



MINUTES

Page 1

Toronto Public Library Board

Meeting No. 10: Monday, November 19, 2001, from 6:03 p.m. to 7:37 p.m.

Toronto City Hall, Committee Room #2, 100 Queen Street West, Toronto

Members Present:

Mr. Rick Goldsmith (Vice-Chair)
Councillor Olivia Chow*
Mr. William Booth
Mr. Meyer Brownstone
Councillor Mike Feldman
Ms. Lillian Knight*
Councillor Joe Mihevc
Mr. Mark Nightingale
Councillor Jane Pitfield
Ms. Marjorie Stephenson
Councillor Kyle Rae

Regrets:

Councillor Maria Augimeri
Councillor Denzil Minnan-Wong
Ms. Gillian Mason (Chair)
Mr. Mitchell Weisberg

Staff Present:

Ms. Josephine Bryant, City Librarian
Ms. Anne Bailey, Director, South Region
and Acting Director, Human Resources
Ms. Suzanna Birchwood, Director,
Marketing & Communications
Ms. Vickery Bowles, Director, East Region
Ms. Nancy Chavner, Director, West Region
Mr. Ron Dyck, Director, Information
Technology & Bibliographic Services
Ms. Linda Mackenzie, Director,
Research and Reference
Ms. Jane Pyper, Director, Service Planning &
Support
Mr. David Reddin, Director, North Region
Mr. Larry Hughsam, Acting Director,
Administration

*for part of the meeting

01-180 Call to Order

The meeting was called to order by Rick Goldsmith at 6:03 p.m.

01-181 Approval of Agenda

*Moved by W. Booth, seconded by M. Brownstone, and carried:
That the agenda be approved.*

01-182 Board Member Absence

*Moved by Councillor Feldman, seconded by Councillor Mihevc, and carried:
That Mitchell Weisberg's absence from three consecutive Toronto Public
Library Board meetings be excused.*

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01-183 Declarations of Interest

There were no declarations of interest by members of the Library Board.

01-184 Approval of October 29, 2001 Toronto Public Library Board Meeting Minutes

Moved by Councillor Feldman, seconded by M. Nightingale, and carried:

That the minutes of the October 29, 2001 Toronto Public Library Board meeting be approved.

01-185 Business Arising

There was no business arising.

01-186 Presentations

There were no public presentations.

01-187 Communications

There were no communications.

01-188 Notice of Amendment to Section 20 of the Toronto Public Library Board Procedural By-law (Revised)

Moved by: Gillian Mason

Seconded by: Rick Goldsmith

WHEREAS there are currently no provisions in the Toronto Public Library Board Procedural By-law (the “By-law”) allowing for the introduction of additional business items at a Board meeting other than in situations where consideration of the matter cannot be delayed for reasons of health, safety, emergency, legal deadline or prudent management; and

WHEREAS it is desirable to include provisions in the By-law allowing for the introduction of additional business items at a Board meeting under other limited circumstances;

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**Notice of Amendment to Section 20 of the Toronto Public Library Board
Procedural By-law (Revised) - continued**

NOW THEREFORE BE IT RESOLVED THAT the current subsection 20(5) of the By-law be repealed and a new subsection 20(5) be substituted therefor, so that section 20 of the By-law in its entirety will read as follows:

- .1 The Chair will establish an agenda for each meeting in consultation with the Secretary. The agenda will include call to order; declarations of interest; confirmation of minutes; public presentations; consideration of communications and reports; other business; and adjournment. Matters proposed for In Camera consideration will be indicated on the public agenda.
- .2 The order of business set out in the agenda may be changed only by Board resolution.
- .3 A member may introduce additional business by providing written notice respecting the additional business to the Secretary at least six clear days before a meeting so that the item can be included on the agenda.
- .4 A member of the public may introduce additional business to the Board either through a communication or through a request to address the Board, as provided in Sections 37 to 42.
- .5 Additional business items may be added to the agenda at the Board meeting by Board resolution. In order to be considered at that meeting, matters must be those which cannot be delayed for reasons of health, safety, emergency, legal deadline or prudent management. Additional business items other than those matters identified above, may be added to the agenda at the Board meeting on the affirmative vote of at least two-thirds of the members present and voting. All other items will be deferred to the next meeting.
- .6 Items appearing on the agenda which are not dealt with by the Board at that meeting will be deferred to the next meeting, or removed from the agenda by resolution.

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**Notice of Amendment to Section 20 of the Toronto Public Library Board
Procedural By-law (Revised) - continued**

*Moved by M. Brownstone, seconded by Councillor Rae, and carried:
That the Toronto Public Library Board receive for information the Notice of
Amendment to Section 20 of the Toronto Public Library Procedural By-law
(Revised).*

01-189 Amendment to Section 36 of the Toronto Public Library Board Procedural By-law

Moved by: Gillian Mason

Seconded by: Rick Goldsmith

WHEREAS there are no provisions in the Toronto Public Library Board Procedural By-law (the “By-law”) addressing reconsideration of a matter without notice; and

WHEREAS it is desirable for such provisions to be included in the By-law;

NOW THEREFORE BE IT RESOLVED THAT section 36 of the By-law be amended to revise subsection 1(2) and to include a new section 2 as set out below, so that section 36 of the By-law will read as follows:

- .1 After the result of the vote is announced, any Member who voted with the majority may move a motion to reconsider:
 - .1 at the same meeting; or
 - .2 may give notice of a motion to reconsider the matter at any subsequent meeting.

No discussion of the matter will be allowed until the motion to reconsider has carried.

- .2 The motion to reconsider introduced by notice of motion will not be considered by the Board unless the notice was given at a previous meeting of the Board, except that the Board may dispense with the requirement for notice on the affirmative vote of at least two-thirds of the members present and voting
- .3 No matter will be reconsidered more than once in a twelve-month period.

Toronto Public Library Board**Meeting No. 10: Monday, November 19, 2001, from 6:03 p.m. to 7:37 p.m.****Toronto City Hall, Committee Room #2, 100 Queen Street West, Toronto**

Amendment to Section 36 of the Toronto Public Library Board Procedural By-law
- continued

Moved by M. Brownstone, seconded by Councillor Feldman, and carried:
That the Toronto Public Library Board approve the Amendment to Section 36 of the Toronto Public Library Board Procedural By-law.

Items for Information:**01-190 Operating Budget Monitoring Report – October 31, 2001**

Moved by Councillor Pitfield, seconded by Councillor Rae, and carried:
That the Toronto Public Library Board receive for information the Operating Budget Monitoring Report – October 31, 2001.

Items for Approval:**01-191 Auditorium, Meeting Room and Theatre Rental Policy**

The Director, Marketing and Communications presented to the Board the proposed harmonized Auditorium, Meeting Room and Theatre Rental Policy.

After considerable discussion, it was:

Moved by Councillor Chow, seconded by Councillor Rae, and defeated:
That the Toronto Public Library Board maintain the status quo for meeting room and auditorium rental fees; OR
That the meeting room fees for tenants groups and organizations not charging administrative/membership/instruction fees be waived; and
That the commercial charge be increased to \$90 an hour for the booking of meeting rooms, auditoriums and theatres with a \$700 per day maximum.

Moved by Councillor Mihevc, seconded by M. Brownstone, and defeated:
That the Toronto Public Library Board review and approve the implementation plan and fee structure supporting the revised Auditorium, Meeting Room and Theatre Rental Policy, and
That the meeting room and kitchen fees for non-profit groups be waived.

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Auditorium, Meeting Room and Theatre Rental Policy - continued

Moved by Councillor Pitfield, seconded by M. Nightingale, and defeated:

That the Toronto Public Library Board review and approve the implementation plan and fee structure supporting the revised Auditorium, Meeting Room and Theatre Rental Policy.

01-192 Maria A. Shchuka District Library Reconstruction – Award of Tender

Moved by Councillor Mihevc, seconded by W. Booth, and carried:

That the Toronto Public Library Board award a contract to the lowest bidder, Van Horne Construction, to demolish and reconstruct Maria A. Shchuka District Library at a cost of \$5,395,771 including taxes.

01-193 Redevelopment Opportunities for Reconstruction of Libraries

Moved by Councillor Mihevc, seconded by M. Brownstone, and carried:

That the Toronto Public Library Board:

1. *Undertake the identification of Library sites with redevelopment potential including the potential revenue or other benefits that might be derived from such redevelopment opportunities with the assistance of the Facilities and Real Estate Division at the City of Toronto; and*
2. *Provide notice to the Budget Advisory Committee of the action undertaken by forwarding this report to the Committee.*

01-194 Technical Environment Review – Report of Meeting

Moved by W. Booth, seconded by Councillor Mihevc, and carried:

That the Toronto Public Library Board receive the Technical Environment Review – Report of Meeting for information.

01-195 Technical Environment Review – Award of Request for Proposal

Moved by M. Brownstone, seconded by Councillor Mihevc, and carried:

That the Toronto Public Library Board approve that staff enter into contract negotiations with DMR for the Technical Environment Review services at a price not to exceed \$193,029.

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01-196 Attendance Management Program

Moved by Councillor Feldman, seconded by Councillor Chow, and carried:

That the Toronto Public Library Board adopt the Attendance Management Program for employees.

01-197 Other Business

There was no other business.

01-198 Adjournment

Moved by Councillor Mihevc, seconded by Councillor Feldman, and carried:

That the Toronto Public Library Board meeting be adjourned.

The meeting ended at 7:37 p.m.

Signed: _____