



MINUTES

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Toronto Public Library Board

Meeting No. 4: Monday, May 12, 2003, from 6:02 p.m. to 7:03 p.m.

Toronto City Hall, Committee Room #2, 100 Queen Street West, Toronto

Members Present:

Ms. Gillian Mason (Chair)
Mr. Bill Booth (Vice Chair)
Councillor Maria Augimeri
Mr. Meyer Brownstone
Councillor Olivia Chow
Ms. Mizan Ibrahim
Councillor Joe Mihevc
Councillor Denzil Minnan-Wong
Councillor Jane Pitfield

Regrets:

Councillor Mike Feldman
Mr. Rick Goldsmith
Mr. Mark Nightingale
Ms. Marjorie Stephenson
Councillor Kyle Rae
Mr. Mitchell Weisberg

03-68 Call to Order

Gillian Mason called the meeting to order at 6:02 p.m. The meeting began at 6:17 p.m. when quorum was achieved.

03-69 Approval of Agenda

Moved by Councillor Chow, seconded by Councillor Augimeri, and carried:

That:

- (1) *the agenda be reordered to move items for approval to the beginning of the meeting to ensure a quorum; and*
- (2) *agenda item #9 – Toronto Public Library Foundation – 2002 in Review be deferred to the June meeting of the Toronto Public Library Board.*

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03-70 Declarations of Interest

There were no declarations of interest by members of the Library Board.

Items for Approval:

03-71 Malvern District Library – Award of Contract

*Moved by Councillor Chow, seconded by Councillor Augimeri, and carried:
That the Toronto Public Library Board award a contract to the lowest bidder,
Struct-Con Construction Ltd., to complete the renovation and expansion of the
Malvern District Library at a cost of \$3,689,024.30.*

03-72 Audited 2002 Financial Statements of the Toronto Public Library Board

Gillian Mason introduced Diana Brouwer, Principal, Ernst & Young, in attendance at the meeting to respond to questions or comments from the Board in connection with:

- ◆ Agenda Item #15: Audited 2002 Financial Statements of the Toronto Public Library Board
- ◆ Agenda Item #16: Audit Results – Year Ended December 31, 2002 – Toronto Public Library Board
- ◆ Agenda Item #17: Audited 2002 Financial Statements – Trust Funds of the Toronto Public Library Board
- ◆ Agenda Item #18: Audit Results – Year Ended December 31, 2002 – Trust Funds of the Toronto Public Library Board

*Moved by Councillor Chow, seconded by B. Booth, and carried:
That the Toronto Public Library Board approve the Audited 2002 Financial
Statements of the Toronto Public Library Board.*

03-73 Audit Results – Year Ended December 31, 2002 - Toronto Public Library Board

*Moved by M. Ibrahim, seconded by Councillor Augimeri, and carried:
That the Ernst & Young's Audit Results for the Toronto Public Library Board
be received for information.*

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03-74 Audited 2002 Financial Statements – Trust Funds of the Toronto Public Library Board*Moved by M. Ibrahim, seconded by M. Brownstone, and carried:**That the Toronto Public Library Board approve the Audited 2002 Financial Statements for the Trust Funds of the Toronto Public Library Board.***03-75 Audit Results – Year Ended December 31, 2002 – Trust Funds of the Toronto Public Library Board***Moved by Councillor Augimeri, seconded by Councillor Chow, and carried:**That the Ernst & Young's Audit Results for the Trust Funds of the Toronto Public Library Board be received for information.***03-76 Establishing the Process to Create Toronto Public Library's Next Strategic Plan 2004 – 2006***Moved by M. Ibrahim, seconded by B. Booth, and carried:**That the proposed structure, process, timeline, and budget for Toronto Public Library's next strategic plan 2004 – 2006 be approved.*

Board members Meyer Brownstone and Mizan Ibrahim volunteered for membership on the Steering Committee for the Strategic Plan 2004 – 2006. Board membership on the Committee also includes Gillian Mason, Board Chair and Bill Booth, Board Vice Chair. All Board members are invited to attend meetings of the Steering Committee.

03-77 Translation Policy*Moved by Councillor Chow, seconded by Councillor Augimeri, and carried:**That the Toronto Public Library Board approve the Translation Policy.***03-78 Joint Facilities and Joint-Use Facilities Policy***Moved by M. Ibrahim, seconded by M. Brownstone, and carried:**That the Toronto Public Library Board adopt the Joint Facilities and Joint-Use Facilities policy.*

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03-79 ABC Ad Hoc Committee – Request for Feedback on Issues Relating to Agencies, Boards and Commissions*Moved by Councillor Augimeri, seconded by M. Ibrahim, and carried:**That:*

- (1) *the Toronto Public Library Board receive for information the ABC Ad Hoc Committee – Request for Feedback on Issues Relating to Agencies, Boards and Commissions report; and*
- (2) *the Library Board Chair, Vice Chair and other interested Board members, in consultation with staff, respond to the ABC Ad Hoc Committee's request for feedback in connection with the Classification Framework of City of Toronto Special Purpose Bodies, a Strategy for Developing Citizen Nomination Processes for City Agencies, Boards, Commissions and Corporations, Policy on Public Access and Involvement for City of Toronto Agencies, Boards and Commissions and the Template for City Directions to ABCs.*

Meyer Brownstone indicated his interest in working with the Board Chair, Vice Chair and staff in preparing a response to the ABC Ad Hoc Committee.

03-80 Approval of March 24, 2003 Toronto Public Library Board Meeting Minutes*Moved by M. Ibrahim, seconded Councillor Pitfield, and carried:**That the minutes of the March 24, 2003 Toronto Public Library Board meeting be approved.***Business Arising****03-81 (a) Toronto Public Library Contribution to Package for Newborns***Moved by Councillor Chow, seconded by Councillor Augimeri, and carried:**That the Toronto Public Library Board receive the Toronto Public Library Contribution to Package for Newborns report for information.*

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03-82 Chair's Report

Gillian Mason reported the following details regarding Library activities:

- (1) The American Library Association Conference is confirmed for June 19 - 25 in Toronto as planned, despite concerns regarding SARS. Library staff worked together with City staff to keep ALA contacts informed about the reality of the situation in the face of media reports and a travel advisory put out by the World Health Organization. Special thanks to the support received from Councillor Kyle Rae.
- (2) TPL's new Web catalogue became available on May 1. Horizon Information Portal (HIP) is the new browser-based library catalogue search software from Dynix Inc. HIP provides improved access and new user features.
- (3) The final event in the 2002/2003 Performing Arts Lecture Series took place at TRL on April 25 with a well-attended appearance by comedian Sandra Shamas. Ms. Shamas had been scheduled to appear April 4, but the event had to be canceled due to bad weather.
- (4) The Friends of the Library recently achieved a large milestone: a half million dollars raised for library programs, services and collections. The main source of Friends funds are Book Ends, at North York Central, and Book Ends South, at TRL, both of which sell withdrawn library materials and donated items.
- (5) Close to 2,500 library patrons have placed holds on the new Harry Potter book scheduled to be released in June.
- (6) Approximately 1,800 children attended March Break programs at TPL this year.
- (7) The TD Summer Reading Club materials were sent to branches early this year to ensure that children are well informed about the program.
- (8) Hip hop artist Choclaire and Argo's coach Pinball Clemons gave inspirational speeches at the Humberwood Centre on April 28. The event was sponsored by TPL, the Toronto Public Health Department, the Toronto District School Board and the Toronto Catholic District School Board. Children were encouraged to give up television and computers for a week and spend their time reading or taking part in outdoor activities instead.
- (9) The inaugural event in the new Uptown Author Series saw award-winning author Helen Humphreys reading at North York Central on April 23. The series, designed to compliment TRL's Author Series, will continue this fall with readings by Emma Donohue, Joan Barfoot and Katherine Govier.

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Chair's Report (continued)

- (10) A public education session regarding *WTO and GATS – The Challenge to Public Service* is scheduled for Thursday, May 22, 6:30 p.m. at the Toronto Reference Library.

*Moved by M. Ibrahim, seconded by B. Booth, and carried:
That the Chair's Report be received for information.*

03-83 Presentations

There were no presentations.

03-84 Communications

Moved by Councillor Chow, seconded by M. Ibrahim, and carried:

That the Toronto Public Library Board:

- (1) receive Communication Item (a) for information; and*
- (2) direct staff in connection with Communication (b) to:*
 - (a) prepare a flyer for general distribution with questions for candidates in the upcoming municipal election relating to library service; and*
 - (b) prepare a Fact Sheet for candidates in the upcoming municipal election concerning the Toronto Public Library including the Library's use by the community.*
- (a) Report from Meyer Brownstone, TPL Board representative to the Ontario Library Boards' Association (OLBA), dated April 7, 2003, to Gillian Mason, Chair, concerning the OLBA Council meeting of April 4, 2003.*
- (b) Memo from Jane Pyper, Director, Planning, Policy and City-Wide Services, dated April 28, 2003, to Gillian Mason and Meyer Brownstone, responding to issues raised at the OLBA Council Meeting of April 4, 2003.*

Items for Information:**03-85 Collection Assessment Process**

Moved by Councillor Chow, seconded by M. Ibrahim, and carried:

That the Toronto Public Library Board receive the Collection Assessment Process report for information.

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03-86 Northern Elms Branch Library

*Moved by Councillor Pitfield, seconded by Councillor Mihevc, and carried:
That the Toronto Public Library Board receive the Northern Elms Branch
Library report for information.*

03-87 Library Consortia Activity in Ontario – Status Report

*Moved by M. Brownstone, seconded by Councillor Chow, and carried:
That the Toronto Public Library Board receive the Library Consortia Activity
in Ontario – Status Report for information.*

03-88 Consumer Health Information Service – Service Hour Reductions

*Moved by Councillor Pitfield, seconded by Councillor Augimeri, and carried:
That the Toronto Public Library Board receive the Consumer Health
Information Service – Service Hours Reductions report for information.*

03-89 Operating Budget Monitoring Report – March 31, 2003

*Moved by B. Booth, seconded by Councillor Pitfield, and carried:
That the Toronto Public Library Board receive for information the Operating
Budget Monitoring Report – March 31, 2003.*

Other Business

03-90 Absence of Board Members

*Moved by Councillor Minnan-Wong, seconded by M. Brownstone, and
carried:
That Councillor Mike Feldman's absence from three consecutive Board
meetings be excused.*

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03-91 Adjournment

Moved by M. Ibrahim, seconded by Councillor Pitfield, and carried:

That the May 12, 2003 Toronto Public Library Board meeting be adjourned.

The meeting ended at 7:03 p.m.

Signed: _____