



MINUTES

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Toronto Public Library Board

Meeting No. 6: Monday, September 21, 2009, from 6:03 p.m. to 8:05 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Mr. Matthew Church (Chair)
Ms. Eman Ahmed (Vice-Chair)
Councillor Paul Ainslie
Mr. Adam Chaleff-Freudenthaler
Councillor Janet Davis
Ms. Ann Decter
Ms. Kathy Gallagher Ross
Mr. Okeima Lawrence
Councillor Adam Vaughan

Regrets:

Ms. Tina Edan
Councillor Chin Lee
Councillor Anthony Perruzza
Ms. Kate Wilson

09-114 Call to Order

Matthew Church called the meeting to order at 6:03 p.m. He welcomed Katherine Palmer, who was appointed Director, Planning, Policy and E-Service Delivery over the summer.

09-115 Declarations of Conflicts of Interest

There were no Declarations of Conflicts of Interest by members of the Library Board at the September 21, 2009 meeting.

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09-116 Approval of Agenda

Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board approves the agenda as revised to:

1. *add a presentation from Toronto Public Library Workers Local 4948 regarding Agenda Item No. 13 – Adjustment of Branch Open Hours 2010 immediately before Agenda Item No. 13; and*
2. *move Agenda Item No. 16 – Audit Results Revised – Year Ended December 31, 2008 to immediately after Agenda Item No. 9 – Communications on the agenda to accommodate a guest in attendance at the meeting.*

09-117 Confirmation of June 15, 2009 Toronto Public Library Board Meeting Minutes

Moved by A. Chaleff-Freudenthaler, seconded by Councillor Vaughan, and carried:

That the Toronto Public Library Board:

1. *confirms the Minutes of the June 15, 2009 Toronto Public Library Board meeting.*

09-118 Confirmation of June 15, 2009 Toronto Public Library Board Closed Meeting Minutes

Moved by Councillor Vaughan, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board:

1. *confirms the Minutes of the June 15, 2009 Toronto Public Library Board Closed meeting.*

09-119 Business Arising

There were no Business Arising items at the September 21, 2009 meeting.

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09-120 Chair's Report

Matthew Church noted in particular:

1. the reopening of the Kennedy/Eglinton and Bloor/Gladstone branches over the summer; and the
2. 100th anniversary celebrations of the Annette Street Branch.

Moved by E. Ahmed, seconded by A. Chaleff-Freudenthaler, and carried:***That the Toronto Public Library Board:***

1. receives the Chair's Report for information.

09-121 Communications***Moved by O. Lawrence, seconded by K. Gallagher Ross, and carried:******That the Toronto Public Library Board:***

1. receives Communication Items (a) – (d) for information:
 - (a) Letter to Matthew Church, Board Chair, from Margaret R. Best, Minister of Health Promotion, dated June 10, 2009 regarding the Ministry of Health Promotion's decision to discontinue funding the Consumer Health Information Service (CHIS).
 - (b) Letter to Matthew Church, Board Chair, from Gary Webster, Chief General Manager, Toronto Transit Commission, dated July 13, 2009, regarding the Toronto Public Library's request to explore the feasibility of providing a transit stop at the site of the new Scarborough Centre Library Branch.
 - (c) Letter to Jane Pyper, City Librarian, from M. Aileen Carroll, Minister of Culture, dated August 20, 2009, regarding the Public Library Operating Grant for the 2009 – 2010 fiscal year.
 - (d) Letter to M. Aileen Carroll, Minister of Culture, from Matthew Church, Board Chair, dated September 11, 2009 regarding the Public Library Operating Grant for the 2009 – 2010 fiscal year.

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Item for Information:**09-122 Audit Results Revised – Year Ended December 31, 2008**

Matthew Church introduced Gary Kaye, Partner, Assurance and Advisory Business Services, Ernst and Young, in attendance at the meeting to respond to questions concerning the *Audit Results Revised – Year Ended December 31, 2008*.

Moved by Councillor Ainslie, seconded by K. Gallagher Ross, and carried:
That the Toronto Public Library Board:

1. *receives the Audit Results Revised – Year Ended December 31, 2008 report for information.*

Items for Approval:**09-123 2010 – 2019 Capital Budget Submission**

Jane Pyper, City Librarian, and Larry Hughsam, Director, Finance & Treasurer, provided the Board with an overview of the Library's 2010 - 2019 capital budget submission.

Moved by E. Ahmed, seconded by O. Lawrence, and carried:
That the Toronto Public Library Board:

1. *approves the 2010 – 2019 capital submission, which has been provided to the City for discussion and consideration.*

It was noted that a plan for addressing the state-of-good-repair backlog will be brought back to the Board through future budget submissions.

09-124 Cultural Spaces Canada – Federal Funding Application

Moved by K. Gallagher Ross, seconded by E. Ahmed, and carried:

That the Toronto Public Library Board:

1. *endorses the funding application to the Cultural Spaces Canada program at Canadian Heritage in support of the York Woods Theatre project; and*
2. *endorses the funding application to the Cultural Spaces Canada program at Canadian Heritage in support of the Palmerston Theatre project.*

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09-125 Janitorial Services – Renewal of Contract*Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. *renews the contract to National Cleaning Contractors for a one-year period, January 1, 2010 to December 31, 2010 at a cost of \$1,505,194.65 [excluding Goods and Services Tax (GST)]; and*
2. *authorizes and directs the appropriate Library staff to take the necessary action to give effect thereto.*

09-126 Presentations

Rob Rolfe, President; Maureen O'Reilly, Secretary Treasurer; Toronto Public Library Workers Local 4948 and Sarah Declerck, CUPE National Representative, were in attendance at the meeting regarding Agenda Item No. 13 (Resolution No. 09-127) – *Adjustment of Branch Open Hours 2010*.

Mr. Rolfe distributed a communication to the Board commenting on the *Adjustment of Branch Open Hours 2010* report. He provided the Board with an overview of the information provided in the communication.

*Moved by A. Chaleff-Freudenthaler, seconded by K. Gallagher, and carried:**That the Toronto Public Library Board*

1. *receives the Toronto Public Library Workers Local 4948 presentation regarding Adjustment of Branch Open Hours 2010 for information.*

09-127 Adjustment of Branch Open Hours 2010*Moved by K. Gallagher Ross, seconded by Councillor Davis, and carried:**That the Toronto Public Library Board:*

1. *approves the changes in branch open hours for Agincourt, Bridlewood, Cedarbrae, Fairview, North York Central Library, S. Walter Stewart, Steeles, and Yorkville as outlined in Attachment 1; and*
2. *authorizes and directs the appropriate staff to take the necessary action to give effect thereto.*

Councillor Vaughan suggested that staff consider a communications plan regarding the adjustment of branch open hours in 2010, including notification to local councillors.

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09-128 Toronto Reference Library Capital Project – Construction Tenders Pre-Approvals*Moved by A. Chaleff-Freudenthaler, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. authorizes appropriate Library staff to award tenders for the second phase of the Toronto Reference Library (TRL) capital project, up to a \$6,560,000 total of all awarded tenders, [excluding Goods and Services Tax (GST)]; and
2. directs the Library staff to report to the Board all tender awards for the second phase of the TRL capital project, on a quarterly basis.

09-129 The Bram and Bluma Appel Salon at the Toronto Reference Library Rental Policy and Fee Schedule*Moved by O. Lawrence, seconded by K. Gallagher Ross, and carried:**That the Toronto Public Library Board:*

1. approves The Bram and Bluma Appel Salon at the Toronto Reference Library Rental Policy in Attachment 1;
2. approves the rental fee schedule for the Appel Salon as set out in Appendix 1 of the Policy; and
3. authorizes and directs appropriate Library staff to take the necessary action to give effect thereto.

*Moved in amendment by Councillor Vaughan, seconded by Councillor Ainslie, and carried:**That the Toronto Public Library Board:*

4. requests staff to report back one year after implementation of the fee structure on applications made and denied by groups that did not qualify for a discounted rental rate.

Items for Information:**09-130 Operating Budget Monitoring Report – June 30, 2009***Moved by K. Gallagher Ross, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. receives the Operating Budget Monitoring Report – June 30, 2009 for information.

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09-131 Capital Budget Monitoring Report – June 30, 2009

*Moved by A. Chaleff-Freudenthaler, seconded by Councillor Ainslie, and carried:
That the Toronto Public Library Board:*

1. receives the Capital Budget Monitoring Report – June 30, 2009 for information.

09-132 Transitional Intervention Program for Suspended Students (TIPSS)

Anne Bailey, Director, Branch Libraries, provided the Board with an overview of the Transitional Intervention Program for Suspended Students.

*Moved by A. Chaleff-Freudenthaler, seconded by K. Gallagher, and carried:
That the Toronto Public Library Board:*

1. receives the Transitional Intervention Program for Suspended Students for information.

09-133 Influenza Pandemic Response Planning

*Moved by K. Gallagher Ross, seconded by Councillor Ainslie, and carried:
That the Toronto Public Library Board:*

1. receives the Influenza Pandemic Response Planning report for information.

09-134 Approved Minutes of the Employee and Labour Relations Committee Meeting of February 25, 2009

*Moved by A. Decter, seconded by E. Ahmed, and carried:
That the Toronto Public Library Board:*

1. receives the Approved Minutes of the Employee and Labour Relations Committee Meeting of February 25, 2009 for information.

09-135 Approved Minutes of the Employee and Labour Relations Committee Closed Meeting of February 25, 2009

*Moved by K. Gallagher Ross, seconded by A. Chaleff-Freudenthaler, and carried:
That the Toronto Public Library Board:*

1. receives the Approved Minutes of the Employee and Labour Relations Committee Closed Meeting of February 25, 2009 for information.

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09-136 Closed Meeting

At 7:35 p.m., it was:

Moved by Councillor Ainslie, ***seconded by*** K. Gallagher Ross, and ***carried:***

That the Toronto Public Library Board:

1. *conducts a Closed meeting as the subject matter being considered is labour relations or employee negotiations.*

At 8:05 p.m. the Board resumed its meeting in public.

Confirmation of Closed Meeting Decisions

09-137 Collective Bargaining – Update

Moved by Councillor Ainslie, ***seconded by*** E. Ahmed, and ***carried:***

That the Toronto Public Library Board:

1. *receives the confidential Collective Bargaining – Update verbal report for information; and*
2. *recommends that the information provided in the Collective Bargaining – Update verbal report not be made public as it may have an impact on labour relations.*

09-138 Adjournment

Moved by Councillor Davis, ***seconded by*** O. Lawrence, and ***carried:***

That the Toronto Public Library Board:

1. *adjourns the September 21, 2009 Toronto Public Library Board meeting.*

The meeting ended at 8:05 p.m.

Signed: _____