

**Toronto Public Library Board
Meeting No. 6: Monday, September 18, 2006, from 6:12 p.m. to 7:45 p.m.
Toronto Reference Library, Board Room, 789 Yonge Street, Toronto**

Members Present:

Mr. Bill Booth (Chair)
Dr. Kathy Gallagher Ross (Vice Chair)
Mr. Matthew Church
Councillor Gay Cowbourne
Councillor Janet Davis
Mr. Murthy Ghandikota
Ms. Gillian Mason
Councillor Karen Stintz
Ms. Kate Wilson

Regrets:

Ms. Louise Aspin
Mr. Okeima Lawrence
Councillor Kyle Rae
Councillor Sylvia Watson

06-109 Call to Order

Bill Booth called the meeting to order at 6:05 p.m. The meeting began officially at 6:12 p.m. when quorum was achieved.

06-110 Approval of June 19, 2006 Toronto Public Library Board Meeting Minutes

*Moved by K. Gallagher Ross, seconded by K. Wilson, and carried:
That the minutes of the June 19, 2006 Toronto Public Library Board meeting be approved.*

06-111 Approval of Agenda

*Moved by M. Church, seconded by G. Mason, and carried:
That the agenda be approved.*

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06-112 Declarations of Interest

There were no declarations of interest by members of the Library Board.

06-113 Business Arising

There were no Business Arising items at the September 18, 2006 meeting.

06-114 Chair's Report**Summer 2006:**

- (1) TD *Summer Reading Club* showcased several programs, including 'local heroes' like fire services, paramedics, crossing guards and police, as well as environmental 'heroes' and much more.
- (2) TD Bank Financial Group renewed and extended its commitment to the *Summer Reading Club*, with a \$1.2 million gift for the 2006 to 2008 period. This is the largest cash sponsorship in the history of Toronto Public Library and the Foundation. As a token of thanks, the *Summer Reading Club* kids presented a hero cape to Frank McKenna, Deputy Chair of the TD Bank Financial Group. Coverage of the event appeared in local newspapers.
- (3) *The Malvern Scene*, a teen zine project, in partnership with Toronto Culture, was launched on August 17. The project provided Malvern teens with a space to express themselves through creative writings and comic arts.
- (4) In July, TPL's *Black and Caribbean Heritage Collection* was renamed after former TPL librarian, Rita Cox, at a very successful event in the Parkdale branch. Approximately 200 people, including author Austin Clarke, singer Macomere Fifi and dignitaries from the High Commission for Trinidad and Tobago, were in attendance. By the end of August, donations to the *Rita Cox Endowment Fund* were \$20,000, double the original goal of \$10,000.
- (5) Steeles and Agincourt branches launched a new partnership with Toronto Police Services. In an effort to reach-out to local residents, especially new Canadians, Community Liaison Officers are staffing police information booths in both branches once a month. The program prompted positive write-ups in both the Sing Tao and Ming Pao daily newspapers.

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Chair's Report (continued)**Summer 2006 (continued)**

- (6) Re-opening of the Pape/Danforth branch at the end of August was a great community celebration. All the local papers and the Greek media covered the reopening. A complimentary article appeared in the National Post (August 29) on the Library's branch revitalization program in general.
- (7) TPL received excellent media coverage in many areas over the summer, including a story about our Bookmobile service in the Toronto Star (August 2) and also on CityTV's Breakfast Television; another CityTV interview with staff about the TD Gallery's current exhibit, *Culture from the Ground Up*; and coverage in The Globe and Mail (August 5) noting Toronto Reference Library's ongoing renovations.

Fall 2006

- (8) The closure of S. Walter Stewart branch and the upcoming closure of Jane/ Dundas branch for at least a year will enable major renovations to take place at both branches.
- (9) The Library will highlight services to youth during *Ontario Public Library Week* in October.
- (10) A talk on zines is planned for Toronto Reference Library on October 23; the *Young Voices Writer's Conference* will take place on October 28. Numerous writers for youth are booked for branches throughout the system. In November, free concerts at North York Central and Toronto Reference libraries will promote TPL's new local music collection.
- (11) TPL will promote its fall programs for youth and adults through an advertising insert, *What's More*, in the Toronto Star and Now Magazine this month; the Toronto Star is carrying this insert free-of-charge. It will also be distributed in all Library branches and at *Word on the Street*.
- (12) Upcoming meetings/events: Auditor General's Fines and Income Review of TPL will go to the September 20 Audit Committee meeting; *Word on the Street* takes place on September 24 and *Nuit Blanche* is scheduled for September 30.

***Moved by M. Church, seconded by K. Gallagher Ross, and carried:
That the Chair's Report be received for information.***

06-115 Presentations

There were no Presentations at the September 18, 2006 meeting.

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06-116 Communications*Moved by G. Mason, seconded by M. Ghandikota, and carried:**That the Toronto Public Library Board:*

- (1) *receive Communication Items (a) and (b) and direct staff to develop an appropriate response:*
 - (a) *Letter to William Booth, Chair, Toronto Public Library Board dated June 12, 2006, from Councillor Paula Fletcher, Ward 30 – Toronto-Danforth, concerning renaming the Queen-Saulter branch after June Callwood.*
 - (b) *Letter to Councillor Paula Fletcher, Ward 30 – Toronto-Danforth, dated July 6, 2006, from Josephine Bryant, City Librarian, Toronto Public Library, concerning her request to name the Queen-Saulter branch after June Callwood.*
- (2) *receive Communication Items (c), (d), (e), (f) and (g) for information:*
 - (c) *Letter to Mr. E.T. Gilbert dated July 10, 2006, from William Booth, Chair, Toronto Public Library Board, concerning the minutes of the June 19th Board Meeting.*
 - (d) *Letter to William Booth, Chair, Toronto Public Library Board, dated July 17, 2006, from Mr. E.T. Gilbert, concerning revising the draft minutes.*
 - (e) *Letter to Mr. E.T. Gilbert, dated August 16, 2006, from Josephine Bryant, City Librarian, Toronto Public Library, concerning revised draft minutes.*
 - (f) *Letter to Josephine Bryant, City Librarian, Toronto Public Library, dated August 25, 2006, from Mr. E.T. Gilbert, concerning his request to include in the minutes, details of his presentation to the Board at the June 19th meeting.*
 - (g) *Report to the Toronto Public Library Board from Okeima Lawrence, Toronto Public Library Board member concerning the 2006 American Library Association Conference in New Orleans, June 23 – 27, 2006.*

Items for Information:**06-117 Branch Services at Toronto Public Library**

Anne Bailey, Director, Branches, provided an overview of branch services at the Toronto Public Library.

*Moved by K. Gallagher Ross, seconded by M. Church, and carried:**That the Toronto Public Library Board receive the staff presentation on Branch Services at the Toronto Public Library for information.*

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06-118 2006 Semi-Annual Strategic Plan Update*Moved by G. Mason, seconded by Councillor Cowbourne, and carried:**That the Toronto Public Library Board receive the 2006 Semi-Annual Strategic Plan Update report for information.***06-119 Operating Budget Monitoring Report – June 30, 2006***Moved by K. Gallagher Ross, seconded by Councillor Cowbourne, and carried:**That the Toronto Public Library Board receive the Operating Budget Monitoring Report – June 30, 2006 for information.***06-120 2007 Capital and Operating Budgets – Timetable and Process***Moved by Councillor Cowbourne, seconded by K. Gallagher Ross, and carried:**That the Toronto Public Library Board receive the 2007 Capital and Operating Budgets – Timetable and Process report for information.***06-121 Exercise of Extended Authority – Award of Contract – S. Walter Stewart Branch***Moved by G. Mason, seconded by K. Gallagher Ross, and carried:**That the Toronto Public Library Board receive the Exercise of Extended Authority – Award of Contract – S. Walter Stewart Branch report for information and award the contract for the renovation of S. Walter Stewart branch to the lowest bidder, Ross Clair (R.O.M.) Contractors Inc., at a cost of \$3,623,080.***06-122 Ready for Reading – A Children’s Early Literacy Initiative***Moved by Councillor Cowbourne, seconded by G. Mason, and carried:**That the Toronto Public Library Board receive the Ready for Reading – A Children’s Early Literacy Initiative report for information.***06-123 Toronto Public Library Board Meeting Schedule – January and February 2007***Moved by M. Ghandikota, seconded by Councillor Stintz, and carried:**That the Toronto Public Library Board receive the Toronto Public Library Board Meeting Schedule – January and February 2007 report for information.*

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Items for Approval:**06-124 City of Toronto Policy and Processes for Public Appointments and Nominations to City Agencies, Boards, Commissions and Corporations and External Special Purpose Bodies***Moved by Gillian Mason, seconded by Councillor Stintz, and carried:**That:*

- (1) *the Toronto Public Library Board support the City of Toronto's proposal to remove the requirement of Canadian Citizenship to serve on the Library Board;*
- (2) *the Toronto Public Library Board feels strongly that a timely appointment of new Citizen Board members upon a new term of Council is important for the successful functioning of the Library Board, and is opposed to any changes to the Public Libraries Act which would affect the timeliness of such appointments; and*
- (3) *staff be instructed to forward these comments to the City Manager for City of Toronto Council.*

06-125 2007 – 2011 Capital Budget and Plan Submission

Vickery Bowles, Acting City Librarian, and Larry Hughsam, Director, Finance and Treasurer, presented an overview of the Toronto Public Library's 2007 – 2011 Capital Budget and Plan Submission.

*Moved by Councillor Stintz, seconded by K. Gallagher Ross, and carried:**That the Toronto Public Library Board approve the 2007 – 2011 Capital Budget and Plan Submission, which has been provided to the City for discussion and consideration.***06-126 2007 Capital Budget Pre-Approval Request***Moved by K. Gallagher Ross, seconded by K. Wilson, and carried:**That the Toronto Public Library Board approve the 2007 Capital Budget Pre-Approval Request to the City.*

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06-127 Purchase of Electricity

Moved by K. Gallagher Ross, seconded by G. Mason, and carried:

That the Toronto Public Library Board authorize appropriate City of Toronto staff to enroll Toronto Public Library's electricity accounts with an energy retailer and hedge the cost of power requirements for a three-year term, commencing January 1, 2007.

06-128 Federation of Canadian Municipalities (FCM) – Technical Partnerships between the City of Toronto and Banda Aceh (Indonesia) and Batticaloa (Sri Lanka)

Moved by M. Ghandikota, seconded by G. Mason, and carried:

That the Toronto Public Library Board approve the Library's involvement in the City of Toronto's technical assistance program for Tsunami relief in Batticaloa, Sri Lanka.

06-129 Jane/Dundas Branch – Award of Tender

Moved by Councillor Davis, seconded by M. Ghandikota, and carried:

That:

- (1) the Toronto Public Library Board award a contract to the lowest bidder, Struct-Con Construction Ltd., for the renovation of the Jane/Dundas branch, at a cost of \$2,362,398; and*
- (2) the appropriate Library officials be authorized and directed to take the necessary action to give effect thereto.*

06-130 Other Business

There were no Other Business items for the September 18, 2006 meeting.

06-131 Closed Meeting

At 7:38 p.m., it was:

Moved by M. Ghandikota, seconded by K. Gallagher Ross, and carried:

That the Toronto Public Library Board conduct a Closed meeting as the subject matters being considered concern personal matters about identifiable individuals.

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06-132 Adoption of Closed Meeting Actions

At 7:45 p.m., it was:

Moved by G. Mason, seconded by M. Church, and carried:

That the Toronto Public Library Board adopt the actions taken in the September 18, 2006 Closed meeting.

06-133 Adjournment

Moved by Councillor Cowbourne, seconded by M. Ghandikota, and carried:

That the September 18, 2006 Toronto Public Library Board meeting be adjourned.

The meeting ended at 7:45 p.m.

Signed: _____