

**Toronto Public Library Board**

**Meeting No. 10: Monday, November 24, 2008, from 6:00 p.m. to 7:20 p.m.**

**Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto**

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**Members Present:**

Ms. Kathy Gallagher Ross (Chair)

Ms. Eman Ahmed

Mr. Adam Chaleff-Freudenthaler

Mr. Matthew Church

Councillor Janet Davis

Ms. Ann Decter

Ms. Tina Edan

Councillor Chin Lee

Councillor Adam Vaughan

Ms. Kate Wilson

**Regrets:**

Councillor Paul Ainslie

Mr. Okeima Lawrence (Vice Chair)

Councillor Anthony Perruzza

**08-176 Call to Order**

Kathy Gallagher Ross called the meeting to order at 6:00 p.m.

**08-177 Approval of Agenda**

*Moved by T. Edan, seconded by M. Church, and carried:*

*That the Toronto Public Library Board approves the agenda as revised to:*

- 1. add Communication (b) to Agenda Item No. 9 – Communications for approval.*

**08-178 Declarations of Interest**

There were no Declarations of Interest by members of the Library Board.

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**08-179 Approval of October 20, 2008 Toronto Public Library Board Meeting Minutes**

*Moved by E. Ahmed, seconded by M. Church, and carried:*

*That the Toronto Public Library Board:*

1. *approves the Minutes of the October 20, 2008 Toronto Public Library Board meeting.*

**08-180 Approval of October 20, 2008 Toronto Public Library Board Closed Meeting Minutes**

*Moved by E. Ahmed, seconded by M. Church, and carried:*

*That the Toronto Public Library Board:*

1. *approves the Minutes of the October 20, 2008 Toronto Public Library Board Closed meeting.*

**08-181 Business Arising**

There were no Business Arising items at the November 24, 2008 meeting.

**08-182 Chair's Report**

Kathy Gallagher Ross noted the following highlights from the Chair's Report distributed at the meeting:

1. The following items were distributed to Board members:
  - a) Young Voices magazine;
  - b) Take Some Noise "listening" list;
  - c) St. Clair West in Pictures;
  - d) First and Best List.
2. The annual Make Some Noise local music concert drew over 250 people to North York Central Library on November 15<sup>th</sup>.
3. The campaign promoting the Toronto Public Library Foundation's new positioning – Toronto's Library. Absolutely Vital – has been launched, generating many positive reviews and media coverage in the 24 Hours newspaper.
4. The recently reopened Dufferin/St. Clair Branch is an excellent example of well designed space and beautiful art at Toronto Public Library.
5. The Library's second annual First and Best List has resulted in considerable media interest.

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**Chair's Report – continued**

*Moved by K. Wilson, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. receives the Chair's Report for information.

*Moved by A. Chaleff-Freudenthaler, seconded by M. Church, and carried:*

*That the Toronto Public Library Board:*

1. requests a letter of appreciation be sent to those involved in the publication of St Clair West in Pictures.

**08-183 Public Presentations**

There were no Public Presentations at the November 24, 2008 meeting.

**08-184 Communications**

*Moved by E. Ahmed, seconded by Councillor Davis, and carried:*

*That the Toronto Public Library Board:*

1. endorses the application for funding to the Cultural Spaces Canada program at Canadian Heritage in support of the revitalization of the Exhibit Gallery in the Toronto Reference Library; and
2. authorizes the City Librarian to sign the application and required reporting documents and serve as contact with respect to this application.

*Moved by M. Church, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. approves sending a letter to the International Federation on Ageing in support of its possible relocation to Toronto.

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***Items for Approval:*****08-185 2009 Operating Budget Reduction – City Target*****Moved by T. Edan, seconded by E. Ahmed, and carried:******That the Toronto Public Library Board:***

1. *approves a request to the City to fund \$500,000 for Toronto Public Library sick leave payouts in 2009 from a reserve account; and*
2. *reviews the 2009 operating budget reduction options totaling \$14.127 million, as shown on Attachment 1, and provides guidance to staff; and*
3. *approves the Library Board Budget Advocacy Communication Strategy as shown on Attachment 4.*

***Moved in amendment by A. Chaleff-Freudenthaler, seconded by M. Church, and carried:******That the Toronto Public Library Board:***

1. *replaces Recommendation No. 2 above with “adopts Revenue Adjustment No. 4 and Service Efficiencies Nos. 6, 7 & 8 in Attachment 1 for a revised operating budget submission of 6.6%;*
2. *amends Recommendation No. 3 above by replacing it with “receives the Library Board Budget Advocacy Communication Strategy in Attachment 4 and requests the Chair, in consultation with Board members, to undertake communication or advocacy related to the 2009 budget as appropriate;*

***Moved in amendment by Councillor Vaughan, seconded by A. Decter, and carried:***

1. *requests that staff report on the impacts of Options A, B and C of Attachment 1 as they relate to actual hours being reduced on a branch-by-branch basis, and to distribute this information to all Councillors immediately.*

Staff were requested to provide interested Board members with a breakdown of neighbourhood branches by busyness quartile for the first six months of 2008.

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**08-186 Adjustment of Branch Open Hours – 2009***Moved by E. Ahmed, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. *approves the changes in branch open hours for Jane/Dundas, Alderwood, and Urban Affairs as outlined in Attachment 1; and*
2. *approves the changes in branch open hours for St. Lawrence and Thorncliffe, subject to the approval of the 2009 budget; and*
3. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

**08-187 Janitorial Services – Award of Contract***Moved by Councillor Lee, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. *awards the contract to National Cleaning Contractors for a one year period, January 1, 2009 to December 31, 2009 at a cost of \$1,471,230.54 [excluding Goods and Services Tax (GST)]; and*
2. *directs staff to report to the Board in September 2009, prior to renewing the contract for any subsequent year; and*
3. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

Staff were requested to report to the Board at an upcoming meeting on waste diversion performance at Toronto Public Library.

**08-188 Provision of Telecommunication Services***Moved by Councillor Lee, seconded by A. Chaleff-Freudenthaler, and carried:**That the Toronto Public Library Board:*

1. *authorizes Library staff to participate, as one of the City's agencies, boards and commissions, in the Lit Fibre Data Services Agreement between the City of Toronto and Cogeco Data Services, based on the anticipated financial impact outlined in the Confidential Attachment; and*
2. *authorizes Library staff to negotiate the schedules to the agreement that detail the Board's participation; and*
3. *directs that the information in the Confidential Attachment not be disclosed, in order to protect the financial interests and competitive position of the City and the Library in future negotiations.*

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**08-189 Board Retreat: Next Steps***Moved by M. Church, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. *approves the following recommendations to staff arising from the Board Retreat on October 24, 2008:*
  - a) *include comments, where appropriate, in Board reports on how recommendations support strategic plan themes to support the Board decision-making process; and*
  - b) *create an accessible calendar of upcoming Library programs and events to support Board members' attendance at Library meetings, public meetings and consultations; and*
  - c) *schedule an annual Board retreat in the fall to coincide with the mid-point budget process and to support the annual Strategic Plan work plan priorities; and*
  - d) *organize Library tours, as appropriate, for Board members to foster an understanding of service in all communities; and*
  - e) *develop strategies to support advocacy campaigns.*

**Items for Information:****08-190 Operating Budget Monitoring Report – September 30, 2008***Moved by A. Chaleff-Freudenthaler, seconded by M. Church, and carried:**That the Toronto Public Library Board:*

1. *receives the Operating Budget Monitoring Report – September 30, 2008 for information.*

**08-191 Capital Budget Monitoring Report – September 30, 2008***Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. *receives the Capital Budget Monitoring Report – September 30, 2008 for information.*

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**08-192 Approved Minutes of the Employee and Labour Relations Committee Meeting of September 8, 2008**

*Moved by Councillor Davis, seconded by A. Chaleff-Freudenthaler, and carried:  
That the Toronto Public Library Board:*

- 1. receives the Approved Minutes of the September 8, 2008 Employee and Labour Relations Committee Meeting for information.*

**08-193 Other Business**

There were no Other Business items at the November 24, 2008 meeting.

**08-194 Adjournment**

*Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:  
That the Toronto Public Library Board:*

- 1. adjourns the November 24, 2008 Toronto Public Library Board meeting.*

The meeting ended at 7:20 p.m.

Signed: \_\_\_\_\_