



## MINUTES

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### Toronto Public Library Board

Meeting No. 3: Monday, March 24, 2003, from 6:00 p.m. to 7:45 p.m.

Toronto City Hall, Committee Room #4, 100 Queen Street West, Toronto

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#### **Members Present:**

Ms. Gillian Mason (Chair)  
Mr. Bill Booth (Vice Chair)  
Councillor Maria Augimeri  
Mr. Meyer Brownstone  
Mr. Rick Goldsmith  
Ms. Mizan Ibrahim  
Councillor Joe Mihevc  
Mr. Mark Nightingale  
Councillor Jane Pitfield  
Marjorie Stephenson

#### **Regrets:**

Councillor Mike Feldman  
Councillor Denzil Minnan-Wong  
Councillor Jane Pitfield  
Councillor Kyle Rae  
Mr. Mitchell Weisberg

#### **03-47 Call to Order**

The meeting was called to order by Gillian Mason at 6:00 p.m.

#### **03-48 Approval of Agenda**

*Moved by M. Ibrahim, seconded by M. Nightingale, and carried:*

*That the agenda be reordered to:*

- (1) *move Agenda Item #20 – Other Business to Agenda Item 2a following Approval of Agenda; and*
- (2) *move the Toronto Civic Employees Union – Local 416 C.U.P.E.’s presentation concerning gapping and the allocation of previously unallocated budget cuts to discussion of Agenda Item #13 – 2003 Operating Budget.*

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**03-49 Other Business****Children's Book – TPL Contribution to Package for Newborns**

*Moved by Councillor Chow, seconded by R. Goldsmith and carried:*

*That the City Librarian report to the Toronto Public Library Board at the April 7, 2003 meeting concerning the status of the provision of a children's book from the Toronto Public Library as part of a package provided by the City of Toronto for newborn babies.*

**03-50 Declarations of Interest**

There were no declarations of interest by members of the Library Board.

**03-51 Approval of February 17, 2003 Toronto Public Library Board Meeting Minutes**

*Moved by M. Brownstone, seconded by M. Stephenson and carried:*

*That the minutes of the February 17, 2003 Toronto Public Library Board meeting be approved.*

**03-52 Business Arising**

There was no business arising.

**03-53 Chair's Report**

Gillian Mason reported the following details regarding Library activities:

- (1) Freedom to Read Week events at the Toronto Reference Library drew close to three hundred people. A highlight was a talk about freedom of expression by Kurdish writer and former political prisoner Metin Ciayi.
- (2) Recent media coverage of Library service includes a two-page feature in the February 22 *Toronto Star* with articles by Kerry Gillespie and Christopher Hume. *The Globe and Mail* ran an article by Rebecca Caldwell on February 25 concerning the popularity of the Library's "holds" system.
- (3) A version of the successful Toronto Reference Library *Author Series* is being launched on April 23 at North York Central Library. It will feature Toronto Book award-winner, Helen Humphreys, reading from her latest work of fiction, *The Lost Garden*.

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**Chair's Report (continued)**

- (4) The South Chapter – Friends of the Toronto Public Library raised \$12,000 at their recent three-day book sale at Toronto Reference Library.
- (5) Science fiction writer Robert Sawyer will be the next TPL Writer-in-Residence when he takes up office at the Merril Collection at Lillian Smith Branch in April. All Board members are invited to attend a reception to welcome Mr. Sawyer on April 1 between 2 and 4 p.m. in the Beeton Auditorium at the Toronto Reference Library.
- (6) Parkdale Branch partnered with local community organizations to present a Construction Trades Workshop in February. This is an extension of a semi-annual Job Fair which staff in the Parkdale Branch helped to organize.
- (7) TPL has embarked on a partnership with YTV consisting of ten public service commercials promoting the library to preschoolers. More YTV partnership initiatives are expected to follow.
- (8) March Break programs at Toronto Public Library were extremely successful in 2003; four programs at the Fairview District Library drew approximately 1,000 children.
- (9) The final steps of the Library's Senior Level Organizational Review have been completed with the appointments of Vickery Bowles, Director, North/East Region and Nancy Chavner, Director, South/West Region.
- (10) TPL's public education session on the potential impact of the General Agreement on Trade in Services (GATS) on public library services is rescheduled from Tuesday, May 13 to Thursday, May 22 at 6:30 p.m. at the Toronto Reference Library.
- (11) An unveiling of the restored portraits of the first five Mayors (1889 to 1898) of West Toronto Junction sponsored by the West Toronto Junction Historical Society will take place on Thursday, April 3 at 7:30 p.m. at the Annette Street Branch.

***Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:  
That the Chair's Report be received for information.***

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Toronto Civic Employees Union – Local 416 C.U.P.E's presentation concerning gapping and the allocation of previously unallocated budget cuts was moved to Agenda Item #13 – 2003 *Operating Budget* (see Minute #03-60).

**03-55 Communications**

*Moved by R. Goldsmith, seconded by B. Booth, and carried:*

*That the Toronto Public Library Board receive Communication Item (a) for information:*

(a) *Letter to Gillian Mason, Chair, Toronto Public Library Board, from Pam McConnell, City of Toronto Councillor – Ward 28, dated March 20, 2003, expressing support for the name of St. James Town for the Toronto Public Library's branch at 495 Sherbourne Street (See Minute #03-63 – St. James Town Neighbourhood Branch Library – Naming).*

**Items for Information:****03-56 Bookmobile Schedule - 2003**

*Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:*

*That the Toronto Public Library Board receive the Bookmobile Schedule – 2003 report for information.*

**03-57 Requests for Reconsideration of Library Materials – 2002 Annual Report**

*Moved by M. Brownstone, seconded by B. Booth, and carried:*

*That the Toronto Public Library Board receive the Requests for Reconsideration of Library Materials – 2002 Annual Report for information.*

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**03-58 Annual Performance Measures and Strategic Plan Update – 2002**

Jane Pyper, Director, Planning, Policy and City-wide Services, presented the highlights of the *Annual Performance Measures and Strategic Plan Update – 2002* to the Board.

***Moved by M. Brownstone, seconded by M. Stephenson, and carried:***  
***That the Toronto Public Library Board receive the Annual Performance Measures & Strategic Plan Update – 2002 for information.***

**03-59 TPL Board Members' Remuneration and Expenses for 2002**

***Moved by M. Ibrahim, seconded by M. Nightingale, and carried:***  
***That the Toronto Public Library Board receive for information the TPL Board Members' Remuneration and Expenses for 2002 report.***

**Item for Approval:****03-60 2003 Operating Budget**

Rob Rolfe, Toronto Civic Employees Union – Local 416 C.U.P.E., outlined for the Board the Union's concerns regarding the Library's gapping targets in relation to the Board's decision concerning the allocation of \$0.502 million in reductions to the approved 2003 operating budget.

***Moved by M. Brownstone, seconded by R. Goldsmith, and carried:***  
***That the Toronto Public Library Board receive the Toronto Civic Employee Union – Local 416 C.U.P.E.'s presentation regarding the 2003 Operating Budget for information.***

After discussion it was:

***Moved by M. Ibrahim, seconded by M. Stephenson, and carried:***  
***That the Toronto Public Library Board adopt the 2003 Operating Budget as approved by City Council at its meeting on February 24 – March 3, 2003, which reflects gross expenditures of \$134.833 million and revenues of \$13.066 million, resulting in a net budget of \$121.767 million.***

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**2003 Operating Budget (continued)**

*Moved by M. Brownstone, seconded by M. Ibrahim, and carried:*

*That the Toronto Public Library Board allocate \$0.152 million in reductions to support departments, a \$0.175 million reduction in staffing costs and a \$0.175 million reduction in library materials for a total of a \$0.502 million reduction included as part of the approved 2003 operating budget.*

*Moved by Councillor Augimeri, seconded by R. Goldsmith, and carried:*

*That in order to allocate \$0.050 million reinstated to the 2003 operating budget, the Toronto Public Library Board approve:*

*(1) the full restoration of summer Friday evening hours at the following branches:*

<i>Albion</i>	<i>Evelyn Gregory</i>	<i>New Toronto</i>
<i>Alderwood</i>	<i>Fairview</i>	<i>Northern Elms</i>
<i>Amesbury Park</i>	<i>Flemington Park</i>	<i>Oakwood Village</i>
<i>Annette Street</i>	<i>High Park</i>	<i>Palmerston</i>
<i>Armour Heights</i>	<i>Hillcrest</i>	<i>Perth/Dupont</i>
<i>Barbara Frum</i>	<i>Humber Bay</i>	<i>Pleasant View</i>
<i>Bayview</i>	<i>Humber Summit</i>	<i>Queen/Saulter</i>
<i>Black Creek</i>	<i>Humberwood</i>	<i>Rexdale</i>
<i>Brentwood</i>	<i>Jane/Sheppard</i>	<i>Richview</i>
<i>Brookbanks</i>	<i>Jane/Dundas</i>	<i>St. Clair/Silverthorn</i>
<i>Centennial</i>	<i>Jones</i>	<i>Sanderson</i>
<i>College/Shaw</i>	<i>Leaside</i>	<i>Thorncliffe</i>
<i>Davenport</i>	<i>Lillian H. Smith</i>	<i>Victoria Village</i>
<i>Dawes Road</i>	<i>Long Branch</i>	<i>Weston</i>
<i>Don Mills</i>	<i>Maria A. Shchuka</i>	<i>Woodview Park</i>
<i>Downsview</i>	<i>Mimico</i>	<i>Wychwood</i>
<i>Eatonville</i>	<i>Mount Dennis</i>	<i>York Woods</i>
<i>Elmbrook Park</i>	<i>Mount Pleasant</i>	<i>Yorkville</i>

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**2003 Operating Budget (continued)**

(2) *the partial restoration of summer Friday evening hours to 6:00 p.m. at the following branches:*

<i>Agincourt</i>	<i>Northern District</i>
<i>Albert Campbell</i>	<i>Pape/Danforth</i>
<i>Bloor/Gladstone</i>	<i>S. Walter Stewart</i>
<i>Cedarbrae</i>	<i>Urban Affairs</i>

**Moved by Councillor Augimeri, seconded by M. Brownstone, and carried:**  
**That the Toronto Public Library Board approve the expansion of Leading to Reading to extend the summer program to Downsview and Annette Street branches and the school year program to Downsview and Morningside branches.**

**Moved by R. Goldsmith, seconded by M. Nightingale, and carried:**  
**That the Toronto Public Library Board express appreciation to Councillors whose efforts during the 2003 operating budget approval process resulted in additional funds for the Toronto Public Library Board.**

**Moved by M. Brownstone, seconded by M. Ibrahim, and carried:**  
**That the City Librarian be directed to write to the Chief Administrative Officer, City of Toronto, to determine if a review of gapping figures for agencies, boards, commissions and departments, factoring in the growth in service provided by agencies, boards, commissions and departments, will be undertaken in 2003.**

**03-61 2003 – 2007 Capital Budget**

**Moved by M. Nightingale, seconded by Councillor Augimeri, and carried:**  
**That the Toronto Public Library Board adopt the 2003 - 2007 Capital Budget, as approved by City Council at its meeting of February 24 - March 3, 2003, which reflects gross expenditures of \$12.468 million in 2003 and \$22.977 million for 2003 - 2007, and net expenditures of \$9.600 million in 2003 and \$19.225 million for 2003 - 2007.**

**Toronto Public Library Board****Meeting No. 3: Monday, March 24, 2003, from 6:00 p.m. to 7:45 p.m.****Toronto City Hall, Committee Room #3, 100 Queen Street West, Toronto****03-62 Section 65 of the *Ontario Municipal Board Act******Moved by B. Booth, seconded by M. Ibrahim, and carried:***

***That the approval of any “work”, as defined in section 65 of the Ontario Municipal Board Act, by the Toronto Public Library Board shall, to the extent that the cost of any such work is to be raised after the current term of Council, be subject to the approval of:***

- (1) the Council of the City of Toronto; or,***
- (2) where such approval function has been delegated by the Council, the approval of the appropriate City official.***

**03-63 St. James Town Neighbourhood Branch Library – Naming*****Moved by M. Ibrahim, seconded by M. Stephenson, and carried:***

***That the Toronto Public Library Board approve the name, “St. James Town” as the official name of the new branch at 495 Sherbourne Street.***

**03-64 Fundraising Priorities – 2003*****Moved by R. Goldsmith, seconded by M. Brownstone, and carried:***

***That the Toronto Public Library Board:***

- (1) adopt the list of Fundraising Priorities - 2003;***
- (2) submit the list to the Toronto Public Library Foundation and to the Friends of the Toronto Public Library with a request that these projects be considered priority projects for the Foundation and Friends fundraising initiatives for 2003.***

**03-65 Performance Pay: Increment Progression Rate – Non-Union*****Moved by Councillor Augimeri, seconded by M. Ibrahim, and carried:***

***That the Toronto Public Library Board approve the following components of the performance pay model:***

- (1) the progression rates through the salary ranges, based on performance, as presented in Attachment 1, effective January 1, 2003;***
- (2) the re-earnable lump sum award rate based on performance, consistent with the progression rates presented in Attachment 1, effective January 1, 2004;***
- (3) the market rate adjustment of three percent for the non-union group for 2003 to be applied in accordance with the pay-for-performance model; and***
- (4) the movement to a common anniversary date of January 1, for all non-union employees effective in 2004.***

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**03-66 Ontario Library Boards' Association (OLBA)**

*Moved by M. Brownstone, seconded by M. Ibrhaim, and carried.*

*That the Toronto Public Library Board:*

- (1) *express support to the Ontario Library Boards' Association for block membership in the Ontario Library Association recommending that the Toronto Public Library be used as a pilot site for the initiative; and*
- (2) *express support, in principle, for the Ontario Library Boards' Association's advocacy program.*

After discussion it was determined that due to insufficient information from the OLBA concerning the proposed *Redefining Library Boards for Dynamic Communities* teleconferencing sessions, the Toronto Public Library Board will not participate in the sessions.

**03-67 Adjournment**

*Moved by M. Brownstone, seconded by M. Ibrahim, and carried.*

*That the Toronto Public Library Board meeting be adjourned.*

The meeting ended at 7:45 p.m.

Signed: \_\_\_\_\_