

Toronto Public Library Board

Meeting No. 4: Monday, May 15, 2006, from 6:05 p.m. to 8:05 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Members Present:

Mr. Bill Booth (Chair)
Dr. Kathy Gallagher Ross (Vice Chair)
Mr. Matthew Church
Councillor Gay Cowbourne
Councillor Janet Davis
Mr. Murthy Ghandikota
Mr. Okeima Lawrence

Regrets:

Ms. Louise Aspin
Ms. Gillian Mason
Councillor Kyle Rae
Councillor Karen Stintz
Councillor Sylvia Watson
Ms. Kate Wilson

There being no quorum of the Board at 6:05 p.m., Agenda Item #6 – *Chair's Report* was provided for information:

Chair's Report

- (1) Asian Heritage Month at Toronto Public Library was launched at the Palmerston Branch on May 4, featuring authors Joy Kogawa, Madeleine Thien and Noriko Yamamoto, and hosted by Jee Yun Lee from City-TV. The Library's activities for Asian Heritage Month were noted in an article by Judy Stoffman in the *Globe and Mail* on May 11.
- (2) The Opera Atelier program at the Toronto Reference Library on April 21 was well-attended. Co-Artistic Director Marshall Pynkoski spoke eloquently concerning the ways the Library supports Opera Atelier, mentioning in particular the Picture Collection at the Toronto Reference Library. Prior to the program, the Foundation and Opera Atelier held a joint reception for donors and supporters.

Toronto Public Library Board**Meeting No. 4: Monday, May 15, 2006, from 6:05 p.m. to 8:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Chair's Report - continued

- (3) Another successful job fair for youth was held at the Runnymede Branch in April. Nearly 200 young people participated, learning about job options, volunteering, apprenticeship, etc. from participants, including firefighter, construction trade and City department representatives. Members of Runnymede's Youth Advisory Group promoted and actively participated in the job fair.
- (4) Initial plans are underway for a Youth Summit for TPL's Youth Advisory Groups on September 30. This is a new endeavour at the Library, the result of a suggestion from Okeima Lawrence.
- (5) An Open House will be held on May 18 at the Jane/Dundas Branch to discuss upcoming renovations. Local Councillor Bill Saundercook and Architect Stephen Teeple will be in attendance. The proposed changes to the branch include improvements to its entrance and street presence, the children's area, community meeting space, shelving and furniture. There will also be a new teen zone and a new elevator for barrier-free access.
- (6) Morningside Branch will re-open on May 30 in its new building and location. The design was developed with extensive community input, and with the intention of integrating the new building into the Heron Park Community Centre site.
- (7) Bill Booth and Linda Mackenzie, Director, Research and Reference, recently attended a PEN Canada event with a wide variety of organizations to discuss the expansion of partnerships of the Writers in Exile Network and establishment of the first North American City of Refuge in Canada. TPL has been partnering with PEN Canada for a number of years, holding an annual Freedom to Read event at the Toronto Reference Library.
- (8) TPL is partnering with Statistics Canada for Census Day on May 16 to provide promotional materials in all branches. This year, for the first time, Canadians will be able to submit census data online; it is expected that patrons will be using Library computers for this purpose.
- (9) The 2006 TD Summer Reading Club program will begin soon at TPL. This year's theme, Quest for Heroes, is supported by superb illustrations by artist Martha Newbigging. The Library's new Kids' Space website will be supporting the club with activities in French and English.
- (10) Board members Louise Aspin and Murthy Ghandikota will attend the Canadian Library Association Conference in Ottawa in mid-June; Okeima Lawrence and Bill Booth will attend the American Library Association Conference in New Orleans later in June.

Toronto Public Library Board

Meeting No. 4: Monday, May 15, 2006, from 6:05 p.m. to 8:05 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

06-074 Call to Order

Bill Booth called the meeting to order at 6:15 p.m. when quorum was achieved.

06-075 Chair's Report - continued

*Moved by Councillor Cowbourne, seconded by K. Gallagher Ross, and carried:
That the Chair's Report be received for information.*

06-076 Approval of Agenda

*Moved by K. Gallagher Ross, seconded by Councillor Cowbourne, and carried:
That the agenda be reordered to ensure a quorum for items requiring approval.*

06-077 Declarations of Interest

There were no declarations of interest by members of the Library Board.

06-078 Approval of April 18, 2006 Toronto Public Library Board Meeting Minutes

*Moved by M. Ghandikota, seconded by K. Gallagher Ross, and carried:
That the minutes of the April 18, 2006 Toronto Public Library Board meeting be approved.*

Items for Approval:

06-079 2007 – 2010 Revised Capital Plan Submission

*Moved by K. Gallagher Ross, seconded by M. Ghandikota, and carried:
That the Toronto Public Library Board:*

- (1) approve the 2007 – 2010 Revised Capital Plan Submission, which has been provided to the City for discussion and consideration; and*
- (2) authorize and direct that appropriate Library staff request scope changes, and take the necessary actions to give effect thereto.*

Toronto Public Library Board**Meeting No. 4: Monday, May 15, 2006, from 6:05 p.m. to 8:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

06-080 Youth Incentive Program – Teen Forgiveness Fines and Fees Waiver Pilot Project*Moved by K. Gallagher Ross, seconded by O. Lawrence, and carried:**That the Toronto Public Library Board:*

- (1) *receive the Youth Incentive Program – Teen Forgiveness Fines and Fees Waiver Pilot Project report for information;*
- (2) *approve repetition of the incentive program at strategic intervals, using a \$20 coupon; and*

*At the recommendation of Councillor Cowbourne, it was further:**Moved by K. Gallagher Ross, seconded by O. Lawrence, and carried:**That the Toronto Public Library Board:*

- (3) *direct staff to forward a summary of the information in the report to Members of Council.*

The Chair thanked Okeima Lawrence for his suggestion that a youth incentive plan in connection with the waiving of teen fines and fees be implemented at the Toronto Public Library.

06-081 Woodside Square Branch – Relocation and Expansion*Moved by Councillor Cowbourne, seconded by M. Ghandikota, and carried:**That the Toronto Public Library Board:*

- (1) *approve a lease for the Woodside Square Branch with Woodside Square Holding Inc. for a period of ten years, commencing on December 1, 2006 and expiring on November 30, 2016 with:*
 - i) *years one to five at an annual base rent cost of \$90,490.40 and common area maintenance costs at a maximum amount of \$29,832 for a total annual lease cost of \$128,744.97 (including GST of \$8,422.57); and*
 - ii) *years six to ten at an annual base rent cost of \$109,384 and common area maintenance costs at a maximum amount of \$39,776 for a total annual lease cost of \$159,601.20 (including GST of \$10,441.20); and*
- (2) *request the Council of the City of Toronto to pass a by-law to designate the new location which will be occupied by Woodside Square Branch as a municipal capital facility in order to provide a property tax exemption for municipal and education purposes; and*
- (3) *authorize and direct that appropriate Library staff take the necessary actions to give effect thereto.*

Toronto Public Library Board**Meeting No. 4: Monday, May 15, 2006, from 6:05 p.m. to 8:05 p.m.****Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

06-082 Communications

Moved by Councillor Cowbourne, seconded by K. Gallagher Ross, and carried: That the Toronto Public Library Board:

- (1) *receive Communication Items (a), (b) and (c) for information:*
 - (a) *Letter to Library Chair, dated April 18, 2006, from The Honourable Caroline Di Cocco, Minister of Culture, advising of the Province's provision of several one-time funding initiatives for Ontario's library community.*
 - (b) *Letter to The Honourable Caroline Di Cocco, Minister of Culture, dated May 1, 2006, from William Booth, Chair, Toronto Public Library Board, responding to the Minister's April 18, 2006 letter of introduction [see (a) above].*
 - (c) *Letter to The Honourable Lawrence Cannon, Minister of Transport, Infrastructure and Communities, and The Honourable James M. Flaherty, Minister of Finance, dated May 8, 2006, from William Booth, Chair, Toronto Public Library Board, requesting the inclusion of public libraries as eligible organizations in the distribution of federal infrastructure funding. The letter is in response to a request made by the Regina Public Library Board [see Communication (c) – April 18, 2006 Toronto Public Library Board meeting].*
- (2) *authorize staff to forward Communication Item (d) to the Mayor's Office:*
 - (a) *Letter to Mayor David Miller, City of Toronto, dated May 1, 2006, from William Booth, Chair, Toronto Public Library Board, requesting that Library staff present Toronto Public Library – A Vision for Branch Open Hours to the June 20, 2006 meeting of the Policy and Finance Committee.*

06-083 Closed Meeting

At 7:10 p.m., it was:

Moved by K. Gallagher Ross, seconded by M. Ghandikota, and carried: That the Toronto Public Library Board conduct a Closed meeting as the subject matters being considered concern personal matters about identifiable individuals.

Toronto Public Library Board

Meeting No. 4: Monday, May 15, 2006, from 6:05 p.m. to 8:05 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

06-084 Adoption of Closed Meeting Actions

At 7:25 p.m., it was:

Moved by Councillor Cowbourne, seconded by M. Church, and carried:

That the Toronto Public Library Board adopt the actions taken in the May 15, 2006 Closed meeting.

The Board resumed the public portion of the meeting.

Items for Information:

06-085 Operating Budget Monitoring Report – March 31, 2006

Moved by K. Gallagher Ross, seconded by O. Lawrence, and carried:

That the Toronto Public Library Board receive the Operating Budget Monitoring Report – March 31, 2006 for information.

06-086 Auditor General's Fines and Income Cash Collection Process Review – Status

Moved by Councillor Davis, seconded by Kathy Gallagher Ross, and carried:

That the Toronto Public Library Board receive the Auditor General's Fines and Income Cash Collection Process Review - Status report for information.

06-087 Toronto Public Library Foundation Assessment of 2006/2007 Fundraising Priorities

Moved by Councillor Davis, seconded by K. Gallagher Ross, and carried:

That the Toronto Public Library Board receive Toronto Public Library Foundation Assessment of 2006/2007 Fundraising Priorities report for information.

Quorum was lost at 7:35 p.m. A presentation regarding *Access to Information and Protection of Privacy at the Toronto Public Library* was provided to members of the Board in attendance at that time for information.

Toronto Public Library Board

Meeting No. 4: Monday, May 15, 2006, from 6:05 p.m. to 8:05 p.m.

Toronto Reference Library, Board Room, 789 Yonge Street, Toronto

Access to Information and Protection of Privacy at the Toronto Public Library

Barry Short, Policy Analyst, Planning and Development, outlined the issues and implications for the Board regarding the Access to Information and Protection of Privacy Policy, and the current concerns and trends in privacy and access issues.

The meeting ended at 8:05 p.m.

Signed: _____