



Toronto Public Library Board

Meeting No. 6: Monday, June 24, 2004, from 12:35 p.m. to 1:55 p.m.

Toronto City Hall, Meeting Room B, 100 Queen Street West, Toronto

Members Present:

Ms. Gillian Mason (Chair)
Mr. Bill Booth (Vice Chair)
Mr. Meyer Brownstone
Councillor Gay Cowbourne
Councillor Janet Davis
Ms. Mizan Ibrahim
Mr. Rick Goldsmith
Mr. Mark Nightingale
Councillor Karen Stintz
Councillor Kyle Rae
Councillor Sylvia Watson

Regrets:

Mr. Mitchell Weisberg

04-85 Call to Order

Gillian Mason called the meeting to order at 12:35 p.m.

04-86 Approval of Agenda

Moved by M. Ibrahim, seconded by M. Brownstone, and carried:

That the agenda be approved.

04-87 Declarations of Interest

There were no declarations of interest by members of the Library Board.

04-88 Approval of May 10, 2004 Toronto Public Library Board Meeting Minutes

Moved by M. Ibrahim, seconded by Bill Booth, and carried:

That the minutes of the May 10, 2004 Toronto Public Library Board meeting be approved.

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04-89 Business Arising

(a) Adoption of Information Items received at Toronto Public Library Board Meeting of June 14, 2004

Moved by Councillor Watson, seconded by B. Booth, and carried:

That the Toronto Public Library Board receive the following agenda items presented at the June 14, 2004 meeting of the Toronto Public Library Board for information:

- (1) presentation regarding the negotiation of leases at 40 Orchard View Blvd. (June 14, 2004 Agenda Item No. 7);*
- (2) presentation regarding the Federation of Ontario Public Libraries by Peter Rogers and Stephen Nelson, representatives of the Strategic Directions Council (June 14, 2004 Agenda Item No. 11).*

04-90 Chair's Report

In the interest of time, the Chair requested that the *Chair's Report* be forwarded electronically to Board members.

04-91 Presentations

There were no presentations at the June 24, 2004 meeting.

04-92 Communications

Moved by M. Brownstone, seconded by R. Goldsmith, and carried:

That the Toronto Public Library Board receive Communication Item (a) for information and Communication Item (b) for information and to discuss in the Closed portion of the meeting:

- (a) letter to Toronto Area Members of Parliament from Gillian Mason, Chair, Toronto Public Library Board, dated May 17, 2004, to convey the Board's concerns over recent developments in the government's consideration of digital copyright reform for information; and*

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Communications (continued)

- (b) *letter to Josephine Bryant, City Librarian, from John Nicholson, Acting Executive Director, Delisle Services, on behalf of tenants at 40 Orchard View Blvd. outlining their submission to the Toronto Public Library Board regarding the negotiation of leases at 40 Orchard View Blvd.*

Gillian Mason introduced John Nicholson, Acting Executive Director, Delisle Services, in attendance at the meeting.

Items for Information:**04-93 Toronto Public Library Media Analysis April 2003 – March 2004**

*Moved by M. Brownstone, seconded by Councillor Rae, and carried:
That the Toronto Public Library Board receive the Toronto Public Library Media Analysis April 2003 – March 2004 for information.*

04-94 Budget Advocacy 2004

*Moved by M. Ibrahim, seconded by R. Goldsmith, and carried:
That the Toronto Public Library Board receive the Budget Advisory 2004 report for information.*

Meyer Brownstone suggested that Board members be included as participants in the advocacy training to be developed in the future.

04-95 Oracle Database Review: Report to the City of Toronto Audit Committee

*Moved by B. Booth, seconded by M. Ibrahim, and carried:
That the Toronto Public Library Board receive the Oracle Database Review: Report to the City of Toronto Audit Committee for information.*

04-96 Morningside Branch Library Capital Project

*Moved by Councillor Davis, seconded by Councillor Rae, and carried:
That the Toronto Public Library Board receive the Morningside Branch Library Capital Project report for information.*

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04-97 Operating Budget Monitoring Report – April 30, 2004*Moved by B. Booth, seconded by Councillor Rae, and carried:**That the Toronto Public Library Board receive the Operating Budget Monitoring Report – April 30, 2004 for information.***Items for Approval:****04-98 Toronto Public Library's Strategic Plan 2004 – 2007**

Gillian Mason thanked the Board member representatives of the Strategic Planning Steering Committee, Bill Booth, Meyer Brownstone, Mizan Ibrahim and Janet McKelvey, Toronto Public Library Foundation Chair, for their participation in the strategic planning process.

Elizabeth Glass, Manager, Planning and Development, outlined for the Board the following aspects of the Library's Strategic Plan 2004 – 2007:

- (1) consultation process;
- (2) key priority areas of the strategic plan;
- (3) operating principles to support the plan; and
- (4) next steps to integrate the plan with the annual performance cycle and budget development

*Moved by Councillor Davis, seconded by B. Booth, and carried:**That the Toronto Public Library Board approve Toronto Public Library's Strategic Plan 2004 - 2007 as presented in Attachment 1.**Moved by M. Brownstone, seconded by R. Goldsmith, and carried:**That the Toronto Public Library Board direct Library staff to integrate the strategic plan into the Library's future plans, as well as the annual operating and capital budgets.**Moved by M. Brownstone, seconded by M. Ibrahim and carried:**That the Strategic Planning Steering Committee continue to monitor the progress of the plan through meetings to take place periodically.*

Minor language changes as recommended by Board members will be incorporated into the final version of the plan.

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Toronto Public Library's Strategic Plan 2004 – 2007 (continued)

In response to a request from Councillor Cowbourne, Josephine Bryant, City Librarian, advised that consideration would be given to increasing adult literacy materials at TPL.

Councillor Davis congratulated staff for their efforts in developing the strategic plan.

04-99 Service Harmonization Update

Moved by B. Booth, seconded by Councillor Stintz, and carried:

That the Toronto Public Library Board:

- (1) receive the Service Harmonization Update for information;*
- (2) endorse the branch development strategy of maintaining existing branches by enhancing services and facilities at these locations and planning for additional branches in the Scarborough City Centre and Waterfront areas only; and*
- (3) endorse the branch open hours strategy of maintaining existing "legacy" hours at local branches, and, over time, enhancing open hours in suburban and high priority neighbourhoods consistent with the Library's strategic plan directions.*

04-100 Toronto Public Library Celebrates Reading Award – Revised Process

Moved by B. Booth, seconded by M. Brownstone, and carried:

That the Toronto Public Library Board:

- (1) approve the revised process for selection of the Toronto Public Library Celebrates Reading Award recipient as detailed in Attachment 1;*
- (2) approve the establishment of a \$2,500 prize for the Award recipient; and*
- (3) determine its representative for the Nomination Committee to select the 2005 Award recipient.*

The selection of a Board representative for the nomination committee will take place during the election process once the appointment of citizen representatives to the Board has been finalized.

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04-101 Other Business

(a) City of Toronto – Strong Neighbourhoods Task Force

In response to a request from Meyer Brownstone, staff will inquire at the City concerning TPL Board member participation on the Strong Neighbourhoods Task Force.

04-102 Closed Meeting

At 1:35 p.m. it was:

Moved by M. Ibrahim, seconded by B. Booth, and carried:

That the Toronto Public Library Board conduct a Closed meeting as the subject matters being discussed are confidential.

04-103 Adoption of Closed Meeting Actions

Moved by B. Booth, seconded by M. Brownstone, and carried:

That the Toronto Public Library Board adopt the actions taken in the Closed meeting.

04-104 Adjournment

Moved by M. Nightingale, seconded by M. Brownstone, and carried:

That the June 24, 2004 Toronto Public Library Board meeting be adjourned.

The meeting ended at 1:55 p.m.

Signed: _____