

Toronto Public Library Board

Meeting No. 5: Monday, May 9, 2005, from 6:03 p.m. to 7:25 p.m.

Toronto Reference Library, Beeton Auditorium, 789 Yonge Street, Toronto

Members Present:

Ms. Gillian Mason (Chair)
Mr. Bill Booth (Vice-Chair)
Ms. Louise Aspin
Mr. Matthew Church
Councillor Gay Cowbourne
Councillor Janet Davis
Dr. Kathy Gallagher Ross
Mr. Murthy Ghandikota
Mr. Okeima Lawrence
Councillor Kyle Rae
Councillor Sylvia Watson
Ms. Kate Wilson

Regrets:

Councillor Karen Stintz

05-92 Call to Order

Gillian Mason called the meeting to order at 6:03 p.m.

05-93 Approval of Agenda

*Moved by M. Ghandikota, seconded by B. Booth, and carried:
That the agenda be approved.*

05-94 Declarations of Interest

There were no *Declarations of Interest* by members of the Library Board.

05-95 Approval of April 4, 2005 Toronto Public Library Board Meeting Minutes

*Moved by K. Wilson, seconded by B. Booth, and carried:
That the minutes of the April 4, 2005 Toronto Public Library Board meeting be approved with the following correction:
Page 3: 05-80 – Chair’s Report – Item No. 8(c): replace last name
“Bozmozgis” with “Bezmozgis”.*

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05-96 Business Arising

There were no *Business Arising* items for the meeting.

05-97 Chair's Report

- (1) In recognition of the 60th anniversary of VE Day (Victory in Europe), TPL's website provides a variety of information including a virtual rendering of the Library's *Canadians On Guard: the Home Front 1939-1945* exhibit at the Toronto Reference Library, a recommended reading list, and a list of movies produced in 1945.
- (2) Citytv interviewed Mary Rae Shantz, Department Head, Special Collections, in connection with TRL's *Canadians On Guard: the Home Front 1939-1945* exhibit for Breakfast Television on May 6th and also on May 8th as part of its VE Day coverage. Appreciation was expressed to Mary Rae Shantz for her engaging interviews.
- (3) The Grande Bibliothèque, Montreal's new central library, opened to the public at the end of April. Bill Booth and Linda Mackenzie attended the opening on behalf of TPL.
- (4) Mayor David Miller, Blue Jay Miguel Batista and OMNI Television news personalities participated in a celebrity Dial-a-Story recording session last month. The Greek legend, Castor and Pollux, recorded in eight languages by the celebrities will be available to the public by the summer. The event received media coverage by Citytv, OMNI Television, the Toronto Sun and Toronto 24 Hours. Plans are also being developed to advertise Dial-a-Story and the TD Summer Reading Club in community newspapers in June. Bell Canada and the Toronto Community Foundation are providing funding to add new stories and expand awareness of Dial-a-Story.
- (5) Northern Elms Branch reopened to the public in April after a two-year closure. The branch is a little larger with better street presence, quiet study space, and a reading lounge. Bill Booth attended the official reopening on behalf of the Board.
- (6) Pape/Danforth Branch is closed for approximately one year for re-design and renovation. The new branch will be more accessible, and will offer quiet study and reading areas, plus a program and community room. With a new interior staircase and elevator, the Children's Department will be open at all times that the branch is open.
- (7) The Foundation's Spring Fundraising Campaign is underway from April 26th to May 20th. This year's goal is to raise \$86,000 to enhance library collections. New for this year, at all the district libraries, the research and reference libraries

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Chair's Report - continued

and four select neighbourhood branches is "Toonies for TPL", offering Library users a chance to donate a "toonie" to the Library to add to Library collections. In return, donors receive coupons valued at over \$50.00, a bookmark, and their name on the Library's Wall of Fame.

- (8) The first-ever youth volunteer recognition event is scheduled for May 14th at the Toronto Reference Library. TPL has approximately 1,000 youth volunteers working in Leading to Reading, Homework Clubs, Youth Advisory Groups and other areas. Okeima Lawrence will be attending the event on behalf of the Board.
- (9) TPL received a note of appreciation from York University regarding the more than 40 first-year student teachers participating in field placements in TPL's Leading to Reading and Homework Club programs this year. The students also contributed to a book on youth and racism that will be developed with Annick Press.
- (10) In May, TPL is organizing a variety of programs in recognition of Asian Heritage Month. These include a reading by Shyam Selvadurai at North York Central on May 13th and readings by Asian Canadian poets at TRL on May 28th.
- (11) The efforts of TPL system-wide staff in participating in Mayor Miller's 20-Minute Makeover on April 22nd were appreciated.

*Moved by Councillor Cowbourne, seconded by M. Church, and carried:
That the Chair's Report be received for information.*

05-98 Presentations

There were no *Presentations* at the May 9, 2005 Board meeting.

05-99 Communications

Moved by M. Ghandikota, seconded by B. Booth, and carried:

That the Toronto Public Library Board receive Communication Item (a) for information:

- (a) *Letter to Josephine Bryant, City Librarian, dated April 11, 2005, from Judy McCabe, Manager, Book Ends, thanking the Toronto Public Library Board for the appreciation expressed by the Board for the Friends of Toronto Public Library North Chapter's fundraising efforts.*

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Items for Information:**05-100 Multicultural Services at the Toronto Public Library**

Vickery Bowles, Director, North/East Region, provided an overview of Multicultural services available at Toronto Public Library. A presentation on French collections and services at the Toronto Public Library will be provided to the Board at a later date.

Moved by B. Booth, seconded by L. Aspin, and carried:

That the Toronto Public Library Board receive the staff presentation on Multicultural Services at the Toronto Public Library for information.

05-101 Operating Budget Monitoring Report – March 31, 2005

Moved by B. Booth, seconded by Councillor Rae, and carried:

That the Toronto Public Library Board receive the Operating Budget Monitoring Report – March 31, 2005 for information.

05-102 Audit Results – Year Ended December 31, 2004 – Toronto Public Library Board

Gillian Mason introduced Diana Brouwer, Principal, Ernst & Young in attendance to answer questions concerning the 2004 Audit Results and the 2004 Audited Financial Statements.

Moved by M. Ghandikota, seconded by Councillor Rae, and carried:

That the Toronto Public Library Board receive the report on Ernst & Young's Audit Results – Year Ended December 31, 2004 – Toronto Public Library Board for information.

05-103 Audit Results – Year Ended December 31, 2004 – Trust Funds of the Toronto Public Library Board

Moved by B. Booth, seconded by Councillor Rae, and carried:

That the Toronto Public Library Board receive the report on Ernst & Young's Audit Results – Year Ended December 31, 2004 – Trust Funds of the Toronto Public Library Board for information.

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Items for Approval:**05-104 Audited 2004 Financial Statements – Toronto Public Library Board***Moved by M. Ghandikota, seconded by Councillor Rae, and carried:**That the Toronto Public Library Board approve the Audited 2004 Financial Statements of the Toronto Public Library Board.***05-105 Audited 2004 Financial Statements – Trust Funds of the Toronto Public Library Board***Moved by L. Aspin, seconded by B. Booth, and carried:**That the Toronto Public Library Board approve the Audited 2004 Financial Statements of the Trust Funds of the Toronto Public Library Board.***05-106 Tsunami Disaster Relief for Libraries – Toronto Public Library Contribution***Moved by M. Ghandikota, seconded by K. Gallagher-Ross, and carried:**That:*

- (1) *Toronto Public Library Board provide \$10,000 to assist in the rebuilding of school and public libraries in those countries affected by the December 2004 tsunami;*
- (2) *the donation be made through the Canadian Library Association as the organization collecting funds on behalf of the library community in Canada; and*
- (3) *the appropriate staff be authorized and directed to take the necessary actions to give effect hereto.*

Staff were requested to report to the Board at a future meeting concerning a protocol or framework for the Library's role in assistance plans when dealing with major national and international disasters, within the context of the Library's on-going contribution and participation in the national and international library community.

A recorded vote was requested for the motion:

Voting for the Motion: Mr. Booth, Ms. Aspin, Mr. Church, Councillor Cowbourne, Councillor Davis, Dr. Gallagher-Ross, Mr. Ghandikota, Mr. Lawrence, Ms. Mason, Ms. Wilson

Voting against the Motion: Councillor Watson

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05-107 40 St. Clair Avenue East, Suite 200 – Municipal Chapter of Toronto Imperial Order Daughters of the Empire Tenant Lease*Moved by Councillor Cowbourne, seconded by B. Booth, and carried:**That:*

- (1) *the Toronto Public Library Board enter into a tenant lease agreement with the Municipal Chapter of Toronto Imperial Order Daughters of the Empire for:*
 - (i) *a thirty-six (36) month lease to begin June 1, 2005 and to terminate on May 31, 2008;*
 - (ii) *base rent of \$5.00 per square foot of rentable area plus applicable taxes;*
 - (iii) *operating costs and property taxes estimated at \$12.50 per square foot of rentable area plus applicable taxes, subject to adjustments at the end of each fiscal year to reflect actual costs;*
- (2) *a monthly fee of \$97.75 be charged for each parking spot required; and*
- (3) *appropriate staff be authorized and directed to take the necessary actions to give effect hereto.*

05-108 40 St. Clair Avenue East, Suite 205 – Dr. Sylvia Geist Tenant Lease*Moved by L. Aspin, seconded by Councillor Cowbourne, and carried:**That:*

- (1) *the Toronto Public Library Board enter into a tenant lease agreement with Dr. Sylvia Geist for:*
 - (i) *a thirty-six (36) month period to begin June 15, 2005 and terminate June 14, 2008;*
 - (ii) *base rent of \$8.00 per square foot of rentable area plus applicable taxes;*
 - (iii) *operating costs and property taxes estimated at \$12.50 per square foot of rentable area plus applicable taxes, subject to adjustments at the end of each fiscal year to reflect actual costs;*
- (2) *a monthly fee of \$97.75 be charged for each parking spot required; and*
- (3) *appropriate staff be authorized and directed to take the necessary actions to give effect hereto.*

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05-109 40 Orchard View Blvd., Suite 217 – Advantage Centre for English, Inc. Tenant Lease

Moved by M. Ghandikota, seconded by K. Gallagher-Ross, and carried:

That:

- (1) *the Toronto Public Library Board enter into a tenant lease agreement with Advantage Centre for English, Inc.:*
 - (i) *a twenty-four (24) month period to begin June 1, 2005 and terminate May 31, 2007;*
 - (ii) *base rent of \$8.00 per square foot of rentable area plus applicable taxes;*
 - (iii) *operating costs and property taxes estimated at \$12.50 per square foot of rentable area plus applicable taxes, subject to adjustments at the end of the fiscal year to reflect actual costs;*
- (2) *a monthly fee of \$97.75 be charged for each parking spot required; and*
- (3) *appropriate staff be authorized and directed to take the necessary actions to give effect hereto.*

05-110 Official Mark for *Bibliothèque de référence virtuelle*

Moved by Councillor Davis, seconded by Councillor Cowbourne, and carried:

That:

- (1) *the Toronto Public Library Board register an official mark for *Bibliothèque de référence virtuelle*; and*
- (2) *the appropriate staff be authorized and directed to take the necessary actions to give effect hereto.*

05-111 Other Business

There were no *Other Business* items for the May 9, 2005 Board meeting.

05-112 Closed Meeting

At 7:15 p.m., it was:

Moved by B. Booth, seconded by K. Wilson, and carried:

That the Toronto Public Library Board conduct a Closed meeting as the subject matter being considered concerns labour relations.

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05-113 Adoption of Closed Meeting Actions

Moved by K. Gallagher-Ross, seconded by M. Church, and carried:

That the Toronto Public Library Board adopt the actions taken in the May 9, 2005 Closed meeting.

05-114 Adjournment

Moved by Councillor Cowbourne, seconded by K. Gallagher-Ross, and carried:

That the May 9, 2005 Toronto Public Library Board meeting be adjourned.

The meeting ended at 7:25 p.m.

Signed: _____