

Toronto Public Library Board

Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Mr. Matthew Church (Chair)
Ms. Eman Ahmed (Vice Chair)
Councillor Paul Ainslie
Mr. Adam Chaleff-Freudenthaler
Councillor Janet Davis
Ms. Tina Edan
Ms. Kathy Gallagher Ross
Mr. Okeima Lawrence
Councillor Chin Lee
Councillor Anthony Perruzza
Ms. Kate Wilson

Regrets:

Ms. Ann Decter
Councillor Adam Vaughan

10-117 Call to Order

Matthew Church called the meeting to order at 6:10 p.m.

10-118 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board.

10-119 Approval of Agenda

Moved by K. Wilson, seconded by Councillor Ainslie, and carried:

That the Toronto Public Library Board:

- 1. approves the agenda.*

10-120 Confirmation of June 21, 2010 Toronto Public Library Board Meeting Minutes

Moved by K. Wilson, seconded by K. Gallagher Ross, and carried:

That the Toronto Public Library Board:

- 1. confirms the Minutes of the June 21, 2010 Toronto Public Library Board meeting.*

Toronto Public Library Board**Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

10-121 Confirmation of June 21, 2010 Toronto Public Library Board Closed Meeting Minutes*Moved by Councillor Ainslie, seconded by Councillor Lee, and carried:**That the Toronto Public Library Board:*

1. confirms the Minutes of the June 21, 2010 Toronto Public Library Board Closed meeting.

10-122 Business Arising

There were no Business Arising items at the September 20, 2010 meeting.

10-123 Chair's Report

Matthew Church noted the following items in the Chair's Report:

1. the positive feedback concerning the new TPL website launched in August;
2. the upcoming fall Library programming, including a new series of lectures called Thought Exchange.

*Moved by E. Ahmed, seconded by O. Lawrence, and carried:**That the Toronto Public Library Board:*

1. receives the Chair's Report for information.

10-124 Presentations

There were no Presentations at the September 20, 2010 meeting.

10-125 Communications*Moved by K. Gallagher Ross, seconded by K. Wilson, and carried:**That the Toronto Public Library Board:*

1. receives the following Communication Items for information:
 - (a) Letter to The Honourable Tony Clement, Minister of Industry from Matthew Church, dated July 26, 2010 requesting that the proposed changes to the Census Form & Data Collection Model not be implemented.
 - (b) Email from Meghan Moloney to Nancy Marshall, dated August 9, 2010 in support of automated library kiosks.
 - (c) Letter from Amy Katz, Network Facilitator, Bathurst-Finch Network, New Heights Community Health Centres to Matthew Church, dated August 13, 2010 regarding Sunday opening hours at Centennial Branch.

Toronto Public Library Board**Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Communications – continued

- (d) *Letter from Matthew Church to Amy Katz, Network Facilitator, Bathurst-Finch Network, New Heights Community Health Centres, dated September 2, 2010 in response to letter dated August 13, 2010 regarding Sunday opening hours at Centennial Branch.*
 - (e) *Letter from Jack Layton, MP (Toronto-Danforth) and Leader, Canada's New Democrats, to Matthew Church, dated September 3, 2010 regarding Bill C-509 (An Act to amend the Canada Post Corporation Act as it relates to the mailing of library materials), in response to Matthew Church's letter of July 7, 2010 [see (a) above];*
2. *receives the following Communication Item for consideration:*
- (f) *Letter from Joe Clark to the Secretary and Board, dated September 13, 2010 calling for a moratorium on the installation of RFID in library branches.*

Items for Approval:**10-126 2011 – 2020 Capital Budget Submission**

Jane Pyper, City Librarian, and Larry Hughsam, Director, Finance & Treasurer, provided the Board with an overview of the Library's 2011 – 2020 capital budget submission.

Moved by A. Chaleff-Freudenthaler, seconded by K. Gallagher Ross, and carried: That the Toronto Public Library Board:

- 1. *approves the 2011 – 2020 capital budget submission, and*
- 2. *authorizes and directs Library staff to take the necessary action to give effect thereto.*

Motion to Reopen

Moved by Councillor Davis, seconded by K. Gallagher Ross, and carried: That the Toronto Public Library Board:

- 1. *reopens 2011 – 2020 Capital Budget Submission (see Resolution No. 10-126) to conduct a recorded vote.*

Toronto Public Library Board

Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

2011 – 2020 Capital Budget Submission

Moved by A. Chaleff-Freudenthaler, seconded by K. Gallagher Ross, and carried unanimously:

That the Toronto Public Library Board:

1. *approves the 2011 – 2020 capital budget submission, and*
2. *authorizes and directs Library staff to take the necessary action to give effect thereto.*

Recorded Vote Requested:

Yes – 11 Eman Ahmed, Councillor Paul Ainslie, Adam Chaleff-Freudenthaler; Matthew Church, Councillor Janet Davis, Tina Edan, Kathy Gallagher Ross, Okeima Lawrence, Councillor Chin Lee, Councillor Anthony Perruzza, Kate Wilson
No – 0

10-127 2010 Capital Budget – Technical Adjustments as of June 30, 2010

Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board:

1. *approves the following budget amendments and transfers:*
 - a) *amend the Toronto Reference Library budget for the gallery space by adding \$200,000 gross (\$0 debt), funded from a federal Heritage Canada grant, with 2010 cash flow of \$200,000;*
 - b) *amend the Technology Asset Management Program (TAMP) budget by adding \$1,617,276 gross (\$0 debt) funded from a transfer from the City Technology End of Lease Strategy (TELS), with 2010 cash flow of \$400,000 and 2011 cash flow of \$1,217,276;*
 - c) *transfer budgets as follows:*
 - i) *add \$600,000 gross and debt funding to the 2010 Multi-branch Renovation Project;*
 - ii) *reduce \$600,000 gross and debt funding from the 2010 Virtual Branch Services Project;*

Toronto Public Library Board**Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

2010 Capital Budget – Technical Adjustments as of June 30, 2010 – continued

2. *approves the following cash flow reallocations:*
 - a) *reallocate funding as follows:*
 - i) *advance \$800,000 gross and debt from 2011 to 2010 for the Multi-branch Renovation Project and defer \$800,000 gross and debt from 2010 to 2011 from the Brentwood Library Project; and*
 - ii) *advance \$300,000 gross and debt from 2011 to 2010 for the Toronto Reference Library and defer \$300,000 gross and debt from 2010 to 2011 from the Malvern Library Youth Hub Project;*
 - b) *reallocate \$3,734,877 of funding as follows:*
 - i) *\$1,326,031 gross (\$0 debt) from 2010 to 2012 for the Toronto Reference Library Project;*
 - ii) *\$1,023,969 gross (\$0 debt) from 2010 to 2012 for the Brentwood Library Project;*
 - iii) *\$1,105,000 gross (\$0 debt) from 2010 to 2011 for the Malvern Library Youth Hub Project.*
 - iv) *\$227,877 gross (\$0 debt) from 2010 to 2016 for the St. Lawrence Library Project.*
 - v) *\$52,000 gross (\$0 debt) from 2010 to 2014 for the Bayview Library Project. and*
3. *approves staff to forward this report to the City for approval.*

10-128 Bridlewood Branch – Capital Project and Lease*Moved by Councillor Lee, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. *approves a new Bridlewood Library Relocation and Expansion Project as part of the 2010 capital budget, with a value of \$150,000 gross and \$0 debt, to reflect the Landlord's (1512691 Ontario Limited) contribution for moving and initial fixture costs;*
2. *approves a new capital project for Bridlewood Branch for the renovation of the relocated and expanded branch, with gross cost of \$2,250,000 and \$0 debt, to be funded through Section 37 (\$1,900,000) and development charges (\$350,000) and included in the Toronto Public Library's 2011 – 2020 capital plan submission;*

Toronto Public Library Board**Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Bridlewood Branch – Capital Project and Lease – continued

3. *approves a new lease between the Toronto Public Library Board, as tenant, and 1512691 Ontario Limited, as Landlord, for premises having an area of approximately 8,000 square feet at 2900 Warden Avenue (Bridlewood Mall), based substantially on the terms and conditions set out in the attached Appendix "A" of Attachment 1, and in a form acceptable to the Toronto Public Library Board; and*
4. *authorizes and directs Library staff to take the necessary action to give effect thereto.*

10-129 Richview Branch – Award of Tender

Moved by Councillor Ainslie, seconded by A. Chaleff-Freudenthaler, and carried: That the Toronto Public Library Board:

1. *awards the contract to the lowest bidder, Strut-Con Construction Limited, for the renovation of the Richview Branch, at a cost of \$977,000 [excluding Harmonized Sales Tax (HST)], subject to the approval of the recommendations contained in the 2010 Capital Budget – Technical Adjustments as of June 30, 2010 report (see Resolution No. 10-129); and*
2. *authorizes and directs Library staff to take the necessary action to give effect thereto.*

10-130 Janitorial Services – Renewal of Contract

Moved by Councillor Lee, seconded by K. Gallagher Ross, and carried: That the Toronto Public Library Board:

1. *renews the contract to National Cleaning Contractors for a one-year period, January 1, 2011 to December 31, 2011 at a cost of \$1,538,609.58 [excluding the Harmonized Sales Tax (HST)]; and*
2. *authorizes and directs Library staff to take the necessary action to give effect thereto.*

Toronto Public Library Board**Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

10-131 Wireless Service – Extension of Contract

*Moved by Councillor Ainslie, seconded by A. Chaleff-Freudenthaler, and carried:
That the Toronto Public Library Board:*

- 1. extends the contract with Spyderys Inc., for the supply of wireless service for public Internet access, for a three-year term, at a cost of \$1,241,000 [excluding the Harmonized Sales Tax (HST)];*
- 2. authorizes staff to negotiate with Spyderys Inc. to add or delete services resulting from operational needs, subject to budget availability and within the authorization of the City Librarian; and*
- 3. authorizes and directs Library staff to take the necessary action to give effect thereto.*

10-132 Brookbanks Branch – Potential Capital Project – Update

Anne Bailey, Director, Branch Libraries, provided the following update concerning the Brookbanks Branch – Potential Capital Project:

The following are developments with potential Section 37 funding for the Brookbanks Branch:

Parkwoods Plaza Site at 1265-1277 York Mills Road:

At City Council's meeting in August, the final report for the re-zoning application for the Parkwoods Plaza site at 1265-1277 York Mills Road was approved. It includes \$1.5 million to be used for the expansion or renovation of the Brookbanks Library or the construction of a combined library and recreation centre on the site or other community recreation facilities. This includes an initial \$200,000 payable five days after the zoning by-law amendment for the redevelopment is approved. The balance of funding is to be conveyed at the issuance of building permits. The Library will develop a comprehensive plan for the use of this money to improve the branch in consultation with the local councillor.

Valley Woods Site at 35-53 and 101-113 Valley Woods Road:

It is anticipated that the final report on the development at Valley Woods Road will go forward to Council for approval in early 2011.

Moved by E. Ahmed, seconded by Councillor Lee, and carried:

That the Toronto Public Library Board:

- 1. receives the Brookbanks Branch – Potential Capital Project – Update verbal report for information.*

Toronto Public Library Board**Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

10-133 Operating Budget Monitoring Report – June 30, 2010*Moved by K. Wilson, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. receives the Operating Budget Monitoring Report – June 30, 2010 for information.

10-134 Capital Budget Monitoring Report – June 30, 2010*Moved by E. Ahmed, seconded by O. Lawrence, and carried:**That the Toronto Public Library Board:*

1. receives the Capital Budget Monitoring Report – June 30, 2010 for information.

10-135 Toronto Reference Library Capital Project – Award of Construction Tenders under Pre-Approval Authorization – as of June 30, 2010*Moved by Councillor Ainslie, seconded by K. Gallagher Ross, and carried:**That the Toronto Public Library Board:*

1. receives the Toronto Reference Library Capital Project – Award of Construction Tenders under Pre-Approval Authorization – as of June 30, 2010 report for information.

A discussion ensued concerning opportunities for youth employment in library construction projects.

10-136 Exercise of Extended Authority – Award of Tender – Riverdale Branch & Brentwood Branch*Moved by K. Gallagher Ross, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. receives the Exercise of Extended Authority – Award of Tender – Riverdale Branch & Brentwood Branch report for information.

Toronto Public Library Board

Meeting No. 7: Monday, September 20, 2010, from 6:10 p.m. to 6:55 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

10-137 Adjournment

Moved by E. Ahmed, seconded by Councillor Lee, and carried:

That the Toronto Public Library Board:

- 1. adjourns the September 20, 2010 Toronto Public Library Board meeting.*

The meeting ended at 6:55 p.m.

Signed: _____