

**Toronto Public Library Board**

**Meeting No. 6: Monday, June 16, 2008, from 6:05 p.m. to 8:45 p.m.**

**Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto**

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**Members Present:**

Ms. Kathy Gallagher Ross (Chair)  
Mr. Okeima Lawrence (Vice Chair)  
Ms. Eman Ahmed  
Councillor Paul Ainslie  
Mr. Adam Chaleff-Freudenthaler  
Mr. Matthew Church  
Councillor Janet Davis  
Ms. Ann Decter  
Ms. Tina Edan  
Councillor Chin Lee  
Ms. Kate Wilson

**Regrets:**

Councillor Anthony Perruzza  
Councillor Adam Vaughan

**08-093 Call to Order**

Kathy Gallagher Ross called the meeting to order at 6:05 p.m.

**08-094 Recognition for City Librarian**

Kathy Gallagher Ross expressed her appreciation on behalf of the Board to Josephine Bryant, City Librarian, for her outstanding service to the Toronto Public Library. Ms. Bryant, who is retiring in early July, was presented with flowers and a gift from the Board.

**08-095 Approval of Agenda**

*Moved by A. Chaleff-Freudenthaler, seconded by K. Wilson, and carried:  
That the Toronto Public Library Board approves the agenda as revised to:*

1. *add the following items to the agenda:*
  - *a deputation under Agenda Item #7 – Presentations by Mr. T. S. Gill regarding Agenda Item #8 – Communication (a);*

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**Approval of Agenda – continued**

- *the Approved Minutes from the February and March meetings of the Employee and Labour Relations Committee for information as Agenda Item Nos. 22a, b and c;*
- *a verbal confidential Update from the Selection Committee to Recruit a New City Librarian as Agenda Item No. 22d;*
- 2. *move Agenda Item #18 – Job Evaluation and Pay Equity Settlement and Agenda Item #22d – Update from the Selection Committee to Recruit a New City Librarian, which are confidential items, to the end of the meeting so that there is no disruption in the public portion of the meeting;*
- 3. *move the following agenda items to the beginning of the meeting after Agenda Item #6 – Chair’s Report to accommodate guests in attendance for these items:*
  - *Agenda Item #19 – Results of Follow-up of Previous Audit Recommendations;*
  - *Agenda Item #20 – Auditor General Report – Results of Follow-up of Previous Audit Recommendations – Toronto Public Library Response.*

**08-096 Declarations of Interest**

There were no Declarations of Interest by members of the Library Board.

**08-097 Approval of May 12, 2008 Toronto Public Library Board Meeting Minutes**

*Moved by M. Church, seconded by O. Lawrence, and carried:*

*That the Toronto Public Library Board:*

1. *approves the Minutes of the May 12, 2008 Toronto Public Library Board meeting.*

**08-098 Business Arising**

There were no Business Arising items at the June 16, 2008 meeting.

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**08-099 Chair's Report**

1. The S. Walter Stewart Branch reopened on Thursday, May 29 with Councillor Janet Davis attending and speaking on behalf of the Board. Over 2,000 users visited the branch on opening day. The branch features the first Toronto Public Library KidsStop, and an opening celebration held on Saturday, May 31 featured two family storytimes and a storytelling session to celebrate the space. An article about KidsStops appeared in the Greater Toronto section of the *Toronto Star* on May 29.
2. Luminato, the City of Toronto's annual festival of the arts, ended on June 15 after a week of exciting activities all over the city. The Library partnered with Luminato this year to present a number of free events, including a Festival of the Short Story and a number of family-oriented programs. Preliminary reports indicate that the Luminato programs have been very successful.
3. June is Seniors Month, and the Library's inaugural GreyMatters series is underway. Programs include a discussion on the power of creative expression in older adult lives, a visit from Patricia Bentley of the Textile Museum of Canada, and a discussion moderated by CBC senior correspondent Brian Stewart about Canada's role in Afghanistan, featuring guest speakers Janice Stein of the University of Toronto's Munk Centre for International Studies, and journalist, actor, producer and author Nelofer Pazira.
4. Traditionally during the summer, the Library devotes a great deal of energy to supporting children's literacy. The TD Summer Reading Club is designed to make reading fun, so that Toronto children continue to thrive and grow as readers throughout the summer. The year's theme is L.O.L., or Laugh Out Loud. Also this year, TPL is running a teen summer reading club at 17 branches in the hope that next year a system-wide effort can be made to engage youth in reading and other library activities throughout the summer.
5. The Library is working with the City of Toronto to present the Toronto Book Awards later this year. The shortlist will be announced on September 9, and a gala to announce the winner will take place on October 17. The Library will be hosting both events this year, and will also be featuring the shortlisted authors at readings and discussions at several branches.
6. The fall installment of the Canada Council Heritage Series will kick off in September and will centre around the idea of reconsidering the past through literature.

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**Chair's Report – continued**

7. A special lunch was recently organized and hosted by TD Bank Financial in honour of retiring City Librarian Josephine Bryant. In recognition of Josephine's outstanding contributions as City Librarian, TD Bank Financial has generously gifted a lump sum of \$10,000 to be granted as \$1,000 a year over the next ten years, in her name, and for a program of her choosing.
8. Kathy Gallagher Ross thanked Adam Chaleff-Freudenthaler for substituting for her at a program at the Canadian Library Association Conference in Vancouver in May when illness prevented her from attending. Kathy was scheduled to participate on a panel about City Council and Library Boards working together successfully.

*Moved by M. Church, seconded by O. Lawrence, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Chair's Report for information.*

**Items for Information:****08-100 Results of Follow-up of Previous Audit Recommendations**

Kathy Gallagher Ross introduced Alan Ash, Director, and Syed Ali, Senior Audit Manager, Auditor General's Office, City of Toronto, in attendance for discussion of their report, *Results of Follow-up of Previous Audit Recommendations*.

*Moved by A. Chaleff-Freudenthaler, seconded by Councillor Ainslie, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Results of Follow-up of Previous Audit Recommendations report for information.*

**08-101 Auditor General Report – Results of Follow-up of Previous Audit Recommendations – Toronto Public Library Response**

*Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Auditor General Report – Results of Follow-up of Previous Audit Recommendations report for information.*

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**08-102 Public Presentations**

As Mr. Tarlochan Gill was not present at the meeting, there was no presentation regarding Agenda Item #8 – *Communication (a)*.

**08-103 Communications**

*Moved by Councillor Lee, seconded by A. Chaleff-Freudenthaler, and carried: That the Toronto Public Library Board:*

1. *receives Communication Items (a) and (b) for information:*
  - a. *Letter to Kathy Gallagher Ross, Chair, Toronto Public Library Board, from Tarlochan. S. Gill, President, Canada Centre Holdings Ltd., originally dated May 10, 2008 and revised on June 4, 2008 regarding his concerns about the need for the Toronto Public Library to purchase and promote multilingual materials;*
  - b. *Report to the Toronto Public Library Board from Adam Chaleff-Freudenthaler, dated June 3, 2008 regarding the 2008 Canadian Library Association Conference;*
2. *approves distributing Communication (c) to The Honourable Josée Verner and The Honourable Jim Prentice, with copies to the Toronto area Members of Parliament, regarding the Board's concerns about new copyright legislation.*

**08-104 Cleaning Contract**

Councillor Janet Davis, Chair, Employee and Labour Relations Committee, advised the Board that consideration of the cleaning contract has been deferred until September. At a meeting of the Employee and Labour Relations Committee on June 11, 2008, a motion was adopted to request staff to report to the September meeting of the Employee and Labour Relations Committee on options for contracting in some or all of the cleaning work at the Library, including a business case and implementation plan. A recommendation concerning the cleaning contract will come to the Board after the matter has been reviewed at the Employee and Labour Relations Committee in September.

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***Items for Approval:*****08-105 Sponsorship Policy Revisions and Proposed Naming Sub-Committee Terms of Reference**

***Moved by Councillor Ainslie, seconded by T. Edan:***

***That the Toronto Public Library Board:***

1. *approves the revised Sponsorship Policy (Attachment 1);*
2. *receives an annual report from the Foundation outlining the general terms of all sponsorships;*
3. *approves the Terms of Reference for the Naming Sub-Committee of the Board (Attachment 2);*
4. *appoints Library Board member representatives to the Naming Sub-Committee of the Board for 2008:*

***Moved in amendment by Councillor Lee, seconded by Councillor Davis, and carried:***

***That the Toronto Public Library Board:***

1. *refers the following suggested amendments to the Sponsorship Policy made by Board members at the meeting to staff for review:*

***Page 2 – Policy Statement:***

- *include language that there be no sponsorship funding for core library service*

***Page 2 – General Criteria:***

- *add a fourth bullet including language that sponsorship funding does not replace public funding*

***Page 3 – Proposed Policy Language:***

- *add “and Youth” to Appropriateness of Sponsor for Children*

***Page 4 – Sponsorship Solicitation:***

- *add a third general principle that potential sponsorships will be made public, where possible*

***Page 5 – Approval of Sponsorships:***

- *change the approval of sponsorships to:*

*City Librarian may approve sponsorships which are:*

- a) *valued at \$100,000 or less per year*
- c) *have a total, multi-year value of \$250,000 or less.*

Matthew Church noted the importance of staff providing a full and frank review of the proposed changes to the policy.

Councillor Ainslie requested that a recorded vote be taken.

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**Sponsorship Policy Revisions and Proposed Naming Sub-Committee Terms of Reference - continued**

Recorded Vote:

Yes – 8

Eman Ahmed, Adam Chaleff-Freudethnaler, Matthew Church, Councillor Janet Davis, Ann Decter, Tina Edan, Okeima Lawrence, Councillor Chin Lee

No – 3

Councillor Paul Ainslie, Kathy Gallagher Ross, Kate Wilson

The amendment was *carried*.***Moved in amendment by Okeima Lawrence, seconded by Tina Edan, and defeated:******That the Toronto Public Library Board:***

2. *receives a report on a bi-annual basis from the Foundation outlining the general terms of all sponsorships;*

As the above amendment was defeated, the following original motion was *carried*:

2. *receives an annual report from the Foundation outlining the general terms of all sponsorships;*

***Moved by Councillor Ainslie, seconded by T. Edan, and carried:******That the Toronto Public Library Board:***

3. *approves the Terms of Reference for the Naming Sub-Committee of the Board;*

***Moved by Councillor Ainslie, seconded by T. Edan, and carried:******That the Toronto Public Library Board:***

4. *appoints the following Library Board members representatives to the Naming Sub-Committee of the Board for 2008:*
  - *Eman Ahmed;*
  - *Paul Ainslie;*
  - *Adam Chaleff-Freudenthaler;*
  - *Matthew Church;*
  - *Kathy Gallagher Ross (Ex-Officio).*

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**08-106 2008 and 2009 New Fundraising Initiatives***Moved by T. Edan, seconded by O. Lawrence, and carried:**That the Toronto Public Library Board:*

1. *adopts the list of 2008 and 2009 new fundraising initiatives as contained in Attachment 1;*
2. *submits the requests to the Toronto Public Library Foundation for their consideration and that the Foundation review and respond on the funding potential of the identified projects.*

*Moved in amendment by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. *adds the following fundraising initiative to the list of 2008 and 2009 new fundraising initiatives as contained in Attachment 1:  
“conduct research to investigate raising funds that enable the Toronto Public Library to access additional public funding”.*

**08-107 Strategic Plan 2008 - 2011 – Report on Public Consultation and Proposed Revisions to Strategic Plan***Moved by A. Decter, seconded by Councillor Ainslie, and carried:**That the Toronto Public Library Board:*

1. *approves the Strategic Plan 2008 – 2011 Themes, Goals and Strategies as revised (Attachment 3) as the framework for the final version of the strategic plan.*

*Moved in amendment by A. Chaleff-Freudenthaler, seconded by A. Decter, and carried:**That the Toronto Public Library Board:*

1. *adjusts the wording of the strategy under Theme #5– Goal #16b to:  
“actively promote opportunities for innovative city and local partnerships and sponsorships **including public sector stakeholders**”.*

**08-108 Proposed Conference Attendance – 2008***Moved by Councillor Ainslie, seconded by A. Chaleff-Freudenthaler, and carried:**That the Toronto Public Library Board approve the following conference attendance:*

1. *one staff member attend the Gartner Symposium ITXPO 2008 in Orlando, Florida at a cost of \$6,555.*

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**08-109 Kennedy/Eglinton Branch – Closure for Renovation and Expansion**

*Moved by T. Edan, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

1. *approves the closure of the Kennedy/Eglinton Branch for approximately six months; and*
2. *approves the plan for alternate service for the duration of the closure.*

**08-110 Cedarbrae Branch – Closure for Renovation**

*Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

1. *approves the closure of the Cedarbrae Branch for approximately 18 months; and*
2. *approves the plan for alternate service for the duration of the closure.*

**08-111 Eglinton Square Branch – Lease Renewal**

*Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

1. *approves a lease agreement with Oxford Properties Group for a five-year term to commence on January 1, 2009 and terminate on December 31, 2013 with:*
  - a. *an annual base rent as follows:*
    - i. *from January 1, 2009 to December 31, 2009 - \$19.00 per square foot for an annual base rent of \$89,604 excluding Goods and Services Tax (GST);*
    - ii. *from January 1, 2010 to December 31, 2011 - \$20.00 per square foot for an annual base rent of \$94,320;*
    - iii. *from January 1, 2012 to December 31, 2013 - \$21.00 per square foot for an annual base rent of \$99,036; and*
  - b. *common area maintenance and utilities which are based on actual costs estimated at \$18.63 per square foot for a total annual cost of \$87,859 excluding GST; and*
2. *authorizes and directs staff to take the necessary action to give effect thereto.*

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**08-112 Capital Budget Cash Flow Reallocations – April 30, 2008**

*Moved by K. Wilson, seconded by Councillor Ainslie, and carried:*

*That the Toronto Public Library Board:*

1. *approves the April 30, 2008 capital budget reallocation adjustments as detailed in Attachment 1;*
2. *requests Council approval of the April 30, 2008 capital budget adjustments through the City's Capital Variance report; and;*
3. *authorizes and directs the appropriate staff to take the necessary action to give effect thereto.*

**Items for Information:**

**08-113 Operating Budget Monitoring Report – April 30, 2008**

*Moved by A. Chaleff-Freudenthaler, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Operating Budget Monitoring Report – April 30, 2008 for information.*

**08-114 Capital Budget Monitoring Report – April 30, 2008**

*Moved by Councillor Ainslie, seconded by K. Wilson, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Capital Budget Monitoring Report – April 30, 2008 for information.*

**08-115 Approved Minutes of the Employee and Labour Relations Committee Meeting of February 28, 2008**

*Moved by Councillor Davis, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. *receives the Approved Minutes of the February 28, 2008 Employee and Labour Relations Committee Meeting for information.*

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**08-116 Approved Minutes of the Employee and Labour Relations Committee Closed Meeting of February 28, 2008**

*Moved by Councillor Davis, seconded by A. Chaleff-Freudenthaler, and carried:  
That the Toronto Public Library Board:*

- 1. receives the Approved Minutes of the February 28, 2008 Employee and Labour Relations Committee Closed Meeting for information.*

**08-117 Approved Minutes of the Employee and Labour Relations Committee Meeting of March 25, 2008**

*Moved by Councillor Davis, seconded by Councillor Ainslie, and carried:  
That the Toronto Public Library Board:*

- 1. receives the Approved Minutes of the March 25, 2008 Employee and Labour Relations Committee Meeting for information.*

**08-118 Other Business**

There were no Other Business items at the June 16, 2008 meeting.

**08-119 Closed Meeting**

At 8:10 p.m., it was:

*Moved by M. Church, seconded by A. Chaleff-Freudenthaler, and carried:  
That the Toronto Public Library Board:*

- 1. conducts a Closed meeting as the subject matters being considered are labour relations or employee negotiations.*

At 8:40 p.m. the Board resumed its meeting in public.

**Confirmation of Closed Meeting Decisions**

**08-120 Job Evaluation and Pay Equity Settlement**

*Moved by A. Chaleff-Freudenthaler, seconded by T. Edan, and carried:  
That the Toronto Public Library Board:*

- 1. adopts the confidential recommendations in Attachment 1 and*
- 2. authorizes the release of the approved confidential recommendations when the matter has been finalized.*

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**08-121 Update from the Selection Committee to Recruit a New City Librarian**

*Moved by Councillor Lee, seconded by A. Decter, and carried:*

*That the Toronto Public Library Board:*

- 1. adopts the verbal confidential recommendations; and*
- 2. the confidential information not be made public as it relates to labour relations or employee negotiations.*

**08-122 Adjournment**

*Moved by T. Edan, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

- 1. adjourns the June 16, 2008 Toronto Public Library Board meeting.*

The meeting ended at 8:45 p.m.

Signed: \_\_\_\_\_