

**Toronto Public Library Board**

**Meeting No. 1: Monday, January 18, 2010, from 6:10 p.m. to 8:00 p.m.**

**Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Mr. Matthew Church (Chair)  
Ms. Eman Ahmed (Vice Chair)  
Councillor Paul Ainslie  
Mr. Adam Chaleff-Freudenthaler  
Councillor Janet Davis  
Ms. Ann Decter  
Ms. Tina Edan  
Mr. Okeima Lawrence  
Councillor Chin Lee  
Councillor Anthony Perruzza

**Regrets:**

Ms. Kathy Gallagher Ross  
Councillor Adam Vaughan  
Ms. Kate Wilson

**10-001 Call to Order**

Jane Pyper, City Librarian and Secretary to the Board, called the meeting to order at 6:10 p.m.

**10-002 Election of Chair of the Board**

Jane Pyper called for nominations for the Chair of the Toronto Public Library Board for January – December 2010.

*Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:*

*That:*

- 1. Matthew Church be nominated for Chair.*

Matthew Church agreed to stand for election.

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**Election of Chair of the Board – continued**

There being no further nominations, it was:

*Moved by Councillor Davis, seconded by A. Chaleff-Freudenthaler, and carried:*

*That:*

1. *nominations be closed.*

Jane Pyper declared Matthew Church duly elected Chair of the Toronto Public Library Board for January - December 2010 by acclamation.

Matthew Church assumed the Chair.

**10-003 Election of Vice Chair of the Board**

Matthew Church called for nominations for the Vice Chair of the Toronto Public Library Board for January – December 2010.

*Moved by Councillor Ainslie, seconded by T. Edan, and carried:*

*That:*

1. *Eman Ahmed be nominated for Vice Chair.*

There being no further nominations, it was:

*Moved by Councillor Ainslie, seconded by O. Lawrence, and carried:*

*That:*

1. *nominations be closed.*

Matthew Church declared Eman Ahmed duly elected Vice Chair of the Toronto Public Library Board for January – December 2010 by acclamation.

**10-004 Recognition for President, Toronto Public Library Workers Union, Local 4948**

Matthew Church noted the retirement of Rob Rolfe, President, Toronto Public Library Workers Union, Local 4948, at the end of January. He thanked Mr. Rolfe for his contributions since joining the Library in 1981 as a librarian at the North York Public Library.

In recognition of his work as a poet, Mr. Church indicated that he would donate five copies of Mr. Rolfe's latest book, *The Hawk*, to the Toronto Public Library.

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**10-005 Selection of Committee, Board Representatives and Association Members – 2010***Moved by E. Ahmed, seconded by A. Chaleff-Freudenthaler, and carried:**That the Toronto Public Library Board:*

1. *appoints the following Library Board member representatives to the following internal and external committees for 2010:*
  - a. *Budget Reference Group:  
Eman Ahmed, Councillor Paul Ainslie, Adam Chaleff-Freudenthaler, Matthew Church, and Kathy Gallagher Ross.*
  - b. *City Librarian's 2010 Performance Review Committee:  
Eman Ahmed, Matthew Church, and Okeima Lawrence.*
  - c. *Employee and Labour Relations Committee:  
Adam Chaleff-Freudenthaler, Matthew Church (Ex Officio) Councillor Janet Davis, Ann Decter, and Okeima Lawrence.*
  - d. *Naming Committee:  
Eman Ahmed, Councillor Paul Ainslie, Matthew Church (Ex Officio), Tina Edan, and Councillor Chin Lee.*
  - e. *City of Toronto Children's Services Advisory Committee:  
Ann Decter.*
  - f. *Federation of Ontario Public Libraries:  
Eman Ahmed and Tina Edan.*

**10-006 Declarations of Conflicts of Interest**

There were no Declarations of Conflicts of Interest by members of the Library Board.

**10-007 Approval of Agenda***Moved by Councillor Ainslie, seconded by A. Chaleff-Freudenthaler, and carried:**That the Toronto Public Library Board approves the agenda as revised to:*

1. *move Agenda Item No. 15 – Toronto Public Library Foundation – Annual Update to immediately after Agenda Item No. 9 – Chair's Report, to accommodate guests in attendance at the meeting.*

**10-008 Confirmation of December 14, 2009 Toronto Public Library Board Meeting Minutes***Moved by Councillor Lee, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the December 14, 2009 Toronto Public Library Board meeting.*

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**10-009 Business Arising**

There were no Business Arising items at the January 18, 2010 meeting.

**10-010 Chair's Report**

Matthew Church noted in particular the recent visit to the Appel Salon on January 13<sup>th</sup> of best-selling author, Greg Mortenson, regarding his continuing efforts to promote peace through education.

*Moved by Councillor Ainslie, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

1. receives the Chair's Report for information.

**Items for Information:****10-011 Toronto Public Library Foundation – Annual Update**

Janet McKelvey, Chair; and Richard Boxer, Vice Chair; Toronto Public Library Foundation, provided the Board with the Foundation's annual update, including the following information concerning:

1. the achievements of the Foundation's annual campaign fundraising in 2009 that resulted in the projection of an approximate 69% increase in core revenue, the doubling of gross revenue and annual cash revenue of more than \$5 million for the first time;
2. the achievements of the Foundation's re:vitalize capital campaign fundraising in 2009 that resulted in a total of \$5.2 million towards the \$10 million private sector fundraising goal, which included \$3 million through naming the new event space, The Bram & Bluma Appel Salon, at the Toronto Reference Library.

Heather Rumball, President, Toronto Public Library Foundation, updated the Board regarding the general terms of corporate sponsorships over \$10,000 in 2009.

*Moved by Councillor Ainslie, seconded by Councillor Perruzza and carried:*

*That the Toronto Public Library Board:*

1. receives the Toronto Public Library Foundation – Annual Update verbal report for information.

Matthew Church thanked the Foundation for their outstanding efforts and support to the Library Board. Janet McKelvey and Richard Boxer were presented with signed copies of *Stones into Schools* by Greg Mortenson as tokens of appreciation.

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**10-012 Communications**

Matthew Church introduced Rollo Myers, Manager, the Architectural Conservancy of Ontario and Michael Kirkland, Principal, TKP Architects. Mr. Kirkland provided the Board with information regarding a proposed development on the site of the First Parliament Buildings of Upper Canada on Front Street, including the possibility of a Library branch at the location.

*Moved by A. Decter, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. *receives the December 22, 2009 letter and the January 18, 2010 presentation, for information, regarding 281 Front Street and the possible location of a Library branch on the site of the First Parliament Buildings of Upper Canada.*

Matthew Church thanked Mr. Myers and Mr. Kirkland for their presentation.

**Items for Approval:****10-013 Accessibility for People with Disabilities Policy**

*Moved by Councillor Ainslie, seconded by Councillor Perruzza, and carried:*

*That the Toronto Public Library Board:*

1. *approves the Accessibility for People with Disabilities Policy as provided in Attachment 1.*

**10-014 Automated Materials Handling System**

*Moved by E. Ahmed, seconded by O. Lawrence, and carried:*

*That the Toronto Public Library Board:*

1. *authorizes the extension of the award of contract to P. V. Supa Inc. for additional Automated Materials Handling System, as required and within the approved budget, for a period of three years, with a provision to extend the contract for two additional years based on satisfactory performance and technological changes, subject to successful completion of the pilot project at Cedarbrae Branch; and*
2. *authorizes and directs Library staff to take the necessary action to give effect thereto.*

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**10-015 Toronto Public Library Board – 2010 Meeting Schedule**

*Moved by A. Chaleff-Freudenthaler, seconded by A. Decter, and carried:*

*That the Toronto Public Library Board:*

- 1. approves the Toronto Public Library Board 2010 meeting schedule.*

**10-016 2010 Operating Budget Update**

Library staff distributed information regarding reductions to the 2010 operating budget to meet the Cost of Living Allowance (COLA) increase scenario of 1.8%.

After discussion, the following were considered:

*Moved by Councillor Ainslie:*

*That the Toronto Public Library Board:*

- 1. approves a budget request of 1.8% by accepting a reduced institutional service realignment of \$104,800, reduced programming of \$81,000, reduced collection preservation of \$104,500, an unallocated further reduction of \$260,400 and a Sunday service reduction of \$325,000.*

*Moved by A. Chaleff-Freudenthaler, seconded by Councillor Perruzza, and carried:*

*That the Toronto Public Library Board:*

- 1. approves a budget request of 1.94% by accepting a reduced institutional service realignment of \$104,800, reduced programming of \$81,000, reduced collection preservation of \$104,500, and an unallocated further reduction of \$377,000.*

Recorded Vote Requested:

Yes – 8 Eman Ahmed, Adam Chaleff-Freudenthaler, Matthew Church, Councillor Janet Davis, Ann Decter, Tina Edan, Okeima Lawrence, Councillor Anthony Perruzza
No – 1 Councillor Paul Ainslie

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**Items for Information:**

**10-017 Toronto Reference Library Capital Project – Award of Construction Tenders under Pre-Approval Authorization – as of December 31, 2009**

*Moved by Councillor Ainslie, seconded by T. Edan, and carried:*

*That the Toronto Public Library Board:*

1. receives the Toronto Reference Library Capital Project – Award of Construction Tenders under Pre-Approval Authorization – as of December 31, 2009 report for information.

**10-018 Bill 212 – Amendments to the *Public Libraries Act***

*Moved by O. Lawrence, seconded by A. Chaleff-Freudenthaler, and carried:*

*That the Toronto Public Library Board:*

1. receives the Bill 212 – Amendments to the Public Libraries Act report for information.

**10-019 Audit Planning – Year Ended December 31, 2009**

*Moved by A. Decter, seconded by T. Edan, and carried:*

*That the Toronto Public Library Board:*

1. receives the Audit Planning – Year Ended December 31, 2009 report for information.

**10-020 Adjournment**

*Moved by A. Decter, seconded by Councillor Ainslie, and carried:*

*That the Toronto Public Library Board:*

1. adjourns the January 19, 2010 Toronto Public Library Board meeting.

The meeting ended at 8:00 p.m.

Signed: \_\_\_\_\_