his concerns regarding the policy, in particular, Proposed Amendment #4 regarding Sponsorship Solicitation. Mr. Turney suggested that the Board consider public consultation for potential sponsorships.

Moved by Councillor Perruzza, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board:

1. *receives the presentation from Jayme Turney concerning Agenda Item No. 15 – Sponsorship Policy – Proposed Revisions for information.*

08-146 Sponsorship Policy – Proposed Revisions

Recorded Voting was requested.

Moved by E. Ahmed, seconded by T. Edan, and carried:

That the Toronto Public Library Board:

1. *approves the revised Sponsorship Policy (Attachment 1).*

Recorded Vote:

Yes – 11 Eman Ahmed, Councillor Paul Ainslie, Matthew Church, Ann Decter, Tina Edan, Kathy Gallagher Ross, Okeima Lawrence, Councillor Chin Lee, Councillor Anthony Perruzza, Councillor Adam Vaughan, Kate Wilson
No – 1 Adam Chaleff-Freudenthaler

The motion was ***carried***.

Toronto Public Library Board

Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.

Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

Sponsorship Policy – Proposed Revisions - *continued*

Moved in amendment by A. Chaleff-Freudenthaler, seconded by M. Church, and defeated:

That the Toronto Public Library Board:

1. *declines sponsorship funds that would replace public funds for core programs, on a go-forward basis;*

Recorded Vote:

Yes – 1 Adam Chaleff-Freudenthaler
No – 11 Eman Ahmed, Councillor Paul Ainslie, Matthew Church, Ann Decter, Tina Edan, Kathy Gallagher Ross, Okeima Lawrence, Councillor Chin Lee, Councillor Anthony Perruzza, Councillor Adam Vaughan, Kate Wilson

The amendment was ***defeated.***

2. *makes public all corporate sponsorship proposals in advance of Board approval; and*

Recorded Vote:

Yes – 1 Adam Chaleff-Freudenthaler
No – 11 Eman Ahmed, Councillor Paul Ainslie, Matthew Church, Ann Decter, Tina Edan, Kathy Gallagher Ross, Okeima Lawrence, Councillor Chin Lee, Councillor Anthony Perruzza, Councillor Adam Vaughan, Kate Wilson

The amendment was ***defeated.***

Toronto Public Library Board**Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.****Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto**

Sponsorship Policy – Proposed Revisions - continued

3. *consults publicly on all sponsorship proposals over \$100,000.*

Recorded Vote:

Yes – 1

Adam Chaleff-Freudenthaler

No – 11

Eman Ahmed, Councillor Paul Ainslie, Matthew Church, Ann Decter, Tina Edan, Kathy Gallagher Ross, Okeima Lawrence, Councillor Chin Lee, Councillor Anthony Perruzza, Councillor Adam Vaughan, Kate Wilson

The amendment was *defeated*.**08-147 Naming Committee – Toronto Reference Library Capital Campaign Naming Opportunities**

A Communication from Councillor Adam Vaughan to Library Board members was tabled concerning the naming of the Toronto Reference Library for Jane Jacobs.

Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:***That the Toronto Public Library Board:***

1. *approves concept approval for the naming opportunities as identified in Appendix 1 – Attachment 1 to this report, in support of achieving the financial goals for the Toronto Reference Library capital campaign as recommended by the Naming Committee;*
2. *approves the categories of potential donors/sponsors as identified in Appendix 1 – Attachment 1 as recommended by the Naming Committee;*
3. *approves the Information Sharing Protocol as identified in Appendix 1 – Attachment 1 as recommended by the Naming Committee;*
4. *receives for information the confidential memorandum in Appendix 1 – Confidential Attachment 2 to the report as recommended by the Naming Committee; and*
5. *approves that the confidential information contained in Appendix 1 – Confidential Attachment 2 to this report not be released publicly, in order to protect the competitive position and future economic interest of the Toronto Public Library as recommended by the Naming Committee.*

Toronto Public Library Board**Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.****Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto**

Naming Committee – Toronto Reference Library Capital Campaign Naming Opportunities – *continued*

Moved in amendment by Councillor Vaughan, seconded by A. Chaleff-Freudenthaler, and carried:

That the Toronto Public Library Board:

1. *refers the Communication from Councillor Adam Vaughan to Library Board members dated, September 15, 2008, regarding the naming of the Toronto Reference Library for Jane Jacobs to the Naming Committee for consideration.*

Items for Information:**08-148 Improving Library Service in Indonesia – A Post Tsunami Project**

Katherine Palmer, Area Manager, Branch Libraries and Dawna Rowlson, Manager, City-Wide Services, provided the Board with a presentation on their work in Indonesia to improve library service as part of the 2004 tsunami relief efforts.

Moved by O. Lawrence, seconded by Councillor Perruzza, and carried:

That the Toronto Public Library Board:

1. *receives the Improving Library Service in Indonesia – A Post Tsunami Project for information.*

Kathy Gallagher Ross expressed appreciation to Katherine Palmer and Dawna Rowlson for their work in improving library service as part of the 2004 tsunami relief efforts.

08-149 Operating Budget Monitoring Report – June 30, 2008

Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:

That the Toronto Public Library Board:

1. *receives the Operating Budget Monitoring Report – June 30, 2008 for information.*

Toronto Public Library Board

Meeting No. 8: Monday, September 15, 2008, from 6:00 p.m. to 8:00 p.m.

Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

08-150 Capital Budget Monitoring Report – June 30, 2008

Moved by O. Lawrence, seconded by Councillor Ainslie, and carried:

That the Toronto Public Library Board:

1. receives the Capital Budget Monitoring Report – June 30, 2008 for information.

08-151 Exercise of Extended Authority – Award of Contract – Comprehensive HVAC Maintenance Services

Moved by Councillor Lee, seconded by Councillor Ainslie, and carried:

That the Toronto Public Library Board:

1. receives the Exercise of Extended Authority – Award of Contract – Comprehensive HVAC Maintenance Services report for information.

Other Business

08-152 Library Participation in Event in Ward 43 – Scarborough East

Councillor Paul Ainslie expressed appreciation for the Library's participation in storytelling activities at an event at the Guild Inn in his ward on August 17, 2008.

08-153 Adjournment

Moved by O. Lawrence, seconded by A. Chaleff-Freudenthaler, and carried:

That the Toronto Public Library Board:

1. adjourns the September 15, 2008 Toronto Public Library Board meeting.

The meeting ended at 8:00 p.m.

Signed: _____