



MINUTES

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Toronto Public Library Board

Meeting No. 8: Monday, December 15, 2003, from 6:05 p.m. to 8:25 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Ms. Gillian Mason (Chair)
Mr. Bill Booth (Vice Chair)
Mr. Meyer Brownstone
Councillor Gay Cowbourne
Councillor Janet Davis
Mr. Rick Goldsmith
Ms. Mizan Ibrahim
Mr. Mark Nightingale
Councillor Karen Stintz
Councillor Sylvia Watson

Regrets:

Councillor Kyle Rae
Ms. Marjorie Stephenson
Mr. Mitchell Weisberg

03-161 Call to Order

Gillian Mason called the meeting to order at 6:05 p.m.

03-162 Approval of Agenda

*Moved by Councillor Cowbourne, seconded by B. Booth, and carried:
That the agenda be approved.*

03-163 Declarations of Interest

There were no declarations of interest by members of the Library Board.

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03-164 Approval of October 20, 2003 Toronto Public Library Board Meeting Minutes

Moved by M. Brownstone, seconded by M. Ibrahim, and carried:

That the minutes of the October 20, 2003 Toronto Public Library Board meeting be approved.

03-165 Chair's Report

- (1) The Library Board's recently appointed Councillor representatives, Gay Cowbourne, Janet Davis, Karen Stintz, and Sylvia Watson, were welcomed to the Board. As well, Councillor Kyle Rae was reappointed to the Board for a three-year term. The process to appoint citizen representatives to the Board is underway; Council's approval of citizen representatives is expected in March or April 2004. Until the full Council-appointed Library Board is in place, Gillian Mason and Bill Booth will remain in their positions of Chair and Vice Chair, respectively. The Library Board election process will take place at the first meeting of the new Board in early 2004.
- (2) Heather Rumball, the Library's new President, Toronto Public Library Foundation, was introduced to the Board. Heather joins the Library from the Edmonton Space and Science Foundation where she was Vice President, Marketing and Fund Development. Prior to her work in Edmonton, she worked with the Stratford Festival as Annual Fund Director. Heather officially begins her position in January 2004.
- (3) The Strategic Planning process is continuing with staff and public consultations. Additional consultations and forums are planned for the new year. The feedback from these forums, coupled with an extensive environmental scan and research into social and economic trends will come together to form a truly representative strategic plan in the spring of 2004. At its January meeting, the Board will be receiving a report outlining the draft themes of the Strategic Plan, which will form the basis of further public and staff input and discussion.
- (4) A successful partnership with the *Giller Prize* organization was recently featured at TPL. A contest was held that gave Library patrons the chance to guess which of the short-listed books would win the prize. A draw was held, and the first five correct respondents won copies of all five short-listed books. The development of similar partnerships is planned for the future.
- (5) The Library's 2003 United Way campaign was an overwhelming success. Payroll pledges and special events raised approximately \$150,000, well above the goal of \$116,000. The Library's campaign was honoured when TPL Co-Chairs, Jane Litherland and Margaret Mikulinski, received the "Coordinators of the Year" Award for the City's Community & Neighbourhood Services Division.

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Chair's Report (continued)

- (6) TPL has been nominated for a Canadian Urban Institute *City Leadership Award* by the TD Financial Group.
- (7) Dennis Bock, author of the award winning book *The Ash Garden*, begins a term as the Library's Writer-in-Residence at the Toronto Reference Library in January.

*Moved by B. Booth, seconded by R. Goldsmith, and carried:
That the Chair's Report be received for information.*

03-166 2004 Bain Medallion for Trustee of the Year

Meyer Brownstone, the Library Board's representative to the Ontario Library Boards' Association, announced that Rick Goldsmith is the recipient of the *2004 James Bain Medallion for Trustee of the Year*. The James Bain Medallion is presented by the Ontario Public Library Association to a public library trustee who has demonstrated outstanding leadership in the advancement of public libraries in Ontario.

03-167 Presentations

Christina Duckworth-Pilkington, Viveca Gretton, Maureen O'Reilly, and Rob Rolfe, representatives from Toronto Civic Employees Union – Local 416 C.U.P.E., addressed the Board concerning wage harmonization and gapping at the Toronto Public Library. They presented the Board with the results of a recent survey conducted with the Union's membership regarding wage harmonization and gapping.

*Moved by R. Goldsmith, seconded by Councillor Cowbourne, and carried:
That the Toronto Public Library Board receive the Toronto Civic Employees Union – Local 416 C.U.P.E.'s presentation regarding wage harmonization and gapping for information.*

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03-168 Communications

Moved by R. Goldsmith, seconded by B. Booth, and carried:

That the Toronto Public Library Board receive Communication Items (a) – (e) for information:

- (a) *Flyer distributed to members of the public by Local 416 CUPE at an information picket outside of the Toronto Reference Library on Monday, October 20, regarding wage rate and job classification harmonization at the Toronto Public Library.*
- (b) *Email message from Nicola Pazdzierska, to the Toronto Public Library Board c/o Nancy Marshall, dated October 20, 2003, concerning “fairness for library workers”. The email was sent to the Board in response to a flyer [see (a) above] distributed by Local 416 CUPE requesting that members of the public contact the Library Board in connection with wage rate and job classification harmonization at the Toronto Public Library.*
- (c) *Email message from Thelma McCormack, to the Toronto Public Library Board c/o Nancy Marshall, dated October 24, 2003, concerning “inequities and service of libraries”. The email was sent to the Board in response to a flyer [see (a) above] distributed by Local 416 CUPE requesting that members of the public contact the Library Board in connection with wage rate and job classification harmonization at the Toronto Public Library.*
- (d) *Email message from Gillian Mason, Chair, Toronto Public Library Board, dated November 17, 2003, in response to email messages (b) and (c) above in connection with wage rate and job classification harmonization at the Toronto Public Library.*
- (e) *Letter from Isabel Bassett, Chair and Chief Executive Officer, TV Ontario, to Gillian Mason, Chair, Toronto Public Library Board, dated November 3, 2003, expressing appreciation for the 2003 Toronto Public Library Celebrates Reading Award.*

Items for Information:**03-169 2004 Operating and Capital Budgets Update**

Josephine Bryant, City Librarian, provided the following information to update the Library Board concerning the 2004 Operating and Capital budgets:

- (1) The schedule for the City's budget process has been finalized. The Library will make a general information presentation to the Budget Advisory Committee (BAC) in January. TPL's formal budget presentation to BAC will be made on February 18 or February 24, 2004.

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2004 Operating and Capital Budgets Update (continued)

- (2) The Mayor's Economic Statement is expected to be delivered on January 6, 2004.
- (3) Preliminary budget discussions were held with the City's Chief Administrative Officer and the Chief Financial Officer prior to the municipal election; however, no outcome was finalized.
- (4) Library staff will contact the recently appointed Councillor representatives to the Board to arrange briefing meetings in connection with TPL's 2004 operating and capital budgets.

Moved by M. Brownstone, seconded by B. Booth:

Whereas the City of Toronto is encouraging active public participation in the City's budget process and the Library Board seeks to support this process;

Now therefore be it resolved that:

- 1. *Toronto Public Library Board members take a strong active role in the new public participation process in the City of Toronto's budget by attending and participating in Town Hall meetings;*
- 2. *the Toronto Public Library Board's users and supporters be encouraged to participate in Town Hall meetings to demonstrate support for public library services; and materials and communications in connection with the Town Hall meetings be available at all Library branches and on the Library's web site;*
- 3. *the January 19 meeting of the Toronto Public Library Board be publicized as an opportunity to be informed on the Library's future priorities and 2004 budget submission;*
- 4. *the Toronto Public Library Board strike a Budget Working Group of the Board to include the Chair, Vice Chair, one additional citizen representative and one Councillor representative to provide direction and guidance to staff during the 2004 budget process; and*
- 5. *the appropriate Library staff be authorized and directed to take the necessary action to give effect thereto.*

Moved in amendment by R. Goldsmith, seconded by B. Booth, and carried:

That the Toronto Public Library Board direct Library staff to contact the City of Toronto to determine an appropriate method for Library Board participation in the City's budget public consultation process.

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2004 Operating and Capital Budgets Update (continued)

Meyer Brownstone volunteered to participate in the Board Budget Working Group. The Councillors will discuss participation in the group and advise Library staff of their representation.

03-170 Operating Budget Monitoring Report – October 31, 2003

Moved by R. Goldsmith, seconded by M. Nightingale, and carried:

That the Toronto Public Library Board receive for information the Operating Budget Monitoring Report – October 31, 2003.

03-171 Exercise of Extended Authority – Award of Runnymede Branch Library Tender

Moved by R. Goldsmith, seconded by M. Ibrahim, and carried:

That the Toronto Public Library Board receive for information the Exercise of Extended Authority – Award of Runnymede Branch Library Tender report for the award of tender to the lowest bidder, The Atlas Corporation, for the renovation of the Runnymede Branch Library at a cost of \$2,840,919.

03-172 Governance Issues for Agencies, Boards and Commissions –**City of Toronto Council Reports**

Moved by M. Brownstone, seconded by M. Nightingale, and carried:

That the Toronto Public Library Board receive for information the Governance Issues for Agencies, Boards and Commissions – City of Toronto Council Reports.

Items for Approval:**03-173 Morningside Branch Library – Lease Extension Agreement**

Moved by Councillor Cowbourne, seconded by M. Ibrahim, and carried:

That:

(1) the Toronto Public Library Board approve a lease extension for the Morningside Branch Library with Palmar Holdings Limited and Sun Life Assurance Company for a period of one (1) year at a total annual lease cost of \$178,063, which includes common area maintenance and net taxes, and the three (3) month option period to be at the same rate; and that

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Morningside Branch Library – Lease Extension Agreement (continued)

(2) *the appropriate Library staff be authorized and directed to take the necessary action to give effect thereto.*

03-174 Eglinton Square Branch Library – Lease Renewal

Moved by M. Brownstone, seconded by M. Ibrahim, and carried:

That the Toronto Public Library Board discuss the Eglinton Square Branch Library – Lease Renewal report in the Closed portion of the December 15, 2003 Library Board meeting as the subject matter being considered is a proposed or pending acquisition or disposition of land by the Library Board.

03-175 Toronto Public Library Board Meeting Schedule – 2004

Moved by M. Ibrahim, seconded by B. Booth, and carried:

That the Toronto Public Library Board:

(1) *meet on the following Mondays in 2004 at 6:00 p.m.:*

*January 19
February 23
March 29
April 19
May 10
June 14
July 12 (if required)
September 20
October 18
November 15
December 6*

(2) *meet in the Board Room at the Toronto Reference Library until a decision concerning the location of Library Board meetings can be made by the full Council-appointed 2004 – 2006 Toronto Public Library Board.*

03-176 Other Business

There were no *Other Business* items for the December 15 meeting.

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03-177 Closed Meeting

At 7:30 p.m., it was:

Moved by B. Booth, seconded by R. Goldsmith, and carried:

That the Toronto Public Library Board begin the Closed portion of the December 15, 2003 Library Board meeting.

03-178 Adoption of Actions Taken in Closed Meeting

Moved by M. Ibrahim, seconded by M. Nightingale, and carried:

That the Toronto Public Library Board adopt the actions taken in the Closed portion of the December 15, 2003 Library Board meeting.

03-179 Adjournment

Moved by R. Goldsmith, seconded by M. Ibrahim, and carried:

That the December 15, 2003 Toronto Public Library Board meeting be adjourned.

The meeting ended at 8:25 p.m.

Signed: _____