

**Toronto Public Library Board**

**Meeting No. 9: Monday, December 13, 2010, from 6:27 p.m. to 7:18 p.m.  
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

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**Members Present:**

Mr. Matthew Church (Chair)  
Ms. Eman Ahmed (Vice Chair)  
Councillor Janet Davis  
Ms. Ann Decter  
Councillor Sarah Doucette  
Ms. Tina Edan  
Ms. Kathy Gallagher Ross  
Mr. Okeima Lawrence

**Regrets:**

Councillor Paul Ainslie  
Mr. Adam Chaleff-Freudenthaler  
Councillor Cesar Palacio  
Councillor Jaye Robinson  
Ms. Kate Wilson

**10-162 Call to Order**

Matthew Church called the meeting to order at 6:27 p.m. when quorum was obtained. He welcomed Councillor Sarah Doucette as a new member of the Board.

**10-163 Declarations of Conflicts of Interest**

There were no Declarations of Conflicts of Interest by members of the Library Board.

**10-164 Approval of Agenda**

*Moved by T. Edan, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

*1. approves the agenda.*

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**10-165 Confirmation of November 22, 2010 Toronto Public Library Board Meeting Minutes***Moved by Councillor Davis, seconded by E. Ahmed, and carried:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the November 22, 2010 Toronto Public Library Board meeting.*

**10-166 Confirmation of November 22, 2010 Toronto Public Library Board Closed Meeting Minutes***Moved by K. Gallagher Ross, seconded by O. Lawrence, and carried:**That the Toronto Public Library Board:*

1. *confirms the Minutes of the November 22, 2010 Toronto Public Library Board Closed meeting.*

**10-167 Business Arising**

There were no Business Arising items at the December 13, 2010 meeting.

**10-168 Chair's Report**

Matthew Church noted the reopening of the Cedarbrae Branch on December 6<sup>th</sup>.

*Moved by K. Gallagher Ross, seconded by Councillor Doucette, and carried:**That the Toronto Public Library Board:*

1. *receives the Chair's Report for information.*

**10-169 Presentations**

There were no Presentations at the December 13, 2010 meeting.

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**10-170 Communications***Moved by E. Ahmed, seconded by K. Gallagher Ross, and carried:**That the Toronto Public Library Board:*

1. *receives the following Communication Item for information:*  
(a) *Communication to Heads of Administration, City of Toronto Agencies, from Joseph P. Pennachetti, City Manager, dated December 1, 2010 concerning public appointments to Boards.*

**Items for Approval:****10-171 2011 Capital Budget Reductions – City Targets***Moved by K. Gallagher Ross, seconded by T. Edan, and carried:**That the Toronto Public Library Board:*

1. *approves capital budget reductions totalling \$2 million per year (gross and debt) over 2011 – 2020, and a transfer of the \$228,000 funding (gross and debt) in 2012 for the Union Station Kiosk project to the City's capital budget, in order to meet the City debt targets.*

**10-172 2011 Interim Budget Estimates***Moved by K. Gallagher Ross, seconded by O. Lawrence, and carried:**That the Toronto Public Library Board:*

1. *adopts the 2011 interim operating budget of \$54.902 million gross and \$50.130 million net, subject to City Council approval;*
2. *adopts the 2011 interim capital budget of \$4.131 million gross and \$0.637 million net, subject to City Council approval; and*
3. *authorizes and directs the appropriate staff to take the necessary action to give effect thereto.*

**10-173 Extension of the Agreements for Voice and Data between Toronto Public Library and Bell Canada***Moved by Councillor Davis, seconded by Councillor Doucette, and carried:**That the Toronto Public Library Board:*

1. *extends the current agreements with Bell Canada, for voice and data, on a month-by-month basis, beyond January 14, 2011, for a term ending March 31, 2011; and;*
2. *authorizes and directs Library staff to take the necessary action to give effect thereto.*

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**10-174 Holiday Closures 2011 and January 2012**

*Moved by O. Lawrence, seconded by Councillor Doucette, and carried:*

*That the Toronto Public Library Board:*

1. *approves the schedule of holiday closures for 2011 and January 2012 as provided in Attachment 1.*

**Items for Information:****10-175 2011 Operating Budget – Update**

Jane Pyper, City Librarian, reported that the City's 2011 budget process has been accelerated since the Board was advised in November, with the following proposed dates: Budget Committee orientation on December 13 – 15, the official launch on January 10, Budget Committee review on January 11 – 14, public deputations on January 19 – 20, Budget Committee Wrap-up on January 24 – 25, Budget Committee final review on February 10, Executive Committee consideration on February 17, and City Council final consideration on February 23 – 28. The schedule will be finalized at the December 16<sup>th</sup> City Council meeting.

Staff were requested to advise Board members when the schedule has been finalized.

*Moved by T. Edan, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board requests:*

1. *receives the 2011 Operating Budget – Update verbal report for information.*

**10-176 Critical Incident at Main Street Branch**

Jane Pyper, City Librarian, Dan Keon, Director, Human Resources and Anne Bailey, Director, Branch Libraries, provided an update concerning the critical incident at Main Street Branch where a member of the public was killed by another member of the public. Included in the update was information regarding the Library's health and safety and public service responses. In response to a question, staff advised that following on this incident, the current Workplace Violence Prevention and Response Policy and Procedures proved to be effective and comprehensive in guiding the response to the crisis.

Matthew Church commended staff for their handling of an extremely difficult situation.

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**Critical Incident at Main Street Branch – continued*****Moved by K. Gallagher Ross, seconded by A. Decter, and carried:******That the Toronto Public Library Board:***

1. *receives the Critical Incident at Main Street Branch verbal report for information.*

**10-177 Toronto Public Library Board – 2011 Proposed Meeting Schedule*****Moved by O. Lawrence, seconded by E. Ahmed, and carried:******That the Toronto Public Library Board:***

1. *receives the Toronto Public Library Board – 2011 Proposed Meeting Schedule report for information.*

**10-178 Book Lover's Ball**

Heather Rumball, President, Toronto Public Library Foundation, informed the Board of the Foundation's sixth annual Book Lover's Ball – *Black and White and Read All Over* – to take place on Thursday, February 10, 2011 at the Fairmont Royal York in Toronto.

***Moved by Councillor Doucette, seconded by E. Ahmed, and carried:******That the Toronto Public Library Board:***

1. *receives the Book Lover's Ball verbal report for information.*

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**10-179 Adjournment**

*Moved by A. Decter, seconded by E. Ahmed, and carried:*

*That the Toronto Public Library Board:*

*1. adjourns the December 13, 2010 Toronto Public Library Board meeting.*

Matthew Church expressed appreciation to the Board and staff for their contributions to the Library in 2010.

The meeting ended at 7:18 p.m.

Signed: \_\_\_\_\_